

SANTA ANA UNIFIED SCHOOL DISTRICT

AR 6153.1(a)

Instruction

Extended School-sponsored Trip

An extended school-sponsored trip requires the approval of the Board of Education. A trip is considered to be an extended school-sponsored trip when it takes students beyond neighboring counties or is over night.

All extended field trips will meet the legal requirements under Education Code Sections 35330, 35331, and 35332, and:

1. Shall be under the supervision of certificated personnel with a minimum of one adult for every ten students.
2. There shall be at least two certificated personnel on an overnight trip, regardless of the size of the group, except under the following conditions:
 - a. An overnight trip of fewer than ten students of the same sex may be supervised by one certificated staff member of that sex.
 - b. An overnight trip of fewer than ten students but of different sex shall require two adult supervisors, one of each sex, one of whom must be certificated.
3. When the trip is over night, an authorization permit, including a medical treatment release, shall be provided by parents or guardians of minor students, and this permit shall be in possession of the advisor during the trip. The permit must be notarized or witnessed by a school District employee. Parents shall be notified that the Santa Ana Unified School District does not provide accident or medical insurance for non-athletic field trips; however, in accordance with Education Code 35331, such insurance is available at parent or guardian cost.
4. Student cost associated with the trip will be earned by participating students through home or community service projects or by school affiliated organizations, e.g., booster groups, school-parent organizations. Sales of commercial products to earn funds will be discouraged but may be approved under unusual circumstances by the Superintendent or designee.
 - a. No eligible student shall be prevented from making the trip or excursion because of lack of sufficient funds.
 - b. Adequate safeguards for all funds involved shall be provided.
5. All persons making the field trip or excursion shall be deemed to have waived all claims against the District or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents/guardians of students taking out-of-state trips or excursions shall sign a statement waiving such claims.

AR 6153.1(b)

6. A general information meeting will be held with parents to explain the nature of the trip.

The Superintendent shall be authorized to approve an extended field trip under the following conditions:

1. Determination of eligibility or invitation to participate in an event and the date of the event both occur between meetings of the Board of Education.
2. Ratification will be requested of the Board of Education at the next scheduled meeting.

Interscholastic Athletic Events

High school athletic events are to be scheduled within Orange County or immediate environs of neighboring counties.

Intermediate schools may schedule athletic events with adjoining school districts.

Permission from the Superintendent will be required for all exceptions excluding CIF-SS playoff competition and/or state playoff or championship competition.

Approved: (9-76 4-81) 11-02
CA

Santa Ana,