

SANTA ANA UNIFIED SCHOOL DISTRICT / CITY OF SANTA ANA COUNCIL

JOINT POLICY MEETING

The Santa Ana Unified School District / City of Santa Ana Council Joint Policy Meeting will convene at Santa Ana City Hall Ross Annex, 20 Civic Center Plaza, Santa Ana, California, in the Ross Annex Conference Room 1600, located on the first floor at 5:30 p.m., Monday, January 29, 2018.

AGENDA

January 29, 2018

CALL TO ORDER

PUBLIC COMMENTS:

1. Approval of Minutes of the May 22, 2017 District / City Minutes
 2. Approval of Minutes of the October 30, 2017 District/City Minutes
 3. Update on Partnership Initiatives
 - 3.1. Roosevelt Community Center and Willard Field Project
 - 3.2. SAUSD Use of City Stadium
 - 3.3. SAUSD Use of Godinez Joint Use Facilities
 - 3.4. Update on Water Tower Initiative
 4. Update on City's Youth Services Supervisor
 5. Summer Night Lights Program
 6. Update on SAUSD Youth Restorative Justice Initiative
 7. Introduction of New Chief of School Police
 8. Active Shooter – Joint Training
 9. Discuss Agenda for Special Joint City Council/SAUSD Board of Education meeting
 10. Next scheduled quarterly meeting – Monday April 30, 2018 at 5:30 p.m. – Santa Ana Unified School District 1st Floor Training Room, 1601 E. Chestnut, Santa Ana, Calif.
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ADJOURNMENT

City of Santa Ana

Council Member David Benavides

Council Member Sal Tinajero

Council Member Juan Villegas

City Manager Raul Godinez II

Santa Ana Unified School District

Board of Education President Valerie Amezcua

Board of Education Vice President Rigo Rodriguez, Ph.D

Superintendent Stefanie Phillips, Ed.D.

City of Santa Ana
20 Civic Center Plaza
Ross Annex
Santa Ana, California 92701

MINUTES
May 22, 2017

Santa Ana Unified School District / City of Santa Ana Council
Special Joint Policy Meeting

CALL TO ORDER

The meeting was called to order at 5:40 p.m. by City of Santa Ana Councilmember Jose Solorio.

SAUSD Board members present were, President John Palacio, Vice President Valerie Amezcua. SAUSD staff member present were, Dr. Stefanie Phillips, Superintendent of Schools; Facilities and Governmental Relations; Dr. David Haglund; Facilities and Governmental Relations; Orin L. Williams.

City Council members present were, Mr. Jose Solorio, Mr. David Benavides and Mr. Juan Villegas. City Staff members present: Cynthia J. Kurtz, Interim City Manager ; Gerardo Mouet, PRCCSA Executive Director ; Jeannie Jurado, Community Services Manager; John Funk, Deputy City Attorney; Jorge Garcia, Senior Management Assistant; Jack Ciulla, Chief Technology Officer; Fred Mousavipour, Executive Director Public Works; Hiram Uribe, Graphic Aide.

1.0 Approval of the SAUSD/CITY Joint Minutes of July 11, 2016

Moved by Councilmember Solorio. No second was provided. Minutes were not approved since the meeting cohort was different than July's meeting.

2.0 Discuss/Review Draft of Joint Policy Committee By-Laws (CITY)

Councilmember Solorio stated that when the Joint Policies are written by the City, The City approves them, and when SAUSD writes them, they approve the policies. Solorio suggested adding this topic to the quarterly meetings and the policy should be reviewed at the next meeting for consensus. Prior to next meeting, the city will work on editing the term "Officers" and "Regular Meeting" to provide a clear definition.

Board President John Palacio stated that SAUSD does not have Board sub-committee like the City has nor is it the role of this committee to develop policy. The purpose of this committee is to address facility and program joint use opportunities and concerns for both the City and District staff to follow-up on. Any and all policies involving both the City and District need to go back to each respective elected body to review and approve.

3.0 Update of Roosevelt/Walker Project (SAUSD)

3.1 Update on Construction Timeline

Orin L. Williams provided that the construction timeline is currently on schedule, after they were confronted with the excessive rains. Also provided update that the PAD certification is also currently in progress. The ultimate goal is to have this completed by January 2018.

Councilmember Solorio extended gratitude for being invited to the ground-breaking event.

4.0 Discussion on Davis Water Tower Agreement (SAUSD/CITY)

Councilmember Solorio stated that the City may have been unresponsive on this item.

Dr. Phillips states that SAUSD has an agreement that has expired in April 2017 which provided access to school sites. By the end of May-June, she expects to have a tentative agreement that provides boundary definitions that serves the needs for the City and SAUSD.

Mr. Palacio advised that this agreement is a legal matter that the City Manager and District Superintendent need to further review. Mr. Palacio because this is a legal matter that it needs to be discussed with and approved by each elected body. Legal matters are not issues that need to come before this committee.

Councilmember Benavides advised that they are willing to work with SAUSD, with lawyers at the closed session if SAUSD desires.

Councilmember Solorio motioned to have City Manager and Superintendent to meet within 30 days and to report the findings to the body's options that resolve this issue.

5.0 Discussion on High School Graduation at Santa Ana Stadium (SAUSD)

Dr. Phillips expressed an interest to the City to ensure they are on track with the graduations. The graduation dates are in June. Parking around the Santa Ana Stadium was an issue last year, as parents and families had to park in nearby residential areas, however they were cited.

Gerardo Mouet stated the reservation permit for this function was already submitted to the Reservations Administration office under the supervision of Enrique Marban; Reservations Administration Office Supervisor.

SAUSD experienced issues with Parking at last year. It was expressed by Dr. Phillips and Board Vice President Amezcua that families and friends were being cited for parking in the residential area since the parking structure parking fee was too expensive.

Gerardo Mouet advised that the structure parking fee is assessed by the County or Orange since they oversee the structure. The current price is \$5 per car. Additionally, prior to any large event, there are pre-event meetings in which SAUSD personnel, SAUSD police, and city personnel come together to discuss a plan in which parking is discussed.

Board Vice President Amezcua stated that there are multiple neighbors surrounding the Santa Ana stadium that require parking permits. Can SAUSD get a map of neighborhoods that require parking permit? Also, since the Santa Ana Police department is the citing agency, could they decrease the citing on the dates of the graduation?

Interim City Manager Cynthia J. Kurtz advised that many of these neighborhoods request the city to protect the city. The city suggests possibly speaking to the neighborhood association.

Councilmember Solorio request City staff to look for other possible parking or other ways to maximize parking.

Board President John Palacio since this is a two-day event (4pm & 7pm) and they expect over 5,000 on average in both sessions. He asked that since there are parking meters in the area, could the meters not be enforced during this timeframe?

Councilmember Villegas echoed that not enforcing the parking meters is a good idea.

Councilmember Benavides stated that it not a good sight to see a parking ticket after coming out of a family or friend' s graduation. Since court jurors park in the near area, they might be compromised, however proper signage should be posted; recommends increasing the signage. Chief Magichi will be working on the signage and will get together on reviewing the options. Another option is for SAUSD to explore shuttle options from SAHS to the Santa Ana Stadium.

Councilmember Solorio recommends SAUSD to project parking and to determine parking availability with the option to explore shuttle services. The City will follow up with the parking rate and contract information with the County.

6.0 Update Information on: (CITY)

6.1 Citywide Wi-Fi

Jack Ciulla with IT Staff at SAUSD stated that they were using a different approach to provide Wi-Fi. The city wants to add a mesh wire to the Wi-Fi on specific locations especially adjacent to schools. There is a current pilot project with Parks and Recreation to add the new hardware to a location near Jerome. If this pilot project is successful, they will move works with Public Works to expand the fiber optic cables by the end of next year. Current street lights are equipped with LED and Wi-Fi option. By adding Wi-Fi___33 through all the street lights, it will provide Wi-Fi___33 to the community first aiming at Downtown Santa Ana and commercial areas.

Dr. Haglund advised that the SAUSD is taking a different perspective and are using LTE air network ranging from 10-20 gigabytes. The plan is to expand this to three sites (Willard, Santa Ana Valley and Century) and most of the city of Santa Ana will be covered with Wi-Fi. In order for the Wi-Fi to work, students will need LTE devices.

Board President John Palacio advised the SAUSD has already provided Wi-Fi to many students, which is why they have moved forwards with this project, however, whichever option the City would like to take, he hopes it is compatible or adaptable to SAUSD.

Board President John Palacio motioned to have the city and SAUSD staff work together with one goal. Both entities have the same customers and residents. Councilmember Benavides 2nd the motion to have both collaborated and to provide some timeline of meeting dates by the next joint meeting in October.

7.0 Discussion on Communication (SAUSD)

Dr. Phillips stated concerns regarding the recent floods the city of Santa Ana experience. She would like the communication between the City and SAUSD to increase, especially during natural

disasters/floods. Even though the City of Santa Ana activated the EOC during the heavy raining and floods, SAUSD was not informed of this information. What can the City do to include SAUSD in future activations?

Board Vice President Amezcua vocalized and made clear that this is a major concern. SAUSD are partners with the City and need to be on the same page. Could there be any joint training with SAPD.

Councilmember Solorio motioned the City to join efforts with SAUSD on emergency trainings and to increase communication but also to come up with a timeline on items that the City and SAUSD could collaborate on. This timeline should be created within 30 days. The motion was seconded by Amezcua and Villegas.

SAUSD Sgt. Kevin Phillips advised that he is responsible for the EOC process and that next month he will sit in the City's committee along with EOC Coordinator Steven Rhyner for training schedule and emergency plans. Phillips stated that they will work on developing a communication plan with city and SAUSD, within 30 days.

8.0 Discussion of Student Internship Programs (CITY)

The city currently has an internship program and collaborates with the Work Center.

Dr. Phillips would like to see opportunity for SAUSD students to be placed this summer or next.

Jorge Garcia advised that many of the current students are from Santa Ana College as the timeframe they look for interferes with High School student schedules.

Dr. Phillips would like to see more links and opportunities between the City and SAUSD for specifically for paid internships. Possibly, the City could reach out to all the Businesses that could potentially kick start a pilot program this summer, if not for summer 2018.

Vice President Valerie Amezcua vocalized that at 6pm, a meeting would be occur in which discussion about business partner and the internship program were going to be discussed, specifically for students on between the ages 16tyrs-24tyrs.

Board President John Palacio stated that finding a job is not easy, and that employment in the Public and Private industry might be even harder. Palacio asked what Private and Federal possibilities are available and can these sectors consider partnering with SAUSD.

Councilmember Benavides vocalized and appreciated this topic and believes it's good to know these conversations are occurring. In fact, it appears that a program was already in place with the city of Santa Ana and has tasked City staff to create a memo with the status and results of that program.

Councilmember Villegas questioned what SAUSD personnel were in charge of overseeing the internship program. Dr. Phillips responded by stating that the CTE department currently oversees the program. Villegas then inquired with the City to see who oversees the program on behalf of the city, and Jorge Garcia replied by stating he and the Human Resources department work hand in hand in regards to internship programs. Currently, the City has 45 students in programs, and will be looking to hire 50 more.

Board Vice President Valerie Amezcua expressed concerns and would like for the City to work closer with SAUSD. The school district wants to know how can they help to make this opportunity a reality and possibly work together to modify and provide information to SAUSD students.

Interim City Manager Kurtz' s agrees that the city should push for having a summer internship opportunity for SAUSD students and would love to work with SAUSD.

9.0 Discussion on Frequency of Meetings (SAUSD/CITY)

Councilmember Solorio states that these meetings should continue to be a quarterly meeting. As of now the next scheduled meeting is set for Monday, October 23, 2017.

Solorio tasked Gerardo Mouet to send a meeting invite for possibly August 2017.

Solorio also advised that on the City Clerk' s online website you can find minutes to other committees.

10.0 Future Agenda Items

The following items will be added to the next meeting agenda:

1. Lathrop Intermediate Item
2. Re-review of standards, Capital projects and 50/50 projects.

Councilmember Solorio pushed for a possibility in 2018; explore the possibility of adding a swimming pool to Godinez and also the possibility of adding some barriers to prevent homeless from entering the school site.

Board President John Palacio advised that with Bonds, the state pays 50/50, however not on sport facilities. Additionally, he does not want to open new projects until older projects close. Before the City moves forward with implementing a new project, it' s important to research to ensure the project is feasible. Before moving forward with new projects, Palacio is very interested in revisiting the past projects along with meeting the following goals: 1) shared maintenance; 2) shared capital investment; 3) shared capital replacement and; 4) shared revenue.

Councilmember Villegas inquired to SAUSD to determine what percentages of students are homeless. Dr. Phillips replied stating that we have to be careful how we use the word homeless, because homelessness can be defined differently by the county, state and federal. Board Vice President Valerie Amezcua did state that for the past 30+ years, there are staff that monitors homeless students and are able to provide services and school supplies to these students.

Board President John Palacio stated that he will have staff send information regarding the McKinney-Vento Act which prevents barriers on students.

Councilmember Benavides reiterated

- 1) Appreciates that the City is prioritizing the success of Santa Ana Youth.
- 2) The City did have monies for an internships program and would like to receive a status on those funds.
- 3) Appreciates the opportunity to continue working with SAUSD

Closing Comments:

- Santa Ana Resident; Edgar Vasquez- thanked SAUSD, The City and the Parks and Recreation staff by looking into the new IT Wi-fi internet capability. It' s a good idea and it will provide a great resource to all city residents and students.

Dr. Phillips thanked both the Board Members and the Councilmembers and would like to remind that an elected Orange County Supervisor would like to establish a temporary 200- bed structure near a Santa Ana Unified School District school and would like to bring this attention in hopes that staff will oppose this proposal. Dr. Phillips hopes the City will unite with SAUSD to keep safe egress access to student' s homes.

- Interim City Manager Kurtz vocalized that she appreciated these meetings and she will be reviewing her four pages of notes.

Adjournment

- There being no further business, the meeting was adjourned at 7:25 pm.

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, CA 92701

Minutes

Santa Ana Unified School District / City of Santa Ana Council
Joint Policy Meeting

October 30, 2017

CALL TO ORDER

The meeting was called to order at 5:38 p.m. by Santa Ana Unified School District (SAUSD) Board President Palacio. Other member in attendance was Ms. Amezcua, Vice President. SAUSD Cabinet members present were Dr. Phillips, Superintendent of Schools, Dr. Heatley, Deputy Superintendent, Administrative Services, Mr. Roychowdhury, Assistant Superintendent, Business Services, Mr. Williams, Assistant Superintendent, Facilities and Governmental Relations, and Dr. Jimenez, Assistant Superintendent, Educational Services-Teaching and Learning.

City of Santa Ana Council members present were Mr. Benavides, Mr. Solorio, and Mr. Villegas. City staff members present were Ms. Kurtz, Interim City Manager, Mr. Mouet, Executive Director, Parks, Recreation, and Community Services Agency, Ms. Jurado, Community Services Manager, and Robert Cantu, City of Santa Ana.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Amezcua.

PUBLIC COMMENTS

There were no individuals wishing to address SAUSD and City of Santa Ana.

The meeting was opened with SAUSD and City introductions.

1.0 Approval of Minutes of the May 22, 2017 District / City Minutes

Mr. Palacio made a motion to move the approval to the next meeting with necessary amendments.

- 2.0 Criteria for Joint Use:
- Shared Revenue
 - Shared Investment
 - Maintenance
 - Joint Use Maintenance Contribution
 - Capital Replacement

Dr. Phillips suggested for City Council and SAUSD to work together and establish criteria; District has significant investments to retain and move forward. Mr. Benavides asked for a technical advisory team to provide an update.

- 3.0 Potential Joint Use Facility Projects:
- Segerstrom High School
 - Lights
 - Baseball / Batting Cages
 - Godinez Pool
 - Godinez Sports Facility

Mr. Palacio stated that unlike classrooms, labs and other academic facilities, sports facilities are not matched by state school construction bonds. Council to prioritize and continue discussion – develop bond master plan. Mr. Mouet stated that item 8.0 is related to a park bond scheduled for June; City and District should brainstorm non-capitol grants.

- 4.0 Traffic Lights / School Safety
- Crossing Guards
 - Grand Avenue and Chestnut – Turn Signal
 - Fairview and Centennial – Traffic Light Adjustment (Godinez High School)

Ms. Kurtz stated nothing has been proposed; City will continue to look at and conduct a safety study. However, District is to contact the City with any safety issues.

- 5.0 Santa Ana Stadium
- Fees
 - Santa Ana High School
 - Graduation
 - Vendor / Food Sales

District is requesting to work together, and be given the opportunity to sell food at the stadium like Mater Dei does. Mr. Mouet is to meet with Dr. Heatley and District is to provide City with a list of who uses facilities at no charge.

6.0 Safety – Homelessness / Flood Control Channel

- Potential Homeless Shelter
- Spurgeon Intermediate and Romero-Cruz Elementary
- Saddleback High School and MacArthur
- Monte Vista Elementary and Griset Academy
- Godinez Fundamental High School
- Garfield Elementary
- Adams Elementary

District is asking for City to communicate any issues related to homeless shelters. City Police to work with School Police to identify list above; collaborate and send message to County, specifically for SAUSD families. OC Public Works, OC Sheriffs will put something together; City plans to bring park Rangers dedicated to homelessness and public health issues; City is to include School Police in monthly meetings related to homelessness. At some point City and District are to re-visit homeless shelter.

7.1 Cross Agency Communication

- Upcoming events
- Public Awareness Campaign

Collaboration to continue with new City Manager; interest to put strategies and structures in place. Ms. Amezcua proposed to meet twice a year with School Board and City Council.

8.0 Possible Joint Grants

This item was discussed earlier in meeting.

9.0 WiFi Update

City will get a consultant to see how they can work with District and find locations for fiber optics. District is looking at new products; e-rate; emerging technologies.

10.0 Update: Community Enrichment Program

Proposed partnership 6-9pm pilot; same agreements are being worked on and reviewed by legal counsel; Draft Memorandum of Understanding.

11.0 Youth Services Supervisor Position Update

Mr. Benavides provided information on new parks and recreation position. This position will be a liaison between School District and non-profit organizations and is to work in collaboration.

12.0 2018 Placement Program

City stated this is an expansion and split into two phases. Work Center will take the lead – marketing business participation.

13.0 Community Development Resources

- Income Supports
- Small Development
- Workforce Development

Dr. Phillips requested materials for parents; information readily available by the City. Parent Centers will be in all District schools and Dr. Lopez-Guerra is the key-point person.

14.0 Next scheduled quarterly meeting – Monday January 22, 2018 at 5:30 p.m. – City of Santa Ana – Room 1600, City Hall Ross Annex

ADJOURNMENT

There being no further business to come before the District and City, the Joint Policy meeting was adjourned at 7:33 p.m.

- In 2009, City staff began discussing with SAUSD and the community about applying for a Proposition 84 Bond grant to build a joint-use Community Center and Park at the Roosevelt and Walker Elementary School sites.
- The City applied and was awarded a \$5 M Proposition 84 Bond grant in 2011 to build a joint-use Community Center, play equipment area, basketball court, parking lot, security lighting, running track, sport field, decomposed granite track, fencing, and landscaping.
- Since SAUSD is familiar with the Department of State Architect's requirements concerning construction on school property, it was decided that the District would manage this project.
- In the spring of 2016, SAUSD solicited bids from qualified companies for construction of the site. This process resulted in a cost that was more than the available funding and SAUSD recommended lowering the project scope and re-bid the contract with the hopes of getting a better price.
- The new bid process was complete in the fall of 2016 but unfortunately the price was still high and City Council, in order to prevent losing the \$5 M grant, approved an additional \$2,500,000 to the project budget from primarily CDBG funds but some park fee monies.
- Additionally, the City contributed \$50,000 per year into an irrevocable trust fund with the understanding that SAUSD will match it. This trust fund will be used for necessary repairs and replacement of facilities for this project.
- The groundbreaking ceremony took place on December 16, 2016.
- As the project progressed, a save-the-date for the ribbon cutting for February 5, 2018 was announced. This date was later changed to February 26, 2018 due to scheduling conflict.
- In early January 2018, the City was informed by SAUSD that the sport field, track and landscaping for the project would not be completed by February 26 and the project needed an additional \$400,000 to complete the landscaping work.
- City Council approved an amendment to the reimbursement agreement with SAUSD for this project and added \$400,000 to the budget at the January 16, 2018 Council meeting. SAUSD Board of Education is expected to approve the reimbursement agreement at their February 13, 2108 meeting.
- The state Prop 84 compliance staff will be attending the ribbon cutting ceremony and it is important for these state officials to see the project complete.
- A new ribbon cutting ceremony date is expected to be selected for some time in early May.

SAUSD Use Of The City Stadium



Current Football participants:

- Santa Ana High School
- Santa Ana College
- Mater Dei High School

Rental Cost per game: \$1,873.52

- School renting the Stadium is allowed to sell spirit items: shirts, caps, sweaters, noise makers, etc...
- School can sell food provided they obtain a permit from the OC Health Department
- All Schools and College are treated and charged the same.

Godinez HS has not requested the use of the Stadium for home games in over five years

This past November, City staff reminded Santa Ana High School that, just like Mater Dei, they can also be allowed to sell food. Santa Ana High School informed City staff that they would prefer not to sell food at this time.

SAUSD Use of Godinez Joint Use Facilities

Godinez High School Facilities as noted on aerial below includes:

- Football/Soccer/Track Field & two baseball diamonds
- Gym and Performing Arts Facility

Godinez HS receives first priority for reservation.

- Godinez HS or SAUSD are not charged for any of their direct use of the above facilities.

City of Santa Ana charges for all reservations to non-SAUSD renters for the use of Godinez HS fields or Performance Amphitheatre.

- All collected fees are turned over to SAUSD.



- The creation of the Youth Services Supervisor was authorized by the City Council.
- October job recruitment received 331 applications.
- **The intent of this position is to inform, develop, implement and provide a central resource for youth programs and services.**
- **Key to this job is to evaluate, consult, and collaborate with residents, law enforcement, non-profit and faith-based organizations, and schools to determine needs, to plan programs, and to conduct on-going evaluation of program activities for Santa Ana's youth.**
- **This position will plan, research, organize and implement youth-related programs or services at school sites, parks, or other locations within the community.**
- Candidates selected for the oral panel test were interviewed on Wednesday, January 17, 2018 and the selection process will be completed in February.
- Funding for this position for the remaining of FY 17-18 is being covered by the Parks, Recreation, and Community Services Agency part-time salary fund.
- The funding of the position will be added to the FY 18-19 City Budget.