



# Santa Ana Unified School District

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Richard L. Miller, Ph.D.  
Superintendent

**Santa Ana Unified School District  
CaliforniaColleges.edu Online Portal  
Consent to Release Student Records**

The Santa Ana Unified School District (SAUSD) is working with the California College Guidance Initiative), which operates under the auspices of the Foundation for California Community Colleges (CCGI/Foundation) to provide each student with a free web-based account that will help your child track his or her academic progress and identify college and university opportunities for which he or she may be qualified. This effort also will help the District monitor and improve the programs that support your child. And it will help us conduct research to study the impact of programs on student learning.

Student data in the online accounts will be stored securely, with all appropriate safeguards provided by federal and state law. Your student's data will only be released to the Foundation/CCGI after we have received this signed consent form from you. The Foundation/CCGI later may release certain data to an individual public or nonprofit college or university or a scholarship provider that may offer an opportunity for your child – but only if your child is notified of the specific request and permits the Foundation/CCGI to release this information. Additionally, the District may release data to nonprofit organizations that already provide college access services to the district and its students but only where the data released relates to the service being provided.

Pursuant to the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, we are requesting your consent to disclose the following individually identifiable information from your child's education records to the Foundation/CCGI and to the subsequent disclosure of that information to individual public or nonprofit colleges or universities or scholarship providers that may offer opportunities for your child, with the approval of your child. This information will be included in your student's individual online account. (To comply with FERPA and privacy requirements regarding the Free and Reduced Price Meals (FRPM) program, this form should be signed both by the student's parent or guardian and, if the student is 18 years or above, by the student.)

## *CONSENT*

I, \_\_\_\_\_ (insert your name(s)), hereby agree to allow the Santa Ana Unified School District to disclose to the CCGI the following records:

- **student demographic information (i.e. name, date of birth, gender, grade level, school name)**
- **student coursework, grades received, GPA**
- **student test records (i.e. SAT and ACT scores)**
- **student ethnicity information, and free and reduced lunch status**

I also consent to the subsequent disclosure of such information to public or private non-profit colleges or universities or scholarship providers that may offer services for my child. Such subsequent disclosures may be made only with the approval of the student.

1601 E. Chestnut Ave., Santa Ana, CA 92701, (714) 558-5501

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## BOARD OF EDUCATION

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For:

<b>Student Information</b>	
Student Full Name :	Student Number:
Home Address:	School: Grade:
Birth Date: (mm/dd/yy)	
<b>Parent Information</b>	
Are you the legal guardian of this student? Yes / No	Relationship to student:
Are you a member of the student's household? Yes/ No	
Parent/Guardian's Full Name :	Phone Number:
<b>Signature</b>	
PARENT/GUARDIAN SIGNATURE: <b>X</b>	Date (mm/dd/yy):
Eligible Student Signature (if age 18 or older):	Date (mm/dd/yy):

This authorization is valid until six months after your child graduates from high school or withdraws from SAUSD. You may revoke this authorization at any time by submitting a letter to:

Edward Winchester, Executive Director  
Secondary Education  
1601 E. Chestnut Ave., Santa Ana, CA 92701

With respect to any individually identifiable information regarding your child's eligibility for free or reduced price meals or free milk under the FRPM program, failing to provide consent will not affect your child's eligibility for free or reduced price meals or free milk.

<b>NONCONSENT – Sign this box if the parent/eligible student does NOT consent</b>	
PARENT/GUARDIAN SIGNATURE: <b>X</b>	Date (mm/dd/yy):
Eligible Student Signature (if age 18 or older):	Date (mm/dd/yy):

If you have any questions about this form, please call Edward Winchester, Executive Director, Secondary Education at (714) 558-5805.