

## SANTA ANA UNIFIED SCHOOL DISTRICT

BP 5124(a)

### Students

#### Communication With Parents/Guardians

Because parents/guardians have a right to be informed about their child's academic achievement and may use this information to support student learning, the Governing Board encourages frequent communication to parents/guardians about student progress. The principal and teacher may communicate by means of conferences, class newsletters, mail, telephone, and/or school visits by parents/guardians. (cf. 1250 - Visitors/Outsiders) (cf. 6020 - Parent Involvement)

As part of this communication, teachers shall send progress reports to parents/guardians at regular intervals and shall encourage parents/ guardians to communicate any concerns to the teacher. In addition, the district shall send parents/guardians all notifications required by law. (cf. 5113 - Absences and Excuses) (cf. 5121 - Grades/Evaluation of Student Achievement) (cf. 5145.6 - Parental Notifications) (cf. 6146.1 - High School Graduation Requirements/ Standards of Proficiency) (cf. 6146.5 - Elementary School Promotion/Standards of Proficiency) (cf. 6162.5 - Student Assessment)

The Superintendent or designee shall ensure that appropriate means of communication are established whenever he/she learns that a parent/ guardian, for any reason, may not be able to understand written communications from school or oral communications made during conferences related to the student's program, assessment, progress or school activities.

As needed, the Superintendent or designee shall use interpreters who are fully competent in the specialized method of communication needed for effective communication with disabled parents/guardians.

The Superintendent or designee shall also use interpreters for parents/guardians who do not understand English, shall provide progress reports in the primary language of the parent/guardian, and/or shall identify appropriate means of communication with such parents/ guardians. (cf. 0410 - Nondiscrimination in District Programs and Activities) (cf. 6174 - Education for English Language Learners)

The Superintendent or designee shall establish a procedure whereby parents/guardians may request an interpreter and shall inform parents/guardians about this procedure.

(Legal Reference next page)

**BP 5124(b)**

Legal Reference:

EDUCATION CODE

48985	Notices in language other than English
49067	Mandated regulations regarding student achievement
49069	Absolute right to access (parents' right of access to student records)
51216	Proficiency assessment; conference to further student's progress

GOVERNMENT CODE

11135	State-funded programs or activities
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CODE OF REGULATIONS, TITLE 5

4308	Notices in primary language
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UNITED STATES CODE, TITLE 29

794	Rehabilitation Act of 1973, Section 504
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UNITED STATES CODE, TITLE 42

2000d et seq.	Title VI, Civil Rights Act of 1964
12101 et seq.	Americans With Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104	Definitions; auxiliary aids and services
35.130	General prohibitions against discrimination
35.160	Communications

CODE OF FEDERAL REGULATIONS, TITLE 34

104.4	Discrimination prohibited
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Adopted: 4-98 Santa Ana, CA