



**Scope of Work
For the Santa Ana Unified School District
Pivot Learning Partners Partnership
July 2010-June 2011**

This scope of work describes the mutual responsibilities and commitments of Pivot Learning Partners and the Santa Ana Unified School District to reach the goals set forth in this document. The responsibilities and commitments will be performed from July 2010 through June 2011 at a cost not to exceed \$289,000.

• **Overview**

Pivot Learning Partners' Mission:

Pivot Learning seeks to transform schools into vital places to learn and to teach. We work with education leaders in both schools and districts to develop, assess and use the knowledge needed for schools to engage in a systematic and sustainable improvement process.

Pivot Learning Partners' Theory of Action:

Through a combination of professional development and coaching and the use of appropriate tools and strategies, Pivot Learning establishes long-term partnerships with districts to build the capacity of both individuals and organizations to use Cycles of Inquiry, establish Professional Learning Communities, implement Best Practices, build the capacity of leaders and create high performing organizations that can improve the quality of teaching, raise student achievement and narrow the achievement gap.

Goals of this Project:

This project seeks to:

- Raise the achievement of secondary students in the Santa Ana Unified School District
- Build the organizational capacity of the SAUSD leadership team and the secondary schools to increase the learning of all students.
- Continue to build focus and coherence of all initiatives in a way that supports district and board goals to increase student achievement.

Deliverables and Services

- **Needs Assessment:** Pivot Learning shall use the most recent data gathered and summarized by the district and the six Persistently Lowest Achieving Schools per the SIG application as well as the data collect for DAIT to inform the work of this contract.
- **Coaching:** Pivot Learning shall provide a team of coach/consultants to support district staff, principals and other school site leaders as follows:



- **Four administrator coaches for four of the PLAS schools:** Saddleback, Santa Ana, Valley, and Willard.

The coaches will provide regular visits to the school each month to support the administrator in developing and implementing a student centered instructional program, which results in increased student learning. The coach will review data with the administrator to inform the school and teachers, assist in classroom walkthroughs and provide feedback on walk-through observation, and evaluation data for the purpose of increasing student achievement.

In addition, the Pivot coaches will conduct weekly coaching sessions with the PLAS principals to address additional identified needs specific to transforming the school including but not limited to: leadership for leading change, culture, communication, and the accelerated performance of English learners and special education students

- **Four administrator coaches for principals** (not including PLAS schools): Community Day School, MacArthur Intermediate, Mc Fadden Intermediate and School to be Determined

The Pivot coaches will meet regularly with the principals to continue the work started in the 09-10 school year focused on enhancing the instructional leadership skills of secondary principals to assess student learning, conduct classroom observations, give feedback and increase the skills of the Instructional Leadership Teams (ILTs) at the site, as measured by the two selected areas of the PLC rubric: 1) Continuous inquiry and a 2) Focus on student learning.

- **Math teacher coaches for 8th and 9th grade algebra teachers** as a follow up to Algebra training started by the district in the 09-10 school year: CPM training and UCI Algebra training

Carry over money will be used for this part of the contract and is listed here only to describe the services that will be rendered but will not be added as an additional amount to the new budget for 2010-2011. The coaching for implementation of mathematics skills in the classroom will not exceed the carry over amount of \$26,000.

- **Two coaches for district leadership support:** Karen DeVries and Jeannie Murphy

The district coaches will continue regular meetings and updates with the superintendent and assistant superintendents to align the leadership work at all levels of the system. This includes coordination of work with the Santa Ana Partnership, OCDE DAIT team, Masterful District Leadership and all coaching and leadership work in the district with Pivot coaches.



The district coaches, Karen DeVries and Jeannie Murphy, will also provide monthly support to the secondary principal groups in Areas 3 and 4 to continue site visits and classroom walk-throughs; development of materials; coordination of site coaches for principals and on-going communication. The coaches will attend, support, participate in or help plan parts of secondary principal meetings and strategic planning retreats as needed.

- **Professional Development:** Pivot Learning Partners in collaboration with the district shall provide professional development for district and school instructional leaders and teachers as follows:

Teacher Leadership Academy for GEAR UP Schools continued: Century, Valley, Carr and McFadden. Co-presenters for the TLA will be Judi Gutierrez and Jeannie Murphy.

The Teacher Leadership Academy started on June 1, 2010 for the GEAR UP schools followed up by job embedded staff development at the school sites. Three additional days in the series remain and will be presented in October, November and December of 2010. Each of the training days will be followed up by job-embedded coaching at the school site by Pivot Coaches: Ray Plutko, Garry Schneider, Randi Trontz and Janet Manrique.

- **Semester Review:** Pivot Learning shall work with district leaders to plan and conduct a Semester Review, which is Pivot Learning Partners' model for accountability and project management. At a typical Semester Review, PLP project leads and/or coaches and a cross-role team from the district meets to review data, provide feedback on the work, and come to agreements on any adjustments needed to meet project goals.
- **Commitments by Pivot Learning Partners**
 - PLP will designate Jeannie Murphy and Karen DeVries as co-Project leads with responsibility for leading the work described in this document. The Project Leads will have access to the PLP Regional Director, Mike Miller, and other PLP staff and resources as needed to carry out the work described in this document.
 - The PLP Regional Director, Mike Miller, will be available to the Superintendent in the Partner District to respond to any issues that arise in the carrying out of this project.
 - Our commitment is to provide the best possible support to our Partner Districts. On a regular basis, Pivot Learning Partners will solicit formal and informal feedback from participants in PLP programs and from leaders in Partner Districts, and we will use this data and information to improve our work.
 - Sensitive matters discussed by school and district staff with Pivot Learning employees shall be held in strictest confidence.



- As opportunities arise, PLP will invite Partner Districts to partner with PLP in fundraising efforts and/or in program development or R&D efforts.
- Pivot Learning Partners will invite Partner Districts to participate in regional meetings, networks, or other support programs provided by PLP as appropriate to support the work.

- **Commitments by the Santa Ana Unified School District**

- The district shall identify at least one instructional leader to work collaboratively with Pivot Learning staff and to function as the district liaison with the PLP Project Leads.
- The superintendent, other district staff, principals and teachers shall make themselves available to the PLP Project Leads as indicated in this plan.
- The superintendent, other appropriate district staff and selected school principals shall participate in a Semester Review process.
- Staff at all levels of the system should be prepared for PLP coaches to challenge them. Coach/consultants will ask probing questions and push district staff to examine their assumptions and mental models, and to clearly articulate their theories of action. District staff should approach this work with open, reflective minds.
- Project Leads will complete the PLP District Systems Change Rubric sections once yearly to serve as a pre-post assessment and participate in other data collection activities as mutually determined.

- **Accountability**

Project Management and Accountability: Pivot Learning will establish systems and structures to manage the work including:

- The Semester Review: PLP project leads and a cross-role team from SAUSD will meet to review data, provide feedback on the work, and come to agreements on any adjustments needed to meet project goals.
- Regular communication with the Superintendent will be given monthly. In addition, mid-year and end of year reports will be written and shared with the superintendent with an opportunity to modify as needed.

AGENDA ITEM BACKUP SHEET

July 27, 2010

Board Meeting

TITLE: Authorization to Renew Leases of Portable Buildings Pursuant to Contract Awarded to Mobile Modular Management Corporation Under Santa Ana Unified School District Bid #14-05

ITEM: Action

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Associate Superintendent, Business Services
Joe Dixon, Asst. Superintendent, Facilities & Governmental Relations

PREPARED BY: Karen Aepli, Director, Purchasing & Stores
Todd Butcher, Manager of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew the leases of portable buildings pursuant to the contract awarded to Mobile Modular Management Corporation under Santa Ana Unified School District Bid #14-05.

RATIONALE:

At the July 26, 2005, Board meeting the Board authorized staff to award a contract to Mobile Modular Management Corporation (Mobile Modular) for the rental, purchase, relocation, dismantle, and removal of DSA approved portable buildings Districtwide for a period not to exceed five years, pursuant to Bid #14-05. This contract expires in July 2010.

The District currently leases 398 portable buildings from Mobile Modular at various sites and for various lease terms pursuant to Bid #14-05. It is the intent of the District staff to remove a substantial number of these portable buildings over the next few years as a result of ongoing District construction projects. However, approval to renew the leases of these portable buildings on the existing contract with Mobile Modular before the contract's expiration will provide a mechanism for the District to adequately house staff and students until completion of the construction projects. A spread sheet with more specific information regarding each of the portable building leases including their renewal term is available in the Facilities Department.

FUNDING:

Budgeted Funds as Requested: Estimated Cost: \$2,800,000 Annually

RECOMMENDATION:

Authorize Administration to renew the leases of portable buildings pursuant to the contract awarded to Mobile Modular Management Corporation under Santa Ana Unified School District Bid #14-05 for a period not to exceed three years.

/mm

**AGENDA ITEM BACKUP SHEET
July 27, 2010**

Board Meeting

TITLE: Authorization to Obtain Bids for Purchase of Office Supplies, With Percentage Off Catalog Pricing Districtwide

ITEM: Action

SUBMITTED BY: Michael P. Bishop Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: Karen Aepli, Director, Purchasing & Stores

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to obtain bids for the purchase of office supplies, percentage off catalog pricing Districtwide.

RATIONALE:

The District purchases large quantities of office supplies each year utilizing catalogs. Administration determines that it is in the best of interest of the District to obtain bids for office supplies to establish annual pricing for frequently used items and catalog discounts for items requested infrequently.

FUNDING:

General Funds: \$540,000 Annually

RECOMMENDATION:

Authorize Administration to obtain bids for the purchase of office supplies, percentage off catalog pricing Districtwide.

AGENDA ITEM BACKUP SHEET
July 27, 2010

Board Meeting

TITLE: Authorization to Obtain Bids for Purchase of Copier Paper for Warehouse Stock

ITEM: Action

SUBMITTED BY:  Michael P. Bishop Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: Karen Aepli, Director, Purchasing & Stores

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to obtain bids for the purchase of copier paper for warehouse stock.

RATIONALE:

At the August 25, 2009, Board meeting the Board authorized Administration to award contracts for the purchase of copier paper for warehouse stock for a period of one year with the option to renew for two additional years, pursuant to Bid #2-09. As a result of the price increases requested by the manufacturers of the various items on the bid, Administration determines that it is in the best interest of the District to re-bid copier paper for warehouse stock at this time.

FUNDING:

General Fund: \$580,000 Annually

RECOMMENDATION:

Authorize Administration to obtain bids for the purchase of copier paper for warehouse stock.

AGENDA ITEM BACKUP SHEET
July 27, 2010

Board Meeting

TITLE: Authorization to Obtain Bids for Purchase of Specialty Paper for Publications Department

ITEM: Action

SUBMITTED BY: Michael P. Bishop Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: Karen Aepli, Director, Purchasing & Stores
Holger Kasper, Director, Logistics

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to obtain bids for the purchase of specialty paper for the Publications Department.

RATIONALE:

The District purchases large quantities of various types of specialty paper supplies each year for Publications. This bid will maintain the same level of quality and conditions set forth by the District.

FUNDING:

General Fund: \$300,000 Annually

RECOMMENDATION:

Authorize Administration to obtain bids for the purchase of specialty paper for the Publications Department.

AGENDA ITEM BACKUP SHEET
July 27, 2010

Board Meeting

TITLE: Authorization to Renew Transportation Contracts for 2010-11 School Year

ITEM: Action

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: Karen Aepli, Director, Purchasing & Stores

BACKGROUND INFORMATION:

The transportation contracts listed below stipulate that compensation for services shall be adjusted annually based on fuel prices, the local cost of living index, and other instances of an unusual nature. Diesel fuel prices did not increase during this period, and the cost of living index for Los Angeles-Riverside-Orange County April 2009 to March 2010 has increased by 2.2%. No increases have been requested by the transportation contractors listed below. Vendor selection was in compliance with Board Policies.

RATIONALE:

The District currently has four contracts for student transportation services:

Bid #	End of Bid Contract	Description	Company	Maximum Annual Cost	Site
#07-03	July 2013	For home-to-school transportation. The major cost of this contract is for Special Education transportation.	Durham School Services	Approximately \$7.9 million	All School Sites
#3-06	October 2010	For long distance field trips and mountain trips because of the extra storage space and restrooms provided on-board. Coach buses are also used when athletic teams reach CIF or finals as a reward for the hard work of the players. Not all school bus providers have coaches in their fleets.	Certified Transportation Services	Approximately \$950,000	All School Sites
#3-08	October 2012	For field trip services. The funds for this contract come out of school site funds for either athletic or field trip activities, or ASB pays for the field trip.	Certified Transportation Services	N/A	All School Sites
NO BID	2012	Provides an opportunity to receive emergency transportation services from other districts in Orange County when none of our contracted providers can provide the necessary services.	Agreement with Orange County School Districts	N/A	All School Sites

FUNDING:

Various Budgeted Funds As Requested

RECOMMENDATION:

It is recommended that the Board of Education authorize renewal of the competitively bid transportation contracts for the 2010-11 school year.

AGENDA ITEM BACKUP SHEET
July 27, 2010

15.0

Board Meeting

TITLE: Approval of Amendment to Bond Oversight Committee Bylaws

ITEM: Action

SUBMITTED BY: Joe Dixon, Asst. Superintendent, Facilities/Governmental Relations

PREPARED BY: Tova Corman, Senior Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to amend the Bond Oversight Committee Bylaws. On August 12, 2008, the Board of Education approved the appointment of the Measure G Bond Oversight Committee (BOC) and the Bylaws and Code of Ethics. Amendments to the Bylaws shall be approved by a majority vote of the Board.

RATIONALE:

An amendment to the existing BOC Bylaws is needed to 1) stagger the member terms of service and 2) require annual updates to the Board of Education. Currently, the Bylaws are written so that all members' terms end August 1, 2010. In order to stagger the member terms, Facilities Staff recommends the Bylaws be amended to allow five of the members to serve 3-year terms, and four of the members to serve 2-year terms. The terms shown in the table below were determined using random computer-generated selection. The amended Bylaws are included as Attachment A.

	Member Category	Member Name	Staggered Term Recommendation
1	Active in a Senior Organization	Mark McLoughlin (Chairman)	3-year term
2	Parent of SAUSD Student	Juan Laguna (Clerk)	3-year term
3	Business Community Representative	Desi Reyes (Vice Chairman)	3-year term
4	General Member	Glen Stroud	3-year term
5	General Member	Andrea Schartz	3-year term
6	General Member	Open	2-year term
7	General Member	Open	2-year term
8	Parent Active in PTA	Open	2-year term
9	Taxpayers Organization Representative	Open	2-year term

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the amendment to the Bond Oversight Committee Bylaws as incorporated.

ATTACHMENT A

BOND OVERSIGHT COMMITTEE BYLAWS

Sec. 1.0 COMMITTEE ESTABLISHED

The Board of Trustees of the Santa Ana Unified School District (the "Board") hereby establishes the Bond Oversight Committee (the "Committee") which shall have the purposes and duties set forth in these Bylaws.

Sec. 2.0 PURPOSE

The purpose of the Committee is to inform the public at least annually by issuing a written report concerning the expenditure of bond proceeds approved by the voters (the "bond proceeds").

Sec. 3.0 DUTIES

To carry out its stated purpose, the Committee shall perform the following duties:

3.1 Review Expenditures. The Committee shall review quarterly expenditure reports of bond funds produced by the District and other related bond fund documents to (a) ensure that bond proceeds are expended only for the purposes set forth in the ballot measure; and (b) ensure that no bond proceeds are used for any teacher salaries.

3.2 Review Progress of Projects. The Committee shall be apprised in writing by the District of significant changes or irregularities in the progress and completion dates of bond funded projects.

3.3 Annual Report. The Committee shall present to the Board an annual written report which shall at a minimum include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Internet Website. Minutes of the proceedings of the Committee shall be a matter of public record and be made available on an Internet website maintained by the District. Relevant documents received and reports issued shall be maintained by the District for review pursuant to Public Records Act request.

Sec. 4.0 AUTHORIZED ACTIVITIES

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.

(b) Inspect school site facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the Assistant Superintendent, Facilities and Governmental Relations.

(c) Review the District's efforts to maximize bond proceeds in ways designed to: (1) reduce costs of professional fees or site acquisition; (2) incorporate efficiencies in school site design; (3) encourage joint use of core facilities; or (4) involve cost-effective and efficient reusable facility plans.

4.2 Any Committee requests for copies or inspection of District records shall be made in writing to the District's Superintendent or designee.

Sec. 5.0 MEMBERSHIP

5.1 Number. The Committee shall consist of a minimum of seven members and a maximum of ten members (as specified in Ed. Code 15282).

(a) The Board shall appoint members of the committee.

(b) The Committee shall include:

- (1) one member who is active in a business organization representing the business community located within the District;
- (2) one member active in a senior citizens' organization;
- (3) one member who is the parent or guardian of a child enrolled in the District;
- (4) one member who is both a parent or guardian of a child enrolled in the District and active in parent-teacher organization; and
- (5) one member who is active in a taxpayers' organization.

5.2 Qualification Standards.

(a) To be a qualified person, he or she must:

- (1) be at least 18 years of age and a citizen of the state in accordance with Government Code section 1020;
- (2) reside within the District's geographic boundaries;
- (3) not be an employee or official of the District; and
- (4) not be a vendor, contractor, or consultant of the District.

(b) To be a qualified person, there is no requirement of United States citizenship.

(c) If a member fails to meet the qualification standards set forth above at any time during the term of service, the member shall be disqualified and the position shall be declared vacant. The Board shall appoint a new person to serve the remainder of the term, in accordance with the appointment process set forth in Section 5.3 below.

5.3 Appointment. The Board shall appoint members to the Committee. Prior to appointment, the District Superintendent shall conduct a nomination process to ensure that each person nominated meets the qualification standards set forth in Section 5.2. The Superintendent shall establish a process that provides reasonable notice to Board members. When an appointment is necessary to fill a vacancy, the Superintendent shall ensure that a nomination is received from the same category as the Committee member whose position is vacant.

5.4 Ethics; Conflicts of Interest. By accepting appointment to the Committee, each member agrees to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code and the Political Reform Act (Gov. Code §§ 81000 et seq.), and to complete the Form 700 as required by all “designated employees” of the District. Additionally, each member shall comply with the Committee Ethics Policy attached as Attachment A to these Bylaws.

5.5 Term. Except as otherwise provided herein, **each four (4) members shall serve a term of two (2) years beginning August 1, 2008; and five (5) members shall serve a term of three (3) years beginning August 1, 2008. No member may serve more than two (2) consecutive terms.**

5.6 Removal; Vacancy. The Board may remove any Committee member for cause, including failure to attend three consecutive Committee meetings or for failure to comply with the Committee Ethics Policy. Upon a member’s removal, his or her seat shall be declared vacant. The Board, in accordance with the appointment process set forth in Section 5.3 shall fill any vacancies on the Committee.

5.7 Compensation. The Committee members shall not be compensated for their services.

Sec. 6.0 MEETINGS OF THE COMMITTEE

6.1 Regular Meetings. The Committee shall establish a schedule for the date and time of regular meetings to be held at least quarterly to include an annual organizational meeting to be held in June.

6.2 Location. All meetings shall be held at the District’s administrative offices at 1601 East Chestnut Avenue, Santa Ana, California or other District facilities.

6.3 Procedures. All meetings shall be open and public in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq. Meetings shall be conducted according to such procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business except adjournment.

Sec. 7.0 DISTRICT SUPPORT

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the Brown Act, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

- (b) provision of a meeting room, including any necessary audio/visual equipment;
- (c) preparation and copies of any documentary meeting materials, such as agendas and reports; and
- (d) retention of all Committee records, and providing public access to such records.

7.2 District staff shall attend all Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

7.3 The Committee may request the Board to authorize legal counsel to advise the Committee on legal matters relating to the operation and/or subject matter of the Committee.

Sec. 8.0 REPORTS

In addition to the Annual Report required in Section 3.2, the Committee shall report to the Board not less than **semi-annually** in order to advise the Board on the activities of the Committee. Such report shall be in writing and at a minimum shall summarize the proceedings and activities conducted by the Committee. Committee minutes shall be circulated to Board members, administrative staff as well as Committee Members.

Sec. 9.0 OFFICERS

The Committee shall elect a chair, a vice-chair who shall act as chair only when the chair is absent, and a clerk which positions shall continue for two **(2)-year** terms. No person shall serve as Chair for more than two consecutive terms.

Sec. 10 AMENDMENT OF BYLAWS

Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Sec. 11.0 TERMINATION

The Committee shall terminate and disband by a majority vote of the Board. Normally this will occur at the earlier of the date when (a) the committee issues a final report after all bond proceeds are spent, or (b) the committee issues a final report after all projects funded by bond proceeds are completed.

July 27, 2010

Board Meeting

TITLE: Approval to Advertise for Membership to Bond Oversight Committee

ITEM: Action

SUBMITTED BY: Joe Dixon, Asst. Superintendent, Facilities & Governmental Relations

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to advertise notice inviting applications for membership to the Bond Oversight Committee. Facilities staff will coordinate community outreach efforts for Measure G Bond Oversight Committee membership. Advertisement will be distributed to school sites, Parent/Teacher Organizations, the press, and the Orange County Taxpayers Association.

RATIONALE:

At this time, it is necessary to advertise for the following BOC positions: two general positions; parent active in PTA position, and taxpayer representative position. The Board of Education is requested to approve the advertising of Bond Oversight Committee positions.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve to advertise for membership to the Bond Oversight Committee.

Exhibit A

NOTICE INVITING APPLICATIONS FOR MEMBERSHIP ON THE BOND OVERSIGHT COMMITTEE FOR THE SANTA ANA UNIFIED SCHOOL DISTRICT

Notice is hereby given that the Board of Education for the Santa Ana Unified School District seeks applications to fill a total of **four seats** on the Bond Oversight Committee.

The purpose of the Bond Oversight Committee is to oversee the expenditure of Measure G funds and to communicate its findings to the Board and the public in order to promote the proper expenditure of school bond funds as voters intended and the efficient completion of projects.

One applicant will be chosen from each the following representative groups:

- 1. Person active in a business organization representing the business community located within the district.**
- 2. Parent/guardian of a child enrolled in the district.**
- 3. Parent/guardian of a child enrolled in the district and active in a parent-teacher organization**
- 4. Person active in a bona fide taxpayers' organization.**

The seats may be filled by any person who is a member of the Santa Ana community.

All applicants must be at least 18 years of age, a resident of California, and reside within the district's geographic boundaries. Applicants may not be an employee of the district who is directly related to the construction of school facilities in the district or an official of the district.

The Public Information Office will accept applications until August 13, 2010. Applications may be requested from the Public Information Office at 714-558-5555, or be obtained at the Santa Ana School District office located at 1601 East Chestnut Avenue, Santa Ana, CA 92701. Applications can also be downloaded from the SAUSD website under Facilities.

Exhibit B

SANTA ANA UNIFIED SCHOOL DISTRICT

Application for: _____

Bond Oversight Committee for Measure G

School District Facilities

=====

Name:

(First) (Middle) (Last)

Address: _____ Telephone Numbers: Residence: _____
Residence: _____

Mailing: _____ Business: _____
Fax: _____

Name and Address of Employer: _____

Current Occupation: _____ Length of residency in Santa Ana: _____

Eligibility: (Please check the appropriate box that applies to your application)

- Representative of the Business Community:
Name of Business Organization _____
- Active Member of Taxpayers' Organization:
Name of Organization: _____
- Parent of SAUSD Student: Child enrolled in _____ Grade: _____
- Parent of SAUSD Student: Active in School PTA at _____
Active in School Site Council at _____
- General Member

Confirmation of Above Eligibility Membership can be verified by contacting:

Name Position Daytime Phone

Facilities, Construction, or Finance Experience:

Organization	From (Date)	To (Date)	Positions Held

Education:

School	Course of Study	Graduation Date/Degree

Additional Pertinent Courses or Training:

Other Pertinent Skills, Experience or Interests:

PLEASE FURNISH BRIEF, WRITTEN RESPONSES TO THE QUESTIONS BELOW USING ADDITIONAL SHEETS, IF NECESSARY.

1. WHY DO YOU THINK YOU SHOULD BE APPOINTED? WHAT IS THERE SPECIFICALLY IN YOUR BACKGROUND, TRAINING EDUCATION AND INTERESTS THAT QUALIFY YOU AS A CANDIDATE?

2. WHAT DO YOU SEE AS THE OBJECTIVE AND GOALS OF THE OVERSIGHT COMMITTEE YOU ARE APPLYING FOR?

3. HOW WOULD YOU HELP ACHIEVE THE OBJECTIVES AND GOALS?

4. DO YOU HAVE ANY RESERVATIONS ABOUT THE BOND OVERSIGHT COMMITTEE?

5. DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THE ORGANIZATION YOU CITE AS QUALIFYING YOU FOR COMMITTEE MEMBERSHIP?

6. YOU MAY ADD ANY ADDITIONAL INFORMATION.

ARE YOU WILLING TO BE INTERVIEWED BY THE BOARD OF EDUCATION?

YES NO

3. PLEASE PROVIDE THE NAMES, ADDRESSES AND TELEPHONE NUMBERS OF THREE PERSONAL REFERENCES (OTHER THAN FAMILY MEMBERS, DISTRICT EMPLOYEES AND BOARD MEMBERS).

NAME:	ADDRESS:	TELEPHONE:
NAME:	ADDRESS:	TELEPHONE:
NAME:	ADDRESS:	TELEPHONE:

MY SIGNATURE BELOW CERTIFIES THAT I AM CURRENTLY A RESIDENT OF SANTA ANA UNIFIED SCHOOL DISTRICT.

Name (Printed)

Signature

Date

PLEASE SUBMIT YOUR APPLICATION
NO LATER THAN 4:30 P.M. ON AUGUST 13, 2010.
TO THE PUBLIC INFORMATION OFFICE
SANTA ANA UNIFIED SCHOOL DISTRICT
1601 E. CHESTNUT AVENUE
SANTA ANA, CA 92701

July 27, 2010

Board Meeting

TITLE: Approval of Pre-approved Consultant List for Division of State Architect Inspector Services for Future District Projects

ITEM: Action 
SUBMITTED BY: Joe Dixon, Asst. Superintendent, Facilities & Governmental Relations
PREPARED BY: Tova K. Corman, Senior Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the pre-approved consultant list for Inspection Services firms for future District projects. The pre-approved consultant list was last approved by the Board on January 13, 2009.

RATIONALE:

The updated consultant list for Inspection Services will allow staff to request proposals and interview firms on the short-list to expedite the inspection services process. The short-list will facilitate a competitive process for future projects with qualifying inspection firms. The District will request a proposal for each future District project from inspection firms on the short-list. The inspection firm will then be selected on a case-by-case basis, based on project-specific qualifications and fees.

The amount of fees cannot be defined until the scope of the project has been finalized. The District will negotiate compensation with the inspection firms as provided for in Government Code Section 4526.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the appointment of **All American Inspections, Regan Inspections, and Priest Construction Services** to be added to the existing pre-approved consultant list for DSA Inspector services for future District projects.

DSA Inspection Consultants

Add to existing pre-approved list previously Board approved on 7/8/08

All American Inspections
Regan Inspections
Priest Construction Services
Sandy Pringle Associates
Smith-Emery Co.
Lewis Inspections, Inc.
Signet Testing Labs
Johnston Inspections
Hoffman Associates
MTGL
GeoSoils, Inc.
C.E.M. Lab Corp.
Twining Laboratories of So. Cal. Inc.
Converse Consultants
O'Neal Construction Inspections
UCMI, Inc.
RMA Group
Consulting & Inspection Services, LLC

July 27, 2010

Board Meeting

TITLE: Approval of Pre-approved Consultant List for Property Survey Services for Future District Projects

ITEM: Action 
SUBMITTED BY: Joe Dixon, Asst. Superintendent, Facilities & Governmental Relations
PREPARED BY: Tova K. Corman, Senior Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the pre-approved consultant list for Property Survey Services firms for future District projects. The pre-approved consultant list was last approved by the Board on September 23, 2008.

RATIONALE:

The updated consultant list for Property Survey Services will allow staff to request proposals and interview firms on the short-list to expedite the property survey services process. The short-list will facilitate a competitive process for future projects with qualifying survey firms. The District will request a proposal for each future District project from survey firms on the short-list. The survey firm will then be selected on a case-by-case basis, based on project-specific qualifications and fees.

The amount of fees cannot be defined until the scope of the project has been finalized. The District will negotiate compensation with the survey firms as provided for in Government Code Section 4526.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the appointment of **Towill Inc., Penco Engineering Inc., Geomatics Transportation Services, and Penfield & Smith** for Property Survey Services to the pre-approved consultant list for future District projects.

The rating process was conducted independently by four (2) Facilities staff members and (1) Business Partner (1) OCDE Representative. The results for each firm are tallied below. Firms rated over 80 aggregate points are recommended for approval.

Total Possible Points = 110

Consultant	Total
Towill Inc.	98.25
Penco Engineering Inc.	89.5
Geomatics Transportation Services.	85.25
Penfield & Smith	80.75
Luzuriaga Taylor Inc.	79
D. Wooley & Associates	74.25

Once the District identifies a construction project, a Request for Qualifications (RFQ) drafted for the project specifications. Facilities staff initiated a RFP process and solicited proposals from all consultants on the pre-approved list. Consultant firms are then selected for interviews, based on qualifications demonstrated in the proposal submittals. Consultant (s) are then selected based on multiple factors, including but not limited to: experience of firm with school projects, firm capabilities and resources, experience with like projects and the funding source, and project cost savings.

July 27, 2010

Board Meeting

TITLE: Authorization to Award Contract for Bid Package No. 406 – Heating Replacement System at Santa Ana High School Under Emergency Repair Program

ITEM: Action 
SUBMITTED BY: Joe Dixon, Asst. Superintendent, Facilities & Governmental Relations
PREPARED BY: Todd Butcher, Manager of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 406 – Heating Replacement System at Santa Ana High School under Emergency Repair Program.

RATIONALE:

Legal advertisements of notice calling for bids of Bid Package No. 406- Heating Replacement System were placed with the Orange County Register on May 17 and 24, 2010. Staff contacted 65 contractors of which 17 picked up the plans. On June 10, 2010, bid day, the District received 7 bids. The Architect and staff are in agreement that USS Cal Builders, Inc. represents the lowest bidder. The following is a list of all bids received:

Contractors:	Bid Amount:
USS CAL Builders, Inc.	\$3,978,000
Horizons Construction Co. International, Inc.	\$4,630,700
Allied E. Corporation	\$4,662,000
Angeles Contractor, Inc.	\$4,995,000
Air-Ex Air Conditioning, Inc.	\$5,100,000
ACCO Engineered Systems	\$5,169,400
Scorpio Enterprise dba AireMasters Air Conditioning	\$5,989,000

FUNDING:

Total Emergency Repair Program Grant 100%: \$3,978,000
 Utilizing temporary Measure G funding until funds are received from OPSC.

RECOMMENDATION:

Authorize awarding of contract to USS Cal Builders, Inc. for Bid Package No. 406 Heating Replacement System at Santa Ana High School in the amount of \$3,978,000 under Emergency Repair Program utilizing Measure G funds with an anticipated reimbursement from the State at a later date.

AGENDA ITEM BACKUP SHEET
July 27, 2010

20.0

Board Meeting

TITLE: Authorization to Award Contracts for Bid Packages Under Overcrowding Relief Grant Projects at Century High School

ITEM: Action 

SUBMITTED BY: Joe Dixon, Asst. Superintendent, Facilities & Governmental Relations

PREPARED BY: Todd Butcher, Manager of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award contracts for Bid Packages No. 2-1, 2-2, 2-3, 3-1, 4-1, 5-1, 6-1, 7-1, 8-1, 8-2, 9-1, 9-2, 9-3, 9-4, 9-5, 10-1, 11-1, 14-1, 15-1, 15-2, 15-3, 16-1 (Agenda Items Numbers: 20.0 – 20.22) for multi-prime projects at Century High School under the Overcrowding Relief Grant project.

RATIONALE:

Legal advertisements of notice calling for bids of Bid Packages were placed with the Orange County Register on June 10 and 24, 2010. The Construction Management, Architects and staff are in agreement that the listed contractors represent the lowest bidder.

Bid Package	Contractor	Description	Bid Amount
2-1	Crew, Inc.	Demolition & Earthwork	\$944,000
2-2	Edge Development	Asphalt Paving, Striping, & Site Concrete	\$1,009,007
2-3	Rey Art Landscape	Landscape & Irrigation	\$306,265
3-1	Edge Development	Structural Concrete / Reinforcing Steel	\$1,290,007
4-1	New Dimension Masonry	Masonry / Brick Veneer	\$416,840
5-1	RND Contractors	Structural Steel, Metal Deck, Misc. Iron	\$1,980,000
6-1	Roy E. Whitehead	Finish Carpentry / Millwork	\$56,900
7-1	Chapman Coast Roof	Roofing, Waterproofing, Sheet Metal	\$622,459
8-1	Inland Building Companies	Doors, Frames, & Hardware	\$244,800
8-2	Tower Glass	Aluminum Storefront / Glass & Glazing	\$727,920
9-1	Nevell Group	Metal Stud Framing / Lath / Plaster / Drywall / Insulation / FRP	\$1,535,500
9-2	KD Acoustics	Acoustical Ceilings	\$235,358
9-3	Continental Marble & Tile	Ceramic Tile	\$101,897
9-4	Continental Flooring	Floor Covering	\$337,103
9-5	JL Cobb Painting	Painting / Wall Covering	\$224,500
10-1	Inland Building	Misc. Specialties	\$558,000
11-1	Parkwest Landscape	Athletic Equip, Playground Surface, Track	\$850,000
14-1	Mitsubishi Elevator	Elevators	\$299,000
15-1	Qualco Fire	Fire Sprinkler	\$156,642
15-2	Continental Plumbing	Plumbing	\$798,636
15-3	Cool Air Supply	HVAC	\$724,500
16-1	Dennison Electric	Electrical, Fire/Intrusion Alarm, AV, Data	\$1,538,000
	Total		\$14,957,334

FUNDING:

State School Facility Program/Measure G: 14,957,334

RECOMMENDATION:

Authorize awarding contracts for Bid Packages No: 2-1, 2-2, 2-3, 3-1, 4-1, 5-1, 6-1, 7-1, 8-1, 8-2, 9-1, 9-2, 9-3, 9-4, 9-5, 10-1, 11-1, 14-1, 15-1, 15-2, 15-3, 16-1 for Century High School under the Overcrowding Relief Grant project.