

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 3315

Business and Non-Instructional Operations

Relations With Vendors

No District employee or Governing Board member shall accept personal gifts, commissions or expense-paid trips from individuals or companies selling equipment, materials or services required in the operation of District programs. Gifts include any gift purchased specifically for an employee which is not generally offered to other buyers.

This policy does not prohibit employees from accepting promotional or advertising items such as calendars, desk pads, notebooks and other office gadgets which are offered by business concerns free to all as part of their public relations program.

District employees who work for or serve as consultants for potential vendors shall not participate in evaluating any equipment, materials or services of that vendor or its competitors. (cf. 6161.1 - Selection and Evaluation of Instructional Materials) (cf. 9270 - Conflict of Interest)

This policy does not prohibit the acceptance of materials and/or services which are of use and benefit to the District. (cf. 3290 - Gifts, Grants and Bequests)

Legal Reference:

EDUCATION CODE

60071	Prohibited offers to influence adoption or purchase of instructional materials
60072	Acceptance of consideration or inducements by school official
60073	Penalties for violation of article
60074	Supplying sample copies
60075	Receiving sample copies
60076	Inapplicability of article; royalties or other compensation of school official for writing or preparing instructional materials; claim of district to royalty

Adopted: (5/76) 8-98

Santa Ana, CA