

New Club/Activity Proposal

New Activity/ Club Name:

ONCE COMPLETED, TURN IN TO 4-119 OR 4-120

Club/Activity Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This proposal is to be typed and single-spaced. It should not take more than an entire page to address the items below. Once complete, please attach the cover page and turn it in to The Grizzly Lounge office located in the counseling center in office #4-119 or 4-120. Also, fill out the interest form at the bottom by getting interested students’ signatures and information.

1. Summary

This section should include information for those readers who will not read the entire document but who will need a summary of the proposal. Although this section appears first in the document, it is usually written last.

The summary should contain the following elements:

* Brief identification and purpose of your club/activity
* Other information you deem pertinent

1. Needs

In this section, you will discuss the necessity of the program. Ideas for information to include here are:

* Length of time needs have existed
* Whether problem has ever been addressed before, and what was the outcome
* Why this is important

1. Goals/Objectives

State the desired goals and objectives to address the needs stated above. Also, include key benefits of reaching these goals/objectives

Club/Activity Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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