### Instruction

# Alternative Credits Toward Graduation

Alternative modes specified by the District for completing the prescribed course of study shall be made available to students, parents/guardians and the public. (Education Code 51225.3)

#### Definitions

A semester period is one period of 40 to 60 minutes of instructional time per week throughout one semester of at least 17 weeks, or a minimum of 12 clock hours of instructional time provided during the academic year or in summer school. While the content to be covered is planned within the time frames, a student may be granted one semester period of credit even though the student spends less than the aforementioned amount of time in completing the necessary work. (5 CCR 1600)

### Work Experience Education

Students shall be granted up to 40 semester periods of credit for work experience education under one or more of the following combinations: (5 CCR 1635)

- 1. For exploratory work experience education, students may earn 10 semester periods for each semester, with a maximum of 20 semester periods earned in two semesters.
- 2. For general work experience education, students may earn 10 semester periods for each semester, with a maximum of 40 semester periods.
- 3. For vocational work experience education, students may earn 10 semester periods for each semester, with a maximum of 40 semester periods. cf. 6178.1 Work Experience Education)

# College Courses

The District shall grant credit toward high school graduation for coursework successfully completed at a community college or state college, provided that: (5 CCR 1630)

- 1. The student applies in writing for the credit.
- 2. The course subject is included in the high school course of study.
- 3. The student has not graduated from college and, at the student's request, the course is not being applied for credit toward college graduation.
- 4. Three and one-third semester periods' high school credit is given for each credit hour earned in college.

The student shall receive the same letter grade for the high school credit as is granted by the college. (cf. Grades/Evaluation of Student Achievement)

#### Private Instruction

A student shall receive credit toward high school graduation for private instruction under the following conditions: (5~CCR~1631)

- 1. The instruction entails fields and subjects included in the District school's courses of study and curricula.
- 2. The student demonstrates his/her capabilities at the beginning and at the end of the period of private instruction by examinations given under the school's supervision, thereby showing that he/she has made progress in learning satisfactory to the school.

# Foreign Language Instruction

The District shall grant credit for foreign language courses successfully completed in a private school, provided that all of the following conditions are met: (Education Code 51243-51244; 5 CCR 1632)

- 1. The courses are in languages designated in Education Code 51244 or State Board of Education regulations.
- 2. The student or parent/guardian applies in writing for the credit, specifies the private school attended and the amount and level of credit requested, and submits written evidence from the private school showing that the student successfully completed the course.
- 3. The amount of credit sought equals at least one semester's work.
- 4. The principal or designee determines that the student's achievement is equivalent to that expected of a student of comparable ability taking the same or similar instruction in District schools.

# Correspondence Instruction

The District shall grant credit for correspondence instruction under the following conditions: (Education Code 51740; 5 CCR 1633)

- 1. The correspondence instruction is provided by the University of California, or other university or college in California accredited for teacher training, in subjects included within or related to the course of study offered in the school.
- 2. The student is, for good reason, unable to take the course of study offered in the school.
- 3. The Board determines the number of semester periods to be credited for successful completion of a particular correspondence course.
- 4. No more than 40 semester periods of correspondence instruction are credited to a student towards graduation.
- 5. The District's correspondence instruction has been authorized by the Superintendent of Public Instruction.

Approved: 11-02 Santa Ana, CA