



Santa Ana Unified School District

BOARD POLICY NO: 1250

EFFECTIVE: 07/27/2021

SUBJECT: **Visitors/Outsiders**

CATEGORY: Business and Noninstructional Operations

RESPONSIBLE OFFICE(S): Community Relations, Risk Management

SCOPE:

Education Code 32212 authorizes the Governing Board to adopt a Policy to control classroom interruptions consistent with local circumstances and Education Code 35160 authorizes the Board to act in any manner not inconsistent with law. Therefore, the Governing Board has the authority to require all visitors, including parents/guardians to register upon entering school campus and to comply with other reasonable requirements.

POLICY:

The Governing Board encourages parents/guardians and interested members of the community to visit the schools and view the educational program. (cf. 1240 - Volunteer Assistance) (cf. 6020 - Parent Involvement)

To ensure the safety of students and staff minimize interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be scheduled during noninstructional time. (cf. 6116 - Classroom Interruptions)

To ensure the safety of students and staff and avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds when school is in session. (cf. 3515.2 – Disruptions) (Penal Code 627.2)

For purposes of school safety and security, the principal or designee may design a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission. (Education Code 51512) (cf. 5144 – Discipline)

The Board encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the district's complaint processes if they have concerns with any district program or employee. In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.



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Presence of Sex Offender on Campus

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a district student, shall request written permission from the principal before entering the school campus or grounds. As necessary, the principal shall consult with local law enforcement authorities before allowing the presence of any such person at school or other school activity. The principal also shall report to the Superintendent or designee anytime he/she gives such written permission.

Any registered sex offender must be escorted while on campus at all times.

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81)

DESIRED OUTCOME:

To ensure the safety of students and staff, and minimize interruption of the instructional program.

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

District Policies and Procedures:

BP/AR 1240 - Volunteer Assistance

BP/AR - 6020 - Parent Involvement

BP/AR 6116 - Classroom Interruptions

BP/AR 3515.2 - Disruptions

BP 5144 - Discipline

Legal Reference:

EDUCATION CODE

32210	Willful disturbance of public school or meeting
32211	Threatened disruption or interference with classes; misdemeanor
32212	Classroom interruptions
35160	Authority of governing boards
35292	Visits to schools (board members)
51512	Prohibited use of electronic listening or recording device

EVIDENCE CODE

1070	Refusal to disclose news source
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LABOR CODE

230.8 Discharge or discrimination for taking time off

PENAL CODE

290 Sex Offenders

626-626.10 Schools

626.81 Misdemeanor for registered sex offender to come onto school grounds

627-627.10 Access to school premises, especially:

627.1 Definitions

627.2 Necessity of registration by outsider

627.7 Misdemeanors; punishment

COURT DECISIONS

Reeves v. Rocklin Unified School District, (2003) 109 Cal.App.4th 652

ATTORNEY GENERAL OPINIONS

95 Ops.Cal.Atty.Gen. 509 (1996)

ADOPTION AND REVISION HISTORY:

(5-05) 7-21