

SANTA ANA UNIFIED SCHOOL DISTRICT
Santa Ana, California

COMPENSATORY EDUCATION PROGRAMS/SCHOOL ADVISORY COMMITTEES

The following regulations will apply regarding the establishment, development, organization and operation of local school advisory committees created as a result of state and federal compensatory education programs.

- 1.0 Prior to the election of a school advisory committee at any site, information pertaining to the goals, objectives, requirements, and activities contained in the compensatory education program will be disseminated to the staff, parents, and community.
- 2.0 The purpose of the school advisory committee is to be responsible for providing advice in the development, implementation and amendment of the school's Educational Master Plan.
 - 2.1 Final determination as to whether a local school will participate in the compensatory education program shall rest with the Board of Education.
- 3.0 The composition of the school advisory committee will be such that a majority of the members will be parents of students receiving services provided by the compensatory education program. The following criteria will be followed:
 - 3.1 The elected members shall be composed of parents and others residing in the school's attendance area, and teachers assigned to the school.
 - 3.2 The term and method of selection and replacement of all elected members shall be specified in the school's Educational Master Plan. The plan will specify the term of office for all members as two years, and the minimum number of members as eight (8) with fifty one percent (51%) or more being parents of pupils receiving the educational services provided with compensatory education funds.
 - 3.3 Whenever possible, parent representatives from different grade levels in the school, as well as special programs serving the needs of exceptional children, should be represented on the school advisory committee.
- 4.0 The selection process for parents serving on the school advisory committee will consist of the following:
 - 4.1 Information disseminated to parents and teachers pursuant to item 1.0 will include a request for parents and teachers to self-nominate themselves to serve on the school advisory committee, together with a form for such volunteers to complete and return. This form will include the name and address of the parent, and grade levels of children in this school.

- 4.2 After all forms are returned, a ballot will be prepared and duplicated by school staff and distributed to parents and community members residing in the school's attendance area with a written request to vote for representatives to the school advisory committee.
- 4.3 A parent or teacher is elected as representative for each of the designated offices (minimum of eight) if he/she receives a plurality of the votes cast for that office.
- 4.4 Parents will be entitled to vote once for each child enrolled at the school.
- 5.0 Within 20 days following the selection of members to the committee, the principal will call the first meeting of the membership.
- 6.0 School advisory committees and their (sub)committees will establish by-laws or other similar operational guidelines.
- 7.0 For purposes of this regulation, the membership is defined as follows:
 - 7.1 Parent means the mother, father or legal guardian of a pupil attending the particular school.
 - 7.2 Classroom teacher means an employee of a school district, employed in a position requiring certification qualifications and whose duties require him to provide direct instruction to pupils in the school for the full time for which he is employed.
- 8.0 All communications will be in English, and other languages as appropriate (when 20 or more NES/LES students of a language group are present at the school, then communications will be disseminated in that language).
- 9.0 Each school advisory committee will elect two (2) representatives for the District Advisory Committee. The District Advisory Committee will also include no more than five (5) representatives from local agencies.