



# Seegerstrom High School

*“A Fundamental School”*

SANTA ANA UNIFIED SCHOOL DISTRICT

David Casper, Principal

Dear Community Member,

As part of their senior year English and Government/Economics classes, students at Seegerstrom High School are required to complete a Senior Project. The purpose of this project is to give students the opportunity to explore and experience a career field of their choice.

Please consider allowing students to shadow a professional in your organization and assist with tasks that give them a sense of what it is like to work in your field. The student will be required to complete **ten** hours of **unpaid** service. Students and parents will sign liability forms, which we will provide you a copy of.

The student's experience is dependent upon your site as well as the Site Supervisor's guidance and direction. The Site Supervisor responsibilities include:

- Helping to nurture the student's skills (communication, time-management, teaming, problem solving, technology use);
- Supervising and guiding the student throughout the job shadow;
- Providing the student with relevant, appropriate, and safe tasks as well as opportunities for observing and shadowing, ensuring that experiences are meaningful rather than trivial;
- Sharing any pertinent knowledge and experience with the student;
- Contacting the school with any concerns;
- Monitoring the student's time log;
- Formally evaluating the student at the end of the job shadow.

It is a requirement that students not complete their job shadows with family members or at the student's own place of employment. Please help us ensure that this guideline is followed.

We are excited about this opportunity to build connections between the school and community and allow our seniors to get a hands-on experience in a career field that interests them. We genuinely hope this is a positive and meaningful experience for you and for our students, and we greatly appreciate your time and efforts in working with our students.

Thank you,

A handwritten signature in black ink, appearing to read 'D. Casper'.

David Casper  
Principal