

# ECE SAUSD Preschool Info At-A-Glance



- CDE requires that enrollment priority is given to lowest income families
- Enrollment is not based on a first come, first served basis
- ECE has ongoing enrollment and orientation year-round
- Children must be 3 years old by December 2<sup>nd</sup> to be age eligible
- All enrollment documentation is required for students to attend
  - Birth certificates for every child in the family under 18 years old
  - Proof of California residency
  - Proof of monthly income (1 month required)
    - Paid weekly: Last 4 pay stubs
    - Paid every 2 weeks or twice a month: Last 2 pay stubs
    - Paid monthly: Last pay stub
    - Unemployed: Report showing benefit amount
    - Paid in cash: Self-certification form (provided by our office)
    - CalWORKS/TANF: Notice of action with amount
    - Not working: Self-certification form
  - Immunizations (must be up to date)
  - Physical (dated within 1 year of today's date)
  - Dental exam
  - TB Test (negative or no risk factors indicated)
- **Part Day Program:** AM Session 8am-11am; PM Session 1pm-4pm
- **Full Day Program:** 8am-4pm (Hours of attendance determined by parent need)
  - Families must demonstrate one of the following "need criteria":
    - Working parents - Employment Verification
    - Attending school - School Enrollment Verification
    - Seeking employment
    - Experiencing homelessness - Written Statement/referral
    - At-risk/CPS - Social Worker Referral
    - Incapacitated - Statement of Incapacity

**ECE Office: 417 E. Central Avenue, Santa Ana - 8am-4pm**  
**Enrollment Status: 714-569-9782 or email [ECEInfo@sausd.us](mailto:ECEInfo@sausd.us)**

**WELCOME TO PRESCHOOL!**



## PRESCHOOL FAQs

- Where are the preschool programs located? Preschool classrooms are located on all elementary campuses with the exception of Greenville and Thorpe.
- Do you offer Dual Immersion Programs? Yes, Dual Immersion is offered at Jefferson, King, Lowell, Monroe, Pio Pico, and Romero Cruz Academy.
- Does my child need to be potty trained? No, the program accepts children at all stages of toileting independence. Your teacher will work with you to develop a toileting plan for your child.
- Is there a cost for the program? Part Day programs do not have a fee for income eligible families. Full Day Programs have a sliding fee scale based on income and family size. Over-income families will pay fees for Part or Full Day programs, based in income and family size.
- How long will it take to process my application? During July and August, the process can possibly take 2-3 weeks due to high volume of applicants. If you submit a complete application (ALL required documentation), the process moves much more quickly.
- Does my child have to wear a uniform? Yes, uniforms are required at all schools. However, you may submit a waiver if you do not want your child to wear a uniform.
- Will food be provided? Yes, children are served healthy and nutritious meals daily. Part Day AM programs receive breakfast, and Part Day PM programs receive lunch. Full Day programs receive breakfast, lunch, and snack.
- What if my child has a special diet or allergy? ECE School Readiness Nurses review all applications and ensure that children are provided with special meals as needed. A doctor's note is required for all special meal accommodations.
- Will children with IEPs be accepted into the program? Yes, all students with disabilities are welcomed into the program. Reasonable accommodations to participate in the program are provided to ensure a successful placement. Transportation is not provided through the ECE Department and must be arranged through the Special Education Department.
- Do I need to live in Santa Ana to qualify for the program? No, applicants must reside in the state of California to qualify, and must provide proof of residency.
- Do SAUSD employees receive priority enrollment? No, the program is required rank families based on income and family size. Lowest income families receive priority enrollment.
- Order of Enrollment Priorities: CPS/At-Risk; Children with IEPs; lowest income 4 year olds; lowest income 3 year olds; Over-income families