



Santa Ana Unified School District

Memorandum

FROM: Jules Letona – Accounting/ASB
 RE: Application for Student Club
 SUBJECT: ASB Club Petition Packet

- New Club
- Continuing Club
- Re-Instatement of Former Club

We the students of _____ request permission to form a new student club.
Attach a list of the students sponsoring this club. A form is attached at the end of this packet.

This organization will be called _____ and will have as its purpose:

_____ will serve as the advisor for this club for the _____ school year.

We have attached:

- Copies of proposed constitution for this club
- A copy of this year’s budget for this club

Submitted by:

Student Club Rep Signature: _____ Date: _____

Club Advisor Signature: _____ Date: _____

ASB OFFICE USE ONLY

APPROVED

NOT APPROVED Reason(s) for denial:

DATE TO BE RECORDED ON MINUTES: _____ *(copy of minutes attached)*

ASB President: _____ Date: _____

Activities Director: _____ Date: _____

Principal: _____ Date: _____

Club Account Assigned: _____

Godinez Fundamental High School ASB Club Petition

Club Constitution

(Please fill in the blanks or submit your own written constitution)

ARTICLE I: Name

The name of this organization shall hereby be the:

_____ Club

ARTICLE II: Purpose

The purpose of this club is to:

ARTICLE III: Membership

Requirements for all club members:

1. Grade point average of at least 2.0
2. Must Maintain good citizenship during all meetings and activities, or the person may be removed from the club for a period of time to be determined by the club advisor. The club advisor shall make all removal decisions.
3. Must have time for all trips and/or excursions
4. All members shall be responsible for any and all approvals and expenditures deemed necessary by the club as a whole.
5. Indicate any additional requirements you want to be approved by ASB:

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

ARTICLE IV: Officers

A. Elections

1. Officers shall be elected by a majority vote of club members
2. With advisor approval, any member of the club can initiate impeachment and replacement votes against a seated officer

B. Officers

Although the only require officer is President, ASB will recognize these four primary officers in each club:

1. President _____
2. Vice-President _____
3. Treasurer _____
4. Secretary _____

ARTICLE V: Meetings

Meetings are to be held at least four times per semester and minutes will be turned into the ASB office.

Godinez Fundamental High School ASB Club Petition Membership Form

In order to form a new club, continue a current club or to reapply for a former club, you **MUST** submit the names, signatures, and emails of at least 10 Godinez students who are interested in forming your club.

THIS FORM IS MANDATORY AND MUST INCLUDED YOUR CLUB PETITION PACKET

- 1.) Print Name: _____ Signature: _____
School Email: _____
- 2.) Print Name: _____ Signature: _____
School Email: _____
- 3.) Print Name: _____ Signature: _____
School Email: _____
- 4.) Print Name: _____ Signature: _____
School Email: _____
- 5.) Print Name: _____ Signature: _____
School Email: _____
- 6.) Print Name: _____ Signature: _____
School Email: _____
- 7.) Print Name: _____ Signature: _____
School Email: _____
- 8.) Print Name: _____ Signature: _____
School Email: _____
- 9.) Print Name: _____ Signature: _____
School Email: _____
- 10.) Print Name: _____ Signature: _____
School Email: _____

Godinez Fundamental High School ASB Club Petition Club Budget

School Year: _____

Club President: _____

Club Treasurer: _____

Club Advisor: _____

Description of Activity	Income	Expense	Ending Balance
Totals:			