

SANTA ANA UNIFIED SCHOOL DISTRICT

AR 5125.1

Students

Release of Directory Information

Directory information shall not be released regarding any student whose parent/guardian notifies the district in writing that such information may not be disclosed. (E.C. 49073)

Based on its determination of the best interest of the student, the district may limit or deny the release of specific directory information to any public or private nonprofit organization. (E.C. 49073)

The individuals, officials and organizations who may receive directory information are the following:

1. Federal, state and local law enforcement.
2. Probation, adoption and child protective agencies.
3. Employers and prospective employers.
4. Public and private trade or professional schools.
5. Elected officials.
6. Military recruiters.
7. News media in conjunction with activities, honors, awards.
8. Parent support groups, e.g., P.T.A., booster clubs, alumni associations.

Under no circumstances shall directory information be disclosed to a private profit-making entity other than employers, prospective employers, and representatives of the news media. Private schools and colleges may be given the names and addresses of 12th grade students and students who are no longer enrolled provided they use this information only for purposes directly related to their institution's academic or professional goals. (E.C. 49073)

The release of all student information by the school must have the approval of the principal or his designated representative unless otherwise directed by the Superintendent.

Requests for information associated with evaluations of federal programs must not invade the privacy of students. This provision also applies to all graduate studies. The need to protect the rights of parents and students must be balanced against the legitimate need for information on the part of the federal agency administering the program.

Approved: (6-76 9-88 8-90) 4-98 Santa Ana, CA