

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

January 25, 2011

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Board Vice President Richardson. Other members in attendance were Dr. Yamagata-Noji, Mr. Palacio, and Mr. Reyna. Mr. Hernandez was not present at the meeting.

Cabinet members present were Ms. Russo, Dr. Olsky, Mr. Lopez, Mr. Bishop, Mr. Mendez, Ms. Miller, Ms. Lohnes, and Mr. Dixon.

RECESS TO CLOSED SESSION

The Regular meeting recessed to Closed Session to consider student discipline issues, negotiations, public employee discipline/dismissal, confidential issues, legal matters, and personnel matters.

CLOSED SESSION PRESENTATIONS

Board Vice President Richardson asked those wishing to address the Board in matters pertaining to Closed Session to step to the podium.

There were no individuals wishing to address the Board.

RECONVENE OPEN MEETING

The Regular meeting reconvened at 6:45 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by student Carol Villagomez from McFadden Intermediate School.

SUPERINTENDENT'S COMMENTS

Ms. Russo introduced two student representatives from Cesar Chavez High School, Nathalie Osegueda and Jocelyn Soto, who are 12th graders from the Chavez Student Leadership Team. They provided insights of student life at Chavez high school. In addition, students Annie Uvidia and Joshua Recinos were present to perform a song called "The Climb" about dreams and goals. The Board and Superintendent thanked all students for an outstanding presentation and song.

Mr. Dixon, Assistant Superintendent of Facilities, called upon Mr. Ziegler, Director, Building Services, recognized several members of the Building Services staff who went above-and-beyond-the call-of-duty prior to winter break to ensure the well-being of students and staff at Santa Ana High School.

Employees worked day and night in the rain and in 30-degree weather to accomplish the task of replacing a boiler to enable heat in classrooms. The Board graciously thanked the employees for the remarkable job. The employees recognized were:

Ralph Murrietta - Mechanical Supervisor
Joe Pecharich - Electrician II
Jim McMullen - Electrician II
Reed Fournier - Plumber II
Mark Avila - HVAC Mechanic II
Jeff Hackett - HVAC Mechanic II

Mr. Chad Hammitt, Executive Director of Human Resources, was asked to the podium to announce SAUSD's newest appointed administrators:

Jan Monforte, Director of Food Services
Marianne Bola, Director of School Improvement
Peter Alvino, Ed.D., School Operations Administrator, Valley High
Jeanne Mellor, School Operations Administrator, Saddleback High
Suzanne R. Mulholland, School Operations Admin., Sierra Intermediate

CHANGE IN ORDER OF AGENDA

RECOGNITIONS

Above & Beyond the Call of Duty "A-B-C-D" Award - Children & Families Commission of Orange County

Mr. Richardson presented the A-B-C-D" Award to Mr. Michael Ruane, Executive Director of the Children & Families Commission of Orange County on behalf of the Commission.

Mr. Richardson stated in 1999, the Orange County Board of Supervisors established the Children & Families Commission and appointed its nine commissioners to assess and allocate funds to programs that promote development of children. The targeted population includes infants from birth through five years. The Commissioners are from public and private sector leaders in the pediatric health and education.

In 2009-2010, the Commission allocated more than \$51 million to programs that served more than 208,000 children. The programs it supports are grouped according to how they advance the Commission's four goals of healthy children, strong families, early learning and capacity building. The Children and Families Commission of Orange County continues to allocate millions of dollars to fund programs that include local community groups and service organizations, social service partners, school districts, faith-based groups, local hospitals and health clinics and family shelters. With grant awards for Early Childhood Education totaling \$6.9 million over 10 years, SAUSD is the most generously funded district in the State. Currently funded grants worth \$1.2 million make it possible to serve our population.

Another big work includes the newly opened Santa Ana YMCA and Aquatics Center - a joint-use facility with SAUSD. The Commission provided contributions of \$7.5 million toward the project's completion.

Mr. Richardson stated, because of the commitment and contributions to SAUSD, the award is presented to the Children & Families Commission of Orange County. The organization truly exemplifies the qualities and values upon which the A-B-C-D Award - Above and Beyond the Call of Duty was created. Mr. Michael Ruane was present to accept the award for Children and Families Commission of Orange County.

Classified Employee of the Month - Maria Dolores Sanchez

The District Classified Selection Committee nominated Ms. Maria Dolores Sanchez, as the Classified Employee of the Month for January. Maria is the Lead Night Custodian at Mendez Fundamental Intermediate School. She is an exceptional individual who goes above-and-beyond the call of duty. Maria is patient, friendly, and respectful to all.

Ms. Sanchez' dedication and commitment to serving the school's needs are exemplary. She has a calm, helpful, professional demeanor is detail-oriented and a self-starter. The staff noted that they especially love her homemade tortillas that she brings and shares with them.

Ms. Sanchez was presented a gift card and a plaque to a restaurant of her choice. She was accompanied by family, friends, and colleagues who presented her with a bouquet of flowers.

RESUME SUPERINTENDENT'S COMMENTS

Ms. Russo congratulated all SAUSD student medalists, staff and parents for their perseverance in attaining such honors. The number of recipients has more than doubled since the previous year, which is a testament to SAUSD's great academic achievements.

Below is a list of schools that received medals in the 2011 OC Register Public Elementary Schools ranking. Of 146 public schools, nine are within SAUSD:

- Harvey Elementary - Gold (top 10 school countywide at number 9)
- Muir Fundamental - Gold
- Greenville Fundamental - Silver
- Romero-Cruz Elementary - Silver
- Thorpe Fundamental Elementary - Silver
- Diamond Elementary - Bronze
- Esqueda Elementary - Bronze
- Monroe Elementary - Bronze and
- Sepulveda Elementary - Bronze

The Superintendent reminded the Santa Ana community parents of the eight fundamental schools of choice would soon be underway for the 2011-12 school year. Fundamental school open lottery registration for kindergarteners and 6 graders begins Monday, January 31.

Below are Fundamental Schools Registration Deadlines:

- Elementary and intermediate is by Friday, February 18, at 4:00 p.m.

- High School Fundamental Open Lottery Registration for 9th graders only begins Tuesday, February 1, for Godinez Fundamental and Segerstrom High Schools, with a registration deadline of Tuesday, February 8, by 4:00 p.m.

Parents can call each individual school of choice or 714-558-5555 for information. They can also log on to www.sausd.us for additional information about the fundamental registration and lottery process.

Ms. Russo asked the Board to draw their attention to featured student art courtesy of three schools, Remington Elementary, Spurgeon Intermediate and Segerstrom High in the Board Room.

Personal Announcement by Ms. Russo, Superintendent of Schools

Ms. Russo announced her decision to retire on June 30, 2011, after 38 years in education. She noted that the decision was one with which she struggled, considering leaving the most important, rewarding and impactful job of her career. Ms. Russo received a standing ovation after thanking the Board of Education, Santa Ana Unified School District, and the community for the opportunity of serving Santa Ana students. Board members thanked and congratulated Ms. Russo for her outstanding leadership and conveyed heartfelt sentiments.

Summarized Data of Williams Settlement Second Quarterly Report

In order to meet the Williams Settlement Uniform Complaint Reporting requirements, staff is required to report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools and Governing Board of school districts.

There were no complaints to report during the second quarter.

CHANGE IN ORDER OF AGENDA

2010-11 Budget Update: Governor's Proposed Budget, Tax and Revenue Anticipation Notes

Mr. Michael Bishop, CBO, Associate Superintendent, Business Services reviewed the Governor's budget proposal for 2011-12. The State budget has a deficit of more than \$26 billion. He stated that there would be no mid-year cuts to the SAUSD. From 2004-05 through 2012-13, SAUSD will have made \$225.2 million in budget cuts.

Mr. Bishop outlined Governor Jerry Brown's proposed solutions to balance the State budget. He said that the Governor would most likely call for a special election in June and should the election take place and the voters approve the measure, it is hoped that funds would be recovered by using a combination of temporary tax extensions. Below are three plans the Governor has proposed to balance the 2011-12 budget:

Plan A: spending cuts of \$12.5 billion, realignment of services for \$5.9 billion, and extension of taxes for \$9.2 million.

Plan B: If the measure is not successful Prop 98 minimum funding level would drop by \$2.3 billion resulting in a reduction of approximately \$330 in Adequate Daily Attendance (a reduction of \$17 million in State revenue for SAUSD), \$6.9 billion in cuts would have to be identified (possibly to education), and a possibility that there would be a new revised Budget in March

if temporary tax extensions were not placed on the June ballot. The Governor's proposal would cost K-12 approximately \$2.1 billion.

Plan C: An estimated reduction of \$1,000 per Adequate Daily Attendance for the SAUSD could be \$52 million in State revenue.

Mr. Bishop noted that the Orange County Department of Education has recommended a contingency plan (Plan B) should the vote not pass at the special election in June to extend temporary taxes, cuts to social services, higher education, corrections, and redevelopment agencies.

Mr. Bishop asked Dr. Wold to the podium who continued the presentation. Dr. Wold provided information on the General Fund Revenue, California's debt burden, ADA, and COLA, enrollment trends and the Governor's multiple solutions to solve the State Budget.

Next reviewed were reasons SAUSD must reduce \$31.5 million for the 2011-12 school year, despite the promise of Governor Brown to avoid cuts to K-12 education:

- The State has not funded \$60 million that has not been paid to SAUSD to help us reduce our deficit
- Flexibility was extended enabling SAUSD to shift monies within our various funds to lessen the impact. (flexibility was temporary)
- We were granted flexibility in implementing Class Size Reduction, further helping our school district to avoid cuts temporarily.

Mr. Bishop then discussed deferrals. He said that the State had managed to operate without additional deferrals until 2002-03, and since that time, deferrals have become common to the State budget. Deferrals have increased each year and the state has extended them to include other program areas such as health and human services. He stated that there is an additional deferral for K-12 of \$1.7 billion from 2010-11 into 2011-12 fiscal year. Mr. Bishop noted that the projection is to have a stabilized budget by 2016.

Next Mr. Bishop discussed TRANS (Tax and Revenue Anticipation Notes). He stated that due to the State budget crisis and SAUSD's ongoing expenditures the District is experiencing a cash flow declines in the General Fund. He stated that there are methods to help which includes; 1) borrowing from other District funds, 2) borrowing from the County of Orange, or 3) issuing tax and revenue anticipation notes. The District anticipates that it may not have sufficient available cash in other funds to address the projected general fund cash flow declines while program limitations prevent borrowing from the County of Orange from being a viable option. It is recommended that a TRANS be issued as a safety net to protect against negative occurrences that may occur that are not known at this time.

By consensus of the Board, action was taken on Items 5.0 and 6.0, which are relevant to the presentation.

ADOPTION OF RESOLUTION NO. 10/11-2866 - AUTHORIZING ISSUANCE OF 2010-11 TAX AND REVENUE ANTICIPATION NOTES FOR DISTRICT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$50,000,000 AND REQUESTING BOARD OF SUPERVISORS OF COUNTY OF ORANGE TO PROVIDE FOR ISSUANCE AND SALE OF NOTES

Mr. Bishop stated that this request is for the County of Orange to issue Tax and Revenue Anticipation Notes (TRANS) on behalf of the District for an amount not to exceed \$50 million, to address the projected General Fund cash flow shortages. The exact amount will be determined later this year based upon

updated General Fund cash flow projections. The amount cannot exceed the projected cash flow deficit plus a working capital reserve as determined by the IRS. The District will be working with Governmental Financial Strategies, Inc. to have TRANS offered out on the market.

APPROVAL OF LEGAL SERVICES IN CONNECTION WITH ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES

This item will allow services to move forward with the issuance of TRANS to finance the District's cash flow needs for fiscal year 2010-11.

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0 to adopt Resolution No. 10/11-2866 to authorize the issuance of 2010-11 TRANS for the SAUSD in a principal amount not to exceed \$50 million and requesting Board of Supervisors of County of Orange to provide for the issuance and sale of notes and approval of legal services with Stradling, Yocca, Carlson & Rauth in connection with the issuance of TRANS.

5.0 ADOPTION OF RESOLUTION NO. 10/11-2866 - AUTHORIZING ISSUANCE OF 2010-11 TAX AND REVENUE ANTICIPATION NOTES FOR DISTRICT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$50,000,000 AND REQUESTING BOARD OF SUPERVISORS OF COUNTY OF ORANGE TO PROVIDE FOR ISSUANCE AND SALE OF NOTES

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to adopt Resolution No. 10/11-2866 - authorizing the issuance of 2010-11 Tax and Revenue Anticipation notes for the District in a principal amount not to exceed \$50,000,000 and requesting Board of Supervisors of County of Orange to provide for the issuance and sale of notes.

AND

6.0 APPROVAL OF LEGAL SERVICES IN CONNECTION WITH ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to approve the legal services with Stradling, Yocca, Carlson & Rauth in connection with issuance of Tax and Revenue Anticipation Notes.

PRESENTATIONS

APPROVAL OF MINUTES

It was moved by Dr. Yamagata-Noji, seconded by Mr. Palacio, and carried 4-0, to approve the Minutes of the Regular Board Meeting of January 11, 2011.

1.0 APPROVAL OF CONSENT CALENDAR

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to approve the Consent Calendar as follows:

1.1 Approval of extended field trips in accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips. A list is attached to the Minutes.

1.2 Approval of amendment to consultant agreements with State-approved supplemental service providers for @Avanza Online, Learn It Systems, Professional Tutors of America, Rocket Learning and THINK Together for 2010-11 school year.

- 1.3 Adoption of Resolution No. 10/11-2864 - authorizing amendment No. 1 to California State Preschool Contract CSPP-0364 for the 2010-11 program year.
- 1.4 Approval of master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2010-11 school year.
- 1.5 Approval of expulsion readmission panel to readmit previously expelled students listed on the attached sheet to District schools for the spring semester of the 2010-11 school year.
- 1.6 Approval of recommendations by the Administrative hearing panel to expel students for the recommended terms including the remediation conditions:

305105 - Mendez Fundamental Intermediate
For the violation of Education Code Section 48900, paragraph b, that the Board expels the student from the schools of the district, and that the student may apply for readmission on or after June 17, 2011.

316500 - Mendez Fundamental Intermediate
For the violation of Education Code Section 48900, paragraph b, that the Board expels the student from the schools of the district, and that the student may apply for readmission on or after June 17, 2011.

309707 - Spurgeon Intermediate
For the violation of Education Code Section 48900, paragraph a, that the Board expels the student from the schools of the district, and that the student may apply for readmission on or after June 17, 2011.

334216 - Valley High
For the violation of Education Code Section 48900, paragraph .2, that the Board expels the student from the schools of the district, and that the student may apply for readmission on or after June 17, 2011.
- 1.7 Approval of renewal of service agreement between SAUSD and SchoolsFirst Federal Credit Union for a Automated Teller Machine at the District Office.
- 1.8 Approval of purchase order summary and listing of orders \$25,000 and over, for the period of January 7, 2011 through January 20, 2011.
- 1.9 Ratification of expenditure summary listing all checks created and warrant listing of expenditures over \$25,000 for the period of January 8, 2011 through January 21, 2011.
- 1.10 Approval of listing of agreements/contracts between the Santa Ana Unified School District and various consultants submitted for the period of December 15, 2010 through January 11, 2011.

REGULAR AGENDA - ACTION ITEMS

- 2.0 **ACCEPTANCE OF GIFTS IN ACCORDANCE WITH BOARD POLICY (BP) 3290 - GIFTS, GRANTS, AND BEQUESTS**
It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to accept the gifts in accordance with Board Policy 3290 - Gifts, Grants, and Bequests. A list is attached to the Minutes.

3.0 APPROVAL OF SUBMISSION OF PART II 2010-11 CONSOLIDATED APPLICATION FOR FUNDS TO CALIFORNIA STATE DEPARTMENT OF EDUCATION

It was moved by Mr. Palacio, seconded by Dr. Yamagata-Noji, and carried 4-0, to approve the submission of Part II 2010-11 Consolidated Application to the California State Department of Education for funding categorical aid programs for 2010-11.

4.0 APPROVAL OF SUBMISSION OF RENEWAL APPLICATION FOR AFTER SCHOOL EDUCATION AND SAFETY PROGRAM FOR 2011-14

It was moved by Mr. Richardson, seconded by Mr. Reyna, and carried 4-0, to approve submission of the renewal application for the After School Education and Safety program from July 1, 2011 through June 30, 2014.

5.0 ADOPTION OF RESOLUTION NO. 10/11-2866 - AUTHORIZING ISSUANCE OF 2010-11 TAX AND REVENUE ANTICIPATION NOTES FOR DISTRICT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$50,000,000 AND REQUESTING BOARD OF SUPERVISORS OF COUNTY OF ORANGE TO PROVIDE FOR ISSUANCE AND SALE OF NOTES

This item was presented previously in the meeting.

6.0 APPROVAL OF LEGAL SERVICES IN CONNECTION WITH ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES

This item was presented previously in the meeting.

7.0 ADOPTION OF RESOLUTION NO. 10/11-2867 - ESTABLISHING SUB-FUNDS FOR HEALTH & WELFARE BENEFITS AND PROPERTY & LIABILITY WITHIN SELF-INSURANCE FUND

Mr. Richardson requested that a segregate retiree health & welfare fund be established which shows costs from current active employees.

The language will be modified in the resolution to include a separate retiree health and welfare cost fund from current active employee fund within the self-insurance fund.

It was moved by Mr. Palacio, seconded by Dr. Yamagata-Noji, and carried 4-0, to adopt Resolution No. 01/11-2867 and sub-funds within self-insurance fund with a modification to include a segregate retiree health & welfare fund establishment within the self-insurance fund.

8.0 ADOPTION OF RESOLUTION NO. 10/11-2868 - TRANSFER OF FUNDS FROM DISTRICT'S UNRESTRICTED GENERAL FUND TO DISTRICT'S HEALTH & WELFARE BENEFITS FUND

It was moved by Mr. Richardson, seconded by Mr. Reyna, and carried 4-0, to adopt Resolution No. 10/11-2868 to transfer funds from General Fund to Fund 69 (Health and Welfare Benefits).

9.0 APPROVAL OF CONSULTANT AGREEMENT WITH SURVIVAL SKILLS AND CO. AND AMERICAN RED CROSS FOR EMERGENCY PREPAREDNESS AND RESPONSE TRAINING

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to approve consult agreement with Survival Skills & Co. and the American Red Cross for emergency preparedness and response training in the amount of \$201,700.

10.0 AUTHORIZATION TO RESCIND AWARD OF CONTRACT FOR SMARTNET MAINTENANCE FOR NETWORK EQUIPMENT DISTRICTWIDE, REJECT ALL RFP'S AND ISSUE REQUEST FOR PROPOSALS FOR CISCO BASIC MAINTENANCE UNDER E-RATE DISTRICTWIDE

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to authorize the rescission of January 11, 2011, awarded contract to SmartNET Maintenance for Network Equipment Districtwide under RFP #17-11, in the amount of \$223,719 and the issuance of Request for Proposals for Cisco Basic Maintenance under E-Rate Districtwide.

11.0 ACCEPTANCE OF FACILITIES MASTER PLAN ANNUAL UPDATE

Mr. Dixon, Assistant Superintendent Facilities and Governmental Relations, and Ms. Tova Corman, Senior Planner, presented an update of the District's Facilities Master Plan (FMP). The FMP is updated annually to include changes in data and for the purpose of re-analyzing District's priorities.

Information provided on needs analysis, capacity analysis, the finance plan, implementation plan, and educational specifications. Mr. Dixon reviewed the scope of construction projects, those completed and in progress, portable inventory, expenditures, funding source, and budget.

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to accept the Facilities Master Plan annual update.

12.0 AUTHORIZATION TO AWARD CONTRACT FOR BID PACKAGE NO. 14, FOR GENERAL CONSTRUCTION AT SANTA ANA HIGH SCHOOL UNDER OVERCROWDING RELIEF GRANT PROJECT

It was moved by Mr. Palacio, seconded by Mr. Reyna, and carried 4-0, to authorize an award to Jeffy Tracy, Inc. dba Land Forms Landscape Construction for Bid Package No. 14 for general construction at Santa Ana High School in the amount of \$3,150,000 under Overcrowding Relief Grant project.

13.0 AUTHORIZATION TO AWARD CONTRACT FOR BID PACKAGE NO. 403, FOR FIRE ALARM AT SANTA ANA HIGH SCHOOL UNDER EMERGENCY REPAIR PROGRAM

It was moved by Mr. Palacio, seconded by Mr. Reyna, and carried 4-0, to authorize an award to Westside Electric for Bid Package No. 403 for Fire alarm at Santa Ana High School in the amount of \$868,700 utilizing Measure G funds with an anticipated reimbursement from the State at a later date.

14.0 ADOPTION OF RESOLUTION NO. 10/11-2863 - UNIFORM SYSTEM OF PREQUALIFYING AND RATING BIDDERS FOR DISTRICT CONSTRUCTION PROJECTS

It was moved by Dr. Yamagata-Noji, seconded by Mr. Palacio, and carried 4-0, to adopt Resolution 10/11-2863 - uniform system of prequalifying and rating bidders for District construction projects.

15.0 APPROVAL OF REVISED JOB DESCRIPTION: SCHOOL PSYCHOLOGIST

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to approve the revised job description School Psychologist. The job description is attached.

16.0 APPROVAL OF NEW JOB DESCRIPTION: PROGRAM SPECIALIST

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to approve the revised job description Program Specialist. The job description is attached.

17.0 APPROVAL OF NEW JOB DESCRIPTION: PROGRAM SPECIALIST - HEALTH SERVICES

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to approve the new job description Program Specialist - Health Services. The job description is attached.

18.0 APPROVAL OF NEW JOB DESCRIPTION: PROGRAM SPECIALIST - SPECIAL EDUCATION

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to approve the new job description Program Specialist - Special Education. The job description is attached.

19.0 PERSONNEL ACTION

It was moved by Mr. Palacio, seconded by Mr. Reyna, and carried 4-0, to approve the Personnel Calendar in its entirety. A copy is attached to the Minutes.

20.0 BOARD AND STAFF REPORTS/ACTIVITIESMr. Reyna:

- He stressed to parents the importance of reading to their children and asked them to have students read back to their parents.
- He will be co-hosting a Youth Summit at the Boys and Girls Club on January 28 and 29. Youth will receive tools and resources to be the next generation of leaders.

Dr. Yamagata-Noji:

- She attended the swearing in of SAUSD officers recently. This is a new practice at the SAUSD and she said that this is proof that Chief Valentine has taken it to another level of professionalism. She thanked them for keeping Santa Ana school safe.
- Through the Armstrong Foundation, she thanked volunteer coaches from McFadden Intermediate, Sierra Intermediate, and Mendez Fundamental Intermediate. Approximately 60 SAUSD youth participated in a track competition in Irvine recently. Not only did they compete, students learned about training, purpose, goals, and focus. For students who have been participating received a new pair of tennis shoes.

Board Members conveyed gratitude to Ms. Russo as she announced her retirement:

Mr. Reyna: He stated that as a new board member, coming into an incredible undertaking, Ms. Russo eased the transition. He wished her luck in her next venture.

Mr. Palacio: He said as two former Arizonians, two former Tucsonian, and two members of the Arizona Wildcats, the school District is much better today than it was five years ago.

Dr. Yamagata-Noji: She stated that the love and the warmth in the room was apparent for the Superintendent. And that the District was very fortunate to have Ms. Russo at the helm of the District as an instructional leader; she knew how to make things happen. The Board is grateful to have had her paving the way. Additionally, she said that Russo thoughtfully made the announcement early, to allow the Board sufficient time to conduct a search process.

Mr. Richardson: He stated that Ms. Russo optimizes all the qualities of a servant leader. In addition, in her role she has set up things for others to be successful. He said that Ms. Russo is humble and operates from humility in this job and she will be missed by all.

Closed Session Action:

By a vote of 3-0, the Board took action to appoint Lisa Hinshaw to the position of Principal IV- Alternative Education.

Moved: Hernández ___ Richardson___ Yamagata-Noji X Palacio ___ Reyna___
Seconded: Hernández ___ Richardson___ Yamagata-Noji ___ Palacio ___ Reyna X
Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Adrian J. Ayala to the position of Principal at Lathrop Intermediate School.

Moved: Hernández ___ Richardson___ Yamagata-Noji X Palacio ___ Reyna___
Seconded: Hernández ___ Richardson___ Yamagata-Noji ___ Palacio ___ Reyna X
Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Meg (Mary) Green to the position of Assistant Principal at Heninger and King Elementary Schools.

Moved: Hernández ___ Richardson___ Yamagata-Noji X Palacio ___ Reyna___
Seconded: Hernández ___ Richardson___ Yamagata-Noji ___ Palacio ___ Reyna X
Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:05 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Tuesday, February 8, 2011, at 6:00 p.m.

ATTEST: _____
Jane A. Russo
Secretary
Santa Ana Board of Education

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - January 25, 2011

Date:	Schools/Location:	Funding and Cost:	Student:	Staff and Chaperone:
March 11-18, 2011 (Friday-Friday)	Century High School e-Business Juniors and Seniors Washington, D.C.	No Cost to Student. (Sponsored by ASB Funds)	28	3
March 11-13, 2011 (Friday-Sunday)	Segerstrom High School Presbyterian Conference Center French Camp Big Bear Lake	No Cost to Student. (Sponsored by ASB Funds)	10	1
April 3-8-2011 (Sunday-Friday)	Santa Ana High School Disneyland Music Workshop Florida	No Cost to Student. (Sponsored by ASB Funds)	60	10
April 1-11, 2011 (Friday-Monday)	Segerstrom High School Kiwins Convention San Ramon	No Cost to Student. (Sponsored by ASB Fundraising Funds)		
June 23-29, 2011 (Thursday-Wednesday)	Santa Ana High School Foreign Language Students Canada	No Cost to Student. (Sponsored by French Club Fundraising)	20	2

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - January 25, 2011

School:	Gift:	Amount:	Donor:	Used for:
Edison Elementary		\$ 400	Mrs. Lupe Moreno Santa Ana	Mr. Daniel Perez' 3rd grade class-\$200 After School Program-Mr. Boj Nueva's class-\$200
Fremont Elementary		\$ 1,000	Superior and Nestlé Grocers Ms. Alexandra Campos Montebello	Physical Education equipment
Santiago Elementary		\$ 600	Orange County Register Ms. Diane Liege Santa Ana	Instructional supplies
January 25, 2011 donations		\$ 2,000		
2011 Total donations	\$ 12,173	\$14,173		

/eh

2010-11 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

January 25, 2011

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	Grover Bravo Madison Elementary	Consultant Grover Bravo along with Grupo Crecer will begin an eight-week parenting classes, two hour sessions. These classes will begin January 31, 2011 at Madison Elementary.		Title I	\$10,000	111924
2.	Orange County Department of Education Century High School	Consultant will provide support in adopted materials including classroom demonstrations and modeling through the coaching of individual teachers in the areas of English Language Arts, science, and social studies.		Title I	\$25,000	110435
3.	The Regents of the University of California, UC Irvine/California Reading and Literature Project (CRLP)	CRLP will provide a three (3) day training on Results for English Learners (REL) professional development institute for approximately 50 Santa Ana Unified School District (SAUSD) elementary school teachers. The training will begin February 1, 2010.		Title III	\$32,060	111598

Board of Education
Minutes
January 25, 2011

2010-11 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Educational Services
January 25, 2011

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
4.	UC Irvine, Irvine Math Project Sierra Intermediate School	Consultants from UCI will provide training and follow-up support to Math teachers at Sierra in CPM Math instruction. Instruction will begin on January 27, 2011.		ARRA Title I	\$67,540	111887
5.	Alyssa Bradac, "Artist-in-Residence" Sierra Intermediate School	Consultant will provide 6th grade teachers support in the theater arts; writing, reading and personal expression will be the three main areas of focus. Instruction will begin on February 1, 2011.		SIG	\$16,000	112023

1 RESOLUTION NO. 10/11-2863
2 BOARD OF EDUCATION
3 SANTA ANA UNIFIED SCHOOL DISTRICT
4 ORANGE COUNTY, CALIFORNIA
5 ADOPTING UNIFORM SYSTEM OF PREQUALIFYING AND RATING BIDDERS FOR
6 PREQUALIFICATION ON CERTAIN CONSTRUCTION PROJECTS PURSUANT TO PUBLIC CONTRACT
7 CODE SECTION 20111.5
8

9 WHEREAS, the Santa Ana Unified School District ("District") desires to
10 prequalify potential bidders for certain designated District construction
11 projects;
12

13 WHEREAS, the District has prequalified contractors for many of its projects
14 in the past but wishes now to update its prequalification process and its
15 prequalification documents
16

17 WHEREAS, Public Contract Code section 20111.5 authorizes school districts to
18 require prospective bidders to submit a standardized questionnaire and other
19 documentation prior to bidding on specific construction projects;
20

21 WHEREAS, Public Contract Code 20111.5 (b) authorizes school districts to
22 adopt and apply a uniform system of rating bidders on the basis of completed
23 questionnaires and financial statements, in order to determine the size of
24 the contracts upon which each bidder shall be deemed qualified to bid;
25

26 WHEREAS, District staff has developed a Contractor's Prequalification
27 Questionnaire ("Questionnaire") and a Prequalification Evaluation Procedure
28 ("Procedure") in accordance with Public Contract Code section 20111.5. A
29 sample of the Questionnaire and Procedure are attached hereto as Exhibit "A"
30 and incorporated herein;
31

32 WHEREAS, District staff has developed a uniform system of rating potential
33 bidders based upon the completed Questionnaires ("Rating System"). The
34 Procedure includes this Rating System;
35

36 WHEREAS, the minimum criteria set forth in the Rating System shall include,
37 inter alia, a requirement for a potential bidder to have constructed a
38 minimum number of California school district or community college
39 construction projects of a minimum size within the recent past for the same
40 license classification, and with a similar scope of work to the type of work
41 for which they are bidding;
42

43 WHEREAS, if a potential bidder meets the minimum criteria set forth in the
44 Rating System, the District desires:
45

- 46 • To prequalify each potential bidder to bid on certain projects;
- 47
- 48 • To deem a prequalification "valid for up to one calendar year
49 following the date of initial prequalification" (Public Contract
50 Code section 20115(e)), unless the bidder fails to maintain the
51 requirements to satisfy the minimum criteria;
52
- 53 • To require a bidder that the District prequalified on a previous
54 project and bids on a subsequent project to re-prequalify if that
55 subsequent project either exceeds the project cost amount of the
56 previous project or differs in scope from the previous project.

Exhibit "A"

Contractor's Prequalification Questionnaire
And
Prequalification Evaluation Procedure

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(Collectively, the "Prequalification Process")

WHEREAS, the Questionnaire includes a process for potential bidders to appeal certain decisions with respect to the Prequalification Process ("Appeal Process");

WHEREAS, the District desires to adopt the Questionnaire, Procedure, Rating System, Prequalification Process, and Appeal Process for prequalification on certain District projects consistent with the documents attached as Exhibit "A", but tailored to each particular construction project contemplated by the District, and consistent with and in compliance with Public Contract Code section 20111.5;

NOW, THEREFORE, the Governing Board of the Santa Ana Unified School District hereby finds, determines, declares, orders and resolves as follows:

Section 1. That the above recitals are true and correct.

Section 2. That the Questionnaire, Procedure, Rating System, Prequalification Process, and Appeal Process are approved and adopted pursuant to Public Contract Code section 20111.5.

Section 3. That the District's Superintendent, or her designee, is hereby delegated the authority to determine the specific projects on which to prequalify contractors.

Section 4. For those projects on which the District will prequalify contractors, the District shall utilize a Questionnaire, Procedure, Rating System, Prequalification Process, and Appeal Process that are consistent with the documents attached as Exhibit "A" and tailored to the particular construction project(s) contemplated by the District, and consistent with and in compliance with Public Contract Code section 20111.5.


APPROVED, PASSED AND ADOPTED by the Governing Board of the Santa Ana Unified School District on this 25, day of January 2011, by the following vote:

AYES: Rob Richardson, Audrey Yamagata-Noji, John Palacio, Roman Reyna

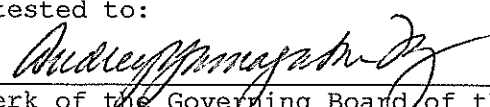
NOES: None

ABSTENTIONS:

ABSENT: Jose A. Hernandez


Secretary of the Governing Board of the
Santa Ana Unified School District

Attested to:

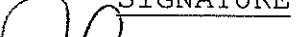

Clerk of the Governing Board of the
Santa Ana Unified School District

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services by ratification of Resolution No. 10/11-2864 – Authorization of Amendment 01 to California State Preschool Contract #CSPP-0364 for the 2010-11 program year.

RESOLUTION

BE IT RESOLVED that the Governing Board of Santa Ana Unified School District

authorizes entering into local agreement number/s 10/11-2864 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Jane Russo	Superintendent	

PASSED AND ADOPTED THIS 25th day of January 2010/11, by the
Governing Board of Santa Ana Unified School District
of Orange County, California.

I, Audrey Yamagata-Noji, Ph.D. , Clerk of the Governing Board of

Santa Ana Unified School District , of Orange , County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said board at a _____ regular _____ meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Andrew M. Jay
(Clerk's signature)

1/25/11
(Date)

EXHIBIT A
FORM OF NOTE

REGISTERED

REGISTERED

No. 1

\$

UNLESS THIS NOTE IS PRESENTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY (AS DEFINED IN THE RESOLUTION) TO THE NOTE REGISTRAR FOR REGISTRATION OF TRANSFER, EXCHANGE, OR PAYMENT, AND ANY NOTE ISSUED IS REGISTERED IN THE NAME OF CEDE & CO. OR IN SUCH OTHER NAME AS IS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY (AND ANY PAYMENT IS MADE TO CEDE & CO. OR TO SUCH OTHER ENTITY AS IS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL INASMUCH AS THE REGISTERED OWNER HEREOF, CEDE & CO., HAS AN INTEREST HEREIN.

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY

STATE OF CALIFORNIA

2010-11 TAX AND REVENUE ANTICIPATION NOTE

Rate of Interest: Note Date: Maturity Date: CUSIP:

_____% _____, 2010 _____, 2010

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS

FOR VALUE RECEIVED, the Santa Ana Unified School District (the "District"), Orange County, State of California, acknowledges itself indebted to and promises to pay the Registered Owner identified above, or registered assignee, at the office of U.S. Bank National Association, as paying agent, or any successor thereto (the "Paying Agent"), the Principal Amount specified above in lawful money of the United States of America, on the Maturity Date set forth above, together with interest thereon at the Rate of Interest per annum set forth above, in like lawful money of the United States of America from the date hereof until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable only upon surrender of this Note as the same shall fall due; provided, however, no interest shall be payable for any period after maturity during which the Registered Owner fails to properly present this Note for payment.

It is hereby certified, recited and declared that this Note is one of an authorized issue of Notes in the aggregate principal amount of _____ Dollars (\$_____) all of like date, tenor and effect, made, executed and given pursuant to and by authority of a resolution of the Board of Supervisors of the

Minutes
County of Orange duly passed and adopted on February 1, 2011 and a Resolution of the
January 25, 2011
Board of Education of the District duly passed and adopted on January 11, 2011 under
and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1,
Division 2, Title 5, California Government Code, and that all acts, conditions and
things required to exist, happen and be performed precedent to and in the issuance of
this Note have existed, happened and been performed in regular and due time, form and
manner as required by law, and that this Note, together with all other indebtedness
and obligations of the District, does not exceed any limit prescribed by the
Constitution or statutes of the State of California.

The principal amount of the Notes, together with the interest thereon, shall be
payable from taxes, income, revenue, cash receipts and other moneys of the District
as provided in Section 53856 of the Act, which are received or accrued by the
District for the General Fund of the District during fiscal year 2010-11 and which
are lawfully available for the payment of current expenses and other obligations of
the District (the "Unrestricted Revenues"). As security for the payment of the
principal of and interest on the Notes, the District has pledged to transfer to the
Repayment Fund (i) the first Unrestricted Revenues (defined below) received by the
District in the month ending July 31, 2011 until an amount equal to 75% of the
aggregate principal amount of the Notes is on deposit therein, and (ii) the first
Unrestricted Revenues received by the District in the month ending on August 31, 2011
until an amount equal to the aggregate principal amount of and interest due on the
Notes at maturity is on deposit therein (the "Pledged Revenues"), and the principal
of the Notes and the interest thereon shall constitute a first lien and charge
thereon and shall be payable from the Pledged Revenues, and to the extent not so paid
shall be paid from any other moneys of the District lawfully available therefor.

This Note is transferable by the Registered Owner hereof in person or by his
attorney duly authorized in writing at the office of the Paying Agent in Los Angeles,
California (or at such other location as is specified by the Paying Agent from time
to time) but only in the manner, subject to the limitations and upon payment of the
charges provided in the Resolution, and upon surrender and cancellation of this Note
except that this Note shall not be transferred or exchanged later than the 15th day
prior to the maturity date hereof. Upon such transfer a new Note or Notes of
authorized denominations and for the same aggregate principal amount will be issued
to the transferees in exchange herefor.

The Note is not a debt or obligation of the County of Orange, and no money,
fund or part of any fund is pledged or obligated to the payment of the Note.

The County, the District and the Paying Agent may deem and treat the Registered
Owner hereof as the absolute owner hereof for the purpose of receiving payment of or
on account of principal hereof and interest due hereon and for all other purposes,

and neither the District nor the Paying Agent shall be affected by any notice ^{Minutes} the
contrary. January 25, 2011

IN WITNESS WHEREOF, the County of Orange has caused this Santa Ana Unified
School District, Orange County, State of California, 2010-11 Tax and Revenue
Anticipation Note to be executed by the Chairman of its Board of Supervisors and by
the Treasurer-Tax Collector of the County and the Clerk of its Board of Supervisors
and has caused a facsimile of its official seal to be printed hereon this ____ day of
_____, 2011.

COUNTY OF ORANGE

By: [Facsimile Signature]

Chairman of the Board of Supervisors

By: [Facsimile Signature]

Treasurer-Tax Collector

(SEAL)

Minutes

(FORM OF CERTIFICATE OF AUTHENTICATION)

January 25, 2011

This note is one of the Notes described in the resolutions referred to herein, which has been authenticated and registered on _____, 2011.

U.S. Bank National Association, as Paying Agent

By: _____

Its: Authorized Officer

LEGAL OPINION

I HEREBY CERTIFY that the following is a true and correct copy of the legal opinion upon the Notes therein described that was provided by Stradling Yocca Carlson & Rauth, a Professional Corporation, and was dated as of the date of delivery of and payment for said Notes.

[Facsimile Signature]

Clerk of the Board of Supervisors

ASSIGNMENT

For value received the undersigned do(es) hereby sell, assign and transfer unto the _____ within-mentioned registered Note and hereby irrevocably constitute(s) and appoint(s) _____ attorney, to transfer the same on the books of the Paying Agent with full power of substitution in the premises.

Dated: _____

Signature Guaranteed by:

NOTE: Signature(s) must be guaranteed by an eligible guarantor institution.

NOTE: The signature to the assignment must correspond to the name as it appears upon the face of this Note in every particular, without any alteration or change whatsoever.

SANTA ANA UNIFIED SCHOOL DISTRICT

SCHOOL PSYCHOLOGIST

BASIC FUNCTION:

Under the direction of the Assistant Superintendent, Support Services provide a full range of school psychological services to children ages 0 to 21. This includes active involvement in developing interventions for at-risk general education students. The school psychologist conducts individual and group counseling, has an active role in behavior intervention planning and provides parent education, teacher consultation and collaboration with outside agencies. The school psychologist completes this role in accordance with standards as outlined in State and Federal guidelines pertaining to special education.

REPRESENTATIVE DUTIES:

Perform psycho-educational assessments as a member of the multi-disciplinary team and develop the Multi-Disciplinary Assessment (MDA) report in accordance with current State and Federal guidelines. Through the utilization of the most current professional standards based assessment tools and procedures, the school psychologist assists the IEP Team in determining eligibility status for students referred for Special Education evaluation. Assessment is completed in all areas of suspected disability. A written report is generated and the findings are presented by the school Psychologist. Who then assists with the development of recommendations for goals and objectives and services. **E**

Provide consultation to and collaborate with teachers and administrators. In collaboration with the Coordination of Services Team (COST) or other school based teams, the School Psychologist addresses the needs of at-risk students. The school psychologist will analyze data and complete or oversee the progress monitoring of those students in need (behaviorally or academically). The school psychologist will offer his/her expertise during these team meetings (such as the Student Success Team) by making recommendations for interventions (empirically-supported behavioral interventions and empirically-supported academic interventions) and assist in determining if a Multi-Disciplinary Assessment is warranted. **E**

Promote the utilization of positive behavioral supports to encourage student engagement. Provide information on the principles of behavior observation and techniques to support positive behavior change. Assist in the development of Behavior Support Plans. Determine the need for a Functional Analysis Assessment (FAA) and Behavior Intervention Plan (BIP). If designated, the School Psychologist will serve as a Behavior Interventions Case Manager (BICM) complete FAA/BIP with the assistance of the site school psychologist. **E**

REPRESENTATIVE DUTIES: (CONTINUED)

Respond to crisis events, assess for risk factors related to a crisis and provide appropriate crisis intervention services. Assess students for risk of suicide and/or homicide or violent behavior. Provide appropriate counseling and referrals as needed. Evaluate the risk factors placing individuals in a state of crisis and provide crisis intervention as appropriate in response to traumatic events experienced by staff and/or students. Provide appropriate referrals to students, families and staff as needed. **E**

Plan and present valuable information to staff and/or parents. Provide in-service training to staff on topics such as implementing behavior interventions and the legal mandates pertaining to special education. Assist in providing information to parents on such topics as parenting skills and procedural safeguards pertaining to special education students. **E**

Provide counseling services and/or outside agency referral as needed. Determine the needs of students whose social, behavioral and/or emotional factors interfere with educational performance. Provide counseling services and/or make referrals to Orange County Mental Health, Regional Center or other appropriate agencies for those students in need. **E**

Provide expertise when a student's behavior leads to the consideration of disciplinary action. Follow legal mandates pertaining to special education students and provide expertise to determine if the student's behavior in question was or was not a manifestation of his/her disability. If the behavior in question was expellable, provide documentation of findings and present relevant information at a manifestation determination IEP meeting and disciplinary hearing. **E**

Assist in the development of appropriate transition recommendations. Provide assistance for special education students transitioning from level to level (Pre-K to Elementary, Elementary to Intermediate, and Intermediate to High School). Assist IEP team in post High School Transition by addressing vocational and independent living skills, adult transition recommendations and/or planning for post secondary education. **E**

Follow and abide by the "Code of Ethics" of the California Association of School Psychologists and the National Association of School Psychologists. **E**

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Cultural free and appropriate assessments for use with English Language Learners.

Standardized test procedures.

State and federal laws pertaining to special education.

Minutes
SCHOOL PSYCHOLOGIST: (CONTINUED)
January 25, 2011

KNOWLEDGE AND ABILITIES: (CONTINUED)

KNOWLEDGE OF: (CONTINUED)

Effective interventions for facilitating positive student engagement.

Ethical responsibilities of a school psychologist.

Response to Intervention to include progress monitoring, including data collection and data analysis techniques, data-based decision making and empirically-supported behavioral and academic interventions.

ABILITY TO:

Prioritize job functions and responsibilities.

Demonstrate flexibility and ability to adapt to a variety of variables and changes in job demands.

Demonstrate effective communication and interpersonal skills.

Administer psycho-educational assessment and interpret and analyze assessment data.

Interpret accurately and communicate effectively laws and regulations governing Special Education to parents and staff.

Demonstrate professional judgment when parameters are not clearly defined (as provided by NASP ethical guidelines and Best Practices).

Write Assessment reports using clear concise language to accurately and professionally communicate findings.

Analyze and interpret progress monitoring data on a student's response to intervention.

Effectively complete behavioral observations with data collection on behavioral frequency, intensity and duration as well as determination of antecedent and consequence of behavior.

Complete a Functional Analysis Assessment of a student and develop effective Behavior Intervention Plans or Behavior Support Plans.

Intervene in the event of a crisis and assess for risk factors and imminent danger.

Access community resource and make appropriate referrals when necessary.

Utilize various computer programs including Microsoft Excel and Word and ability to learn and use computer based scoring programs and computer based systems used in district.

EDUCATION AND EXPERIENCE:

A minimum of a Master's degree or higher from an accredited institution in school psychology or counseling with 1200 hour post master's internship.

LICENSE, CERTIFICATES AND OTHER REQUIREMENTS:

Valid California Pupil Personnel Services credential authorizing services as a school psychologist and a valid California driver's license.

WORKING CONDITIONS:

School office environment, conference room, and/or classroom environment.

SCHOOL PSYCHOLOGIST: (CONTINUED)

PHYSICAL ABILITIES:

Hear and speak accurately to exchange information and make presentations.

To read a variety of materials and drive a vehicle.

Sit or stand for extended periods of time.

Dexterity of hands and fingers to write and operate equipment.

Lifting or move objects, normally not exceeding twenty (20) pounds.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

SANTA ANA UNIFIED SCHOOL DISTRICT

PROGRAM SPECIALIST

BASIC FUNCTION:

Under direction of the designated site administrator, implement, coordinate, and facilitate programs that are more than one school in scope.

REPRESENTATIVE DUTIES:

Collaborate in design of goals and objectives for both short-term and long-range planning for the program. **E**

Coordinate, facilitate, and implement program activities. **E**

Work cooperatively and serve as a liaison between community members and outside agencies including district colleagues, parents, students, other staff members in the program. **E**

Plan and coordinate staff development. **E**

Assist with budget management and reports as required. **E**

Assist in implementation of a monitoring system for continuous assessment of progress toward program objectives, fiscal management, and services to students. **E**

Maintain accurate records of program implementation to assure compliance and completion of reports. **E**

Participate on committees when appropriate. **E**

Attend conferences, meetings, and trainings appropriate to program operation. **E**

Perform duties specifically related to the program to which assigned. **E**

Create, implement, and evaluate program components for compliance with district, state and federal guidelines/standards. **E**

Provide appropriate staff development to staff including teachers, administrators and classified staff. **E**

Facilitate parent meetings and communication with community. **E**

Perform related duties as assigned. **E**

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Oral and written communication skills.

Board Policies and Administrative Regulations.

Applicable sections of State Education Code.

Effective staff development practices.

Effective research-based instructional strategies and techniques.

PROGRAM SPECIALIST (CONTINUED)

KNOWLEDGE AND ABILITIES: (CONTINUED)

KNOWLEDGE OF: (CONTINUED)

Monitoring and assessment techniques.

Community cultures.

Special programs.

Needs of students of differing socioeconomic, ethnic and linguistic backgrounds.

Social, cultural, linguistic diversity of District, city and communities.

District organizational and operational systems.

ABILITY TO:

Organize and plan effectively.

Lead discussions and make presentations.

Communicate effectively orally and in writing.

Prepare and maintain fiscal integrity of program budget.

Maintain weekly plans as well as long-range goals and objectives.

Work effectively with administration, teaching staff, parents, and community.

Utilize district student information systems and databases and other computer record systems.

Work effectively in multicultural and bilingual environments.

Follow district guidelines for personnel and payroll functions.

Perform essential functions of the job.

EDUCATION AND EXPERIENCE:

Bachelor's degree, Master's degree preferred, from an accredited institution and experience in a leadership position in education.
At least five years' teaching or related experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California teaching or service credential.

WORKING CONDITIONS:

ENVIRONMENT:

Office environment.

Drive a vehicle to conduct work.

PHYSICAL ABILITIES:

Hearing and speaking accurately to exchange information and make presentations.

Seeing to read a variety of materials and drive a vehicle.

Sitting or standing for extended periods of time.

Dexterity of hands and fingers to write and operate equipment.

Bending at the waist, kneeling or crouching.

Lifting or moving objects, normally not exceeding twenty (20) pounds.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

Board Approved: 1/25/11

SANTA ANA UNIFIED SCHOOL DISTRICT
PROGRAM SPECIALIST - HEALTH SERVICES

BASIC FUNCTION:

Under the direction of the Director of Pupil Support Services, provide coordination, consultation, program development and evaluation for District health services.

REPRESENTATIVE DUTIES:

Maintain a liaison with (1) Orange County Health Care Agency, (2) other public, private and voluntary agencies and (3) private practitioners to facilitate needs of students and District health services. **E**

Serve as a consultant to administrators, staff nurses, other school personnel and parents in matters related to health services. **E**

Maintain a liaison with the Orange County Department of Education and School Nurses Organizations to assist in providing staff development and dissemination of pertinent information related to school health services. **E**

Develop methods for instituting additional screening or testing programs as they are required or requested by local and State health authorities (i.e., tuberculosis testing, scoliosis screening). **E**

Assess the validity of requests for home instruction and medically related transportation and schedule the appropriate services indicated. **E**

Participate in personnel recruitment and selection and make assignments for staff nurses, home teachers and others. **E**

Provide orientation and guidance to new nurses and other nursing staff members as needs arise. **E**

Plan training and staff meetings for staff nurses, and other district staff as needed. Examples include: Automated External Defibrillator, Cardio Pulmonary Resuscitation, Blood Borne Pathogens, etc. **E**

Serve as a member of Support Services and Special Education coordination efforts as requested. **E**

Provide support to Special Education or Support Services as requested. **E**

Submit payroll information for staff nurses, home teachers, and others as needed. **E**

Assist in the development of its budget and monitor expenditures as provided by the budget. **E**

Maintain inventory control of Health Department equipment. **E**

Coordinates the District's MMA Program and LEA Medi-Cal billing. **E**

PROGRAM SPECIALIST - HEALTH SERVICES (CONTINUED)

REPRESENTATIVE DUTIES: (CONTINUED)

Plan, implement, and evaluate the delivery of health care sources. **E**

Update and maintain website. **E**

Prepare and submit reports and surveys as required by the District, County and State. **E**

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Laws and regulations governing school health services.
Laws and regulations relating to special education programs and criteria for student placement with special emphasis on health considerations.
Processes involved in health and disease and the prevention of disease.
Community resources and referral options for children with physical defects and/or handicapping conditions.

ABILITY TO:

Write and speak in clear concise terms.
Organize and plan.
Interpret laws and regulations relating to health services to others.
Communicate effectively both orally and in writing.
Plan and supervise work.
Cooperatively and tactfully collaborate with other student services, staff members and other school personnel.
Devise and revise forms for reports and information sheets.

EDUCATION AND EXPERIENCE:

Master's degree in Nursing, Health Education, Education or School Administration following a Bachelors degree in Nursing or Nursing Education, MSN preferred.

and

At least five years experience in school nursing.

LICENSE, CERTIFICATES AND OTHER REQUIREMENTS:

Valid California credential authorizing service as a school nurse; current California Registered Nurse license; California certification as a school audiometrist; valid California driver's license.

SANTA ANA UNIFIED SCHOOL DISTRICT
PROGRAM SPECIALIST - SPECIAL EDUCATION

BASIC FUNCTION:

Under the direction of the Assistant Superintendent of Support Services, coordinate and facilitate the District's Special Education programs; provide coordination, consultation, and program development for specific, assigned Special Education programs.

REPRESENTATIVE DUTIES:

Assist parents, teachers, administrators and other personnel to ensure the rights of students with disabilities. **E**

Serve as a consultant to parents, teachers, administrators, and other personnel to assist with the delivery of services to students with disabilities. **E**

Provide program development, resources and information regarding various disabilities, remediation techniques, instructional methodologies and materials, and behavioral strategies; observe and assist special education staff to include the development and writing of Individualized Education Programs (IEP). **E**

Plan programs, coordinate curricular resources, and evaluate effectiveness of programs for students with disabilities. **E**

Participate in each school's staff development, program development, and innovation of special methods and approaches. **E**

Establish and maintain open communication with general and special education staff members and parents of students with disabilities; support collaboration and implementation of Response to Intervention (RtI) models; establish and maintain effective working relationships with county Special Education Local Plan Area (SELPA) programs, nonpublic schools, state and community agencies and Orange County Department of Education (OCDE); assist with nonpublic, county and state school placements. **E**

Coordinate adaptation of District core curriculum and program development for special education programs in cooperation with the early start, preschool, elementary, secondary and adult transition programs. **E**

Assist with program activities, including ordering of new materials for site special education personnel; attend and support IEP team meetings throughout the District; may serve as administrative designee at IEP meetings, as appropriate; serve as liaison between the District, school sites, special education personnel, and community agencies. **E**

Develop, conduct and evaluate staff development programs for special education staff and parents; coach and mentor special education staff on best practices. **E**

PROGRAM SPECIALIST - SPECIAL EDUCATION (CONTINUED)

REPRESENTATIVE DUTIES (CONTINUED)

Participate in certificated and classified personnel recruitment, interview and selection process for special education programs; plan staff development activities; develop long-range program planning in accordance with state and District priorities; maintain current staff-student ratios and make staffing recommendations; assist with budget management as required. **E**

Maintain appropriate records and prepare reports as determined by state and federal law and District policy to ensure compliance; maintain current knowledge of state and federal laws pertaining to special education programs and compliance issues; monitor records of special education students and programs to meet standards and regulations. **E**

Participate in Community Advisory Committee (CAC) and other District and county committees, as appropriate; work cooperatively with others on projects. **E**

Meet regularly with the Assistant Superintendent, Support Services, and contribute to and effectively work with other members of the special education coordination team; participate in Special Education Leadership Team (SELT) meetings. **E**

Monitor, review and evaluate data and programs at federal, state, district school and student levels; evaluate effectiveness of programs for individuals with special needs; assist with state verification review, coordinated compliance review, etc. as required by state and federal law. **E**

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Laws and regulations of current state and federal laws governing special education.

District's Individualized Education Program (IEP) process.

Computer programs such as the Special Education Information System (SEIS) program and student information system Aeries student database.

Special Education testing and evaluation procedures, as well as curriculum materials, effective research-based instructional techniques for general and special education students, and classroom management strategies.

Effective staff development practices.

Social, cultural and linguistic diversity in the community.

Write and speak in clear and concise terms.

ABILITY TO:

Maintain professional confidentiality and work collaboratively and cooperatively with colleagues.

Work effectively with students, parents, and a wide variety of professional at all levels.

Establish and maintain cooperative and professional working relationships with individuals, groups, and public/private agencies to ensure effective methods of program coordination.

PROGRAM SPECIALIST - SPECIAL EDUCATION (CONTINUED)

KNOWLEDGE AND ABILITIES: (CONTINUED)

ABILITY TO: (CONTINUED)

Respond promptly to requests of others, providing them with needed directions, assistance, training, and resources.
Effectively communicate orally and in writing.
Organize and plan effectively.
Lead discussions and make presentations.
Prepare and maintain fiscal integrity of program budget.
Have a valid CA driver's license and travel to various sites, as necessary.

EDUCATION AND EXPERIENCE:

Master's degree in Special Education or related area and five years teaching experience, three of which are in the education of individuals with exceptional needs.

A Program Specialist is a specialist who holds a valid special education credential, clinical rehabilitative services credential, and/or school psychologist authorization and has advanced training and related experience in the education of individuals with exceptional needs and a specialized in-depth knowledge in preschool disabilities, career vocational development, or one or more areas of major disabling conditions (i.e., IDEA Part B and Part C; birth to age 22).

LICENSE, CERTIFICATES AND OTHER REQUIREMENTS:

A valid California Special Education teaching credential; and a valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Typical office environment, conference room, and/or classroom environment
Drive a vehicle to conduct work

PHYSICAL ABILITIES:

Hear and speak accurately to exchange information and make presentations
See to read a variety of materials and drive a vehicle
Sit and Stand for extended periods of time
Dexterity of hands and fingers to write and operate equipment
Bend at the waist, kneel or crouch
Lift or move objects, normally not exceeding twenty (20) pounds

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - January 25, 2011

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Heard, Anthony F.	Teacher	Lorin Grisct	January 31, 2011		Retirement - 16 years
RESIGNATIONS					
Hartzell, Annee	Teacher	Edison	June 30, 2009		Personal - 3 years
NEW HIRES/RE-HIRES					
Ramirez, Scott	Teacher	Mitchell	January 13, 2011		New Hire - Intern
CHANGE IN STATUS					
Shanks, Saldetor	Teacher	Godinez	August 27, 2010		From Intern to Probationary II
LEAVE (21 duty days or more) - Without Pay					
Powe, Micheal	Teacher	Century	January 10, 2011	June 20, 2011	Personal
Turner, Sheri	Teacher	Lathrop	February 2, 2011	June 20, 2011	Personal
CHANGE IN CONTRACT LENGTH					
Canzone, Janna	Teacher	Educational Services Secondary Division	August 27, 2010		From 75% to 80% Contract

Juan M. Lopez, Associate Superintendent - Human Resources

Personnel Calendar

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY - CORRECTION					
Lopez-O'Rourke, Rosa	Psychologist	Psychological Services	August 2, 2010	August 13, 2010	Regular Hourly Rate
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay - CHANGE IN DATE					
				From January 10, 2011 to January 7, 2011	Child Care
Mendoza, Gabriela	Preschool Teacher	Child Development	October 18, 2010		
DEPARTMENT CHAIRS					
Rice, Rae		McFadden	January 10, 2011		Special Education
CO-CURRICULAR					
Holliman, Rebecca	Teacher	Century	2010-2011		Math Team
WINTER SPORTS					
Cavanaugh, John	Assistant Coach	Century	2010-2011		Basketball (Boys)
Crego, Ted	Assistant Coach	Century	2010-2011		Basketball (Boys)
Lindblom, Taylor	Assistant Coach	Century	2010-2011		Soccer (Boys)
Mazur, Marc	Head Coach	Century	2010-2011		Basketball (Boys)
Silverman, Steven	Head Coach	Century	2010-2011		Soccer (Boys)

CERTIFICATED PERSONNEL CALENDAR

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUBSTITUTES					
Barrera, David					
Brown, Sonia					
Butcher, Jacqueline					
Coustaut, Mareva					
Fryslie, Sandra					
Gaytan, Maria					
Heredia, Valarie					
Hicks, Laura					
Hogg, Allison					
Hurst, Paul					
Krikorian, Michael					
Marquez, Juan					
Naylor, Regina					
Olson, Elizabeth					
Orea, Jeanette					
Palacios, Rosa A.					
Perez, Daniel Jr.					
Quiles, Maria					
Rajpurkar, Anagha					
Resnick, Bryan					
Rocha Rodriguez, Diego					
Ryen, Gladys					
Salverson, Jaime					
Sanluis, Nieves					
Schlenz, Jessica					
Schultz, Matthew					

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUBSTITUTES (Continued)					
Vickers, Mary					
Viducic, Kristen					
Wilkie, Scott					
RETIRED SUBSTITUTES					
Antosh, Carol					
ADMINISTRATIVE APPOINTMENTS					
Ayala, Adrian J.	Principal	Lathrop	To Be Determined		
Greene, Mary E.	Assistant Principal	Heninger & King	To Be Determined		
	Principal, Alternative Education				
Hinshaw, Lisa		District	To Be Determined		

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**Personnel Calendar
Board Meeting - January 25, 2011**

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Aeppli, Karen	Dir. Of Purchasing & Stores	Purchasing	March 31, 2011			29 years
Alvarado, Rafael	Custodian	Bldg. Svcs.	June 30, 2011			12 years 6 months
Chairez, Gregory	Custodian	Jackson	February 18, 2011			11 years
Dawson, John	User Svcs. Analyst	ITC	June 30, 2011			13 years, 9 months
Grammatica, Marco	Mechanic Equip. Repair Wkr.	Bldg. Svcs.	March 18, 2011			26 years
Gutierrez, Christine	Sch. Off. Mgr. H.S.	Santa Ana	June 29, 2011			32 years, 1 month
RESIGNATIONS						
Arquieta, Marie	Site Clerk	Century	December 1, 2010			1 year
Barajas, Maritza	Instr. Asst. Computers	Lincoln	January 6, 2011			1 year, 2 months
Buenrostro, Jose	Sr. Fd. Svc. Wkr.	Food 4 Thought	January 10, 2011			9 years, 4 months
Prado, Gabriel	Instr. Asst. Sp. Ed.	Garfield	December 6, 2010			3 years, 10 months
Solares, Maria Juana	Fd. Svc. Spvr. Elem.	Food 4 Thought	January 10, 2011			18 years, 11 months
PROBATIONARY APPOINTMENTS						
Carbajal, Sara	Site Clerk	Valley	January 10, 2011		24/1	
Padilla, Lizbeth	Comm. & Family Outreach Liaison	Valley	January 10, 2011		36/1	
Perez, Jessica	Site Clerk	Ed. Svcs.	January 5, 2011		24/1	
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NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS						
Cervantes, Maria Del Lourdes	Comm. & Family Outreach Liaison	Sierra	January 10, 2011		36/1	
Gonzalez, Laura	Sch. Off. Mgr. Cont.	Lorin Grisct	January 10, 2011		28/5 + Bil.	
TEMPORARY ASSIGNMENTS - Out of Compensation						
Ashbaugh, Timothy	Sch. Police Officer	School Police	January 1, 2011	June 30, 2011	40/1 + Diff.	
Azucena, Wilfredo	Delivery Driver	Warehouse	December 1, 2010	December 10, 2010	24/6	
Benz, Michael	Sch. Police Officer	School Police	November 8, 2010	June 30, 2011	40/4 + Diff.	
Chesmore, Brian	Sch. Police Officer	School Police	January 1, 2011	June 30, 2011	40/5+ Diff.	
Chumpitaz, Nelly	Fd. Svc. Spvr. Elem.	Food 4 Thought	December 6, 2010	December 8, 2010	15/5	
Cobian, Margarita	Fd. Svc. Spvr. Elem.	Food 4 Thought	December 1, 2010	December 10, 2010	15/5	
Hernandez, Gamaliel	Sr. Baker	Food 4 Thought	November 30, 2010	December 17, 2010	21/5	
Hernandez, Patricia	Attendance Tech.	Lathrop	November 29, 2010	December 10, 2010	24/6 + Bil.	
Johnson, Jeff	Alarm Monitor Dispatcher	School Police	January 1, 2011	June 30, 2011	22/6	
Lacy, Ronald	Maint. Wkr. II	Bldg. Svcs.	November 1, 2010	January 31, 2011	30/5	
Mancilla, Hector	Int. Ld. Custodian	Bldg. Svcs.	December 13, 2010	February 28, 2011	25/5 + Diff.	
Morales, Gabriella	Sch. Acct. Clk.	Godinez	December 6, 2010	January 21, 2011	25/5	
Sogsti, Stephen	Sch. Police Officer	School Police	January 1, 2011	June 30, 2011	40/2 + Diff.	
Solares, Ramon	Storekeeper	Warehouse	November 30, 2010	December 21, 2010	28/5	
Solorio, Mary	Alarm Monitor Dispatcher	School Police	January 1, 2011	June 30, 2011	22/6 + Bil.	
Sullivan, Gary	Maint. Spvr.	Bldg. Svcs.	November 1, 2010	January 31, 2011	46/1	
Wimberly, Brent	Sch. Police Officer	Bldg. Svcs.	August 22, 2010	October 26, 2010	41/6 + Diff.	
Yates, Rick	Sch. Police Officer	School Police	January 1, 2011	June 30, 2011	40/4 + Diff.	

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CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
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NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST - (Continued)						
Cortez Pimentel, Victor	Assistant Wrestling	Century	January 6, 2011		18.981	
Franco, Susana	Assistant Basketball	Century	November 10, 2010		18.981	
Galaviz, Maria	Assistant Soccer	Century	November 15, 2010		18.981	
Galvez Noyola, Samuel	Assistant Wrestling	Century	November 30, 2010		18.981	
Garcia, Jose	Assistant Soccer	Century	November 15, 2010		18.981	
Gomez Carbajal, Justin	Head Wrestling	Century	November 15, 2010		23.726	
Maldonado, Christopher	Assistant Basketball	Valley	November 15, 2010		18.981	
Martinez, Freddy	Assistant Basketball	Saddleback	December 7, 2010		18.981	
Martinez, Yobanny	Head Soccer	Valley	November 15, 2010		23.726	
Mendez, David	Head Basketball	Century	November 15, 2010		23.726	
Munoz, Liana	Assistant Basketball	Century	November 15, 2010		18.981	
Oviedo, Frank	Assistant Basketball	Valley	November 15, 2010		18.981	
Ramirez, Roberto	Assistant JV Basketball	Century	November 15, 2010		18.981	
Rodriguez Jr., Roger	Assistant Wrestling	Valley	November 15, 2010		18.981	
Romero Ceja, Enrique	Assistant Soccer	Century	November 15, 2010		18.981	
Rucker, Frostee	Assistant Basketball	Valley	November 15, 2010		18.981	
Sanchez, Rogelio	Assistant Soccer	Valley	November 15, 2010		18.981	
Sanchez, Steve	Assistant Wrestling	Valley	November 15, 2010		18.981	
Sierra, Candelario	Head Soccer	Century	November 15, 2010		23.726	
Sonora Vega, Irving	Assistant Soccer	Valley	January 10, 2011		18.981	
Sophabmixay, Peter	Assistant Waterpolo	Valley	November 15, 2010		18.981	
Suarez, Ruben	Assistant Soccer	Century	November 15, 2010		18.981	
Tolento Navarro, Juan	Assistant Soccer	Valley	November 15, 2010		18.981	
Valencia, Jaime	Assistant Soccer	Century	November 15, 2010		18.981	
Werdel, Joshua	Assistant Wrestling	Valley	November 15, 2010		18.981	

**AGENDA ITEMS REQUESTS
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TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
CAHSEE Clerical	Century	General Fund	\$500	January 28, 2011
CAHSEE Clerical	Century	General Fund	\$1,100	March 2, 2011
CAHSEE Clerical	Chavez	General Fund	\$300	January 31, 2011
CAHSEE Clerical	Chavez	General Fund	\$300	March 7, 2011
CAHSEE Clerical	Community Day	General Fund	\$200	March 8, 2011
CAHSEE Clerical	Godinez	General Fund	\$900	March 3, 2011
CAHSEE Clerical	Lorin Grisct	General Fund	\$300	February 1, 2011
CAHSEE Clerical	Lorin Grisct	General Fund	\$300	March 8, 2011
CAHSEE Clerical	Saddleback	General Fund	\$300	January 28, 2011
CAHSEE Clerical	Saddleback	General Fund	\$800	March 1, 2011
CAHSEE Clerical	Santa Ana	General Fund	\$200	January 31, 2011
CAHSEE Clerical	Santa Ana	General Fund	\$950	March 4, 2011
CAHSEE Clerical	Valley	General Fund	\$500	January 27, 2011
CAHSEE Clerical	Valley	General Fund	\$1,000	March 3, 2011
Extra Duty	Sepulveda	Title I	\$800	November 1, 2010
Extra Duty - Bus Aides	Special Education	Special Education	\$33,873	August 1, 2010
Extra Duty	Sepulveda	Title I	\$800	November 1, 2010
Extra Duty - Hughes and Physical Intervention	Special Education	Special Education	\$46	October 27, 2010
Extra Duty - IEP Interpretation	Special Education	Special Education	\$2,823	August 1, 2010

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