

SANTA ANA UNIFIED SCHOOL DISTRICT

AR 4112.1/4212.1

Certificated/Classified Personnel

Contracts

Contracts for employment in the Santa Ana Unified School District may be offered by the Superintendents or in accordance with the provisions of the Salary Schedule in effect. Final approval of all contracts will be subject to the action of the Board of Education.

If, for any reason, the Board fails to approve the contract of a person who has commenced service with the District, compensation for that service will be at the approved daily rate as determined by placement on the Salary Schedule beginning with the first duty day.

Initial Employment

When initially employed, employees shall receive a written statement of their employment status and salary. In the case of temporary employees, this statement shall clearly indicate the temporary nature of the employment and the length of time for which the person is being hired. (E.C. 44916)

Reemployment Notices

Before May 30 of each year, the District may give or mail notices to probationary and permanent certificated employees requesting that they notify the District of their intent to remain in District service for the next school year. If the employee, without good cause, fails to notify the District before July 1 that he/she will remain in District service, the Board shall consider the employee to have declined reemployment and the employee's services may be terminated on June 30. (E.C. 44842) (cf. 4113 - Assignment) (cf. 4117.4 - Dismissal)

Legal Reference:

EDUCATION CODE

- 44842 Automatic declining of employment
- 44843 Notice of employment (to county superintendent)
- 44916 Time of classification; statement of employment status

Approved: (5/76 2/90 10/96)

Santa Ana, CA