



Creating a New Parent Account For SAUSD Aeries Parent Portal

Before starting, you will need the following information:

1. Student Permanent ID Number
2. Home Telephone number (as recorded with the school)
3. Verification Code
4. Personal email account

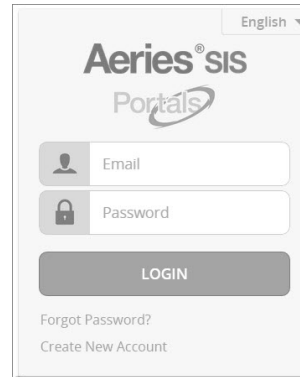
You cannot create an account without **all 4** of these items.

Create a New Account

Open your internet browser and type in <http://www.sausd.us/parentportal>

There is a link for the **Aeries Parent Portal** on your child's school Website.

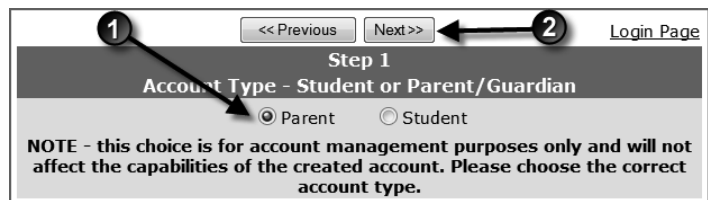
Click on **Create New Account**



Step 1: Select the Account

❶ Click Parent button

❷ Click **Next >>**



Step 2: Enter Account Information

❶ Type your email address

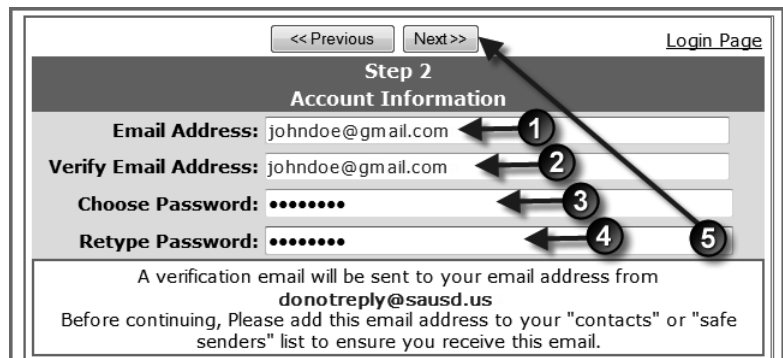
❷ Re-type your email address

❸ Type a password

The password needs to be at least 6 characters long

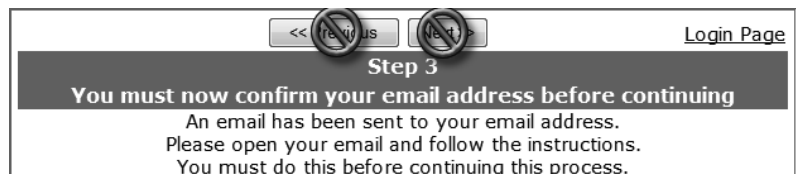
❹ Re-type this password

❺ Click **Next >>**



Step 3: Confirm With Your Email

Do **NOT** click **Next >>** or **<< Previous**



Open your email program in another window, and open the message from donotreply@sausd.us. In this message, please click on the **Confirm Current Email Address** link. Next, you will see a verification window. Click on **Click Here** to go to the Aeries Login screen.

Step 4: Verification

- 1 Enter your email address
- 2 Enter the password you created earlier
- 3 Click **Log In**

You will then see the student verification screen below.

- 1 Enter the 6-digit student ID number
- 2 Enter your 10 digit home telephone number
Example: 7145551234
- 3 Enter the Verification Code
- 4 Click **Next >>**

Step 5: Contact Verification

You will see a list of your child's contacts. Click the button by your name. Click **Next >>**

Step 6: Completing Registration

Click on **Click Here**

Step 7: Logging In

- 1 Enter your email address
- 2 Enter the password you created earlier
- 3 Click **Log In**



Click on the **Attendance tab** to see your child's attendance record.

Note: Write down your password here _____