

Although a viable Charter Facilities Use Agreement has been drafted, additional time is required to allow for the resolution of specific fine points inherent to the agreement between the parties. Completion of a final draft of the proposed agreement and the subsequent review and approval of the document by both parties will also require additional time.

To facilitate the completion of the remaining processes required to finalize the agreement, approval by the Santa Ana Unified School District Board of an amendment to extend the term of the original Facilities Use Agreement until June 30, 2011 is being sought at this time.

All other terms and conditions of the Agreement will remain in effect.

During the extension of the term of the Agreement, the Parties intend to complete negotiation, in good faith, of a long term lease between the Parties for the Charter School's use of the Property.

All other terms and conditions of the Agreement will remain in effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the Effective Date.

EL SOL SCIENCE & ARTS ACADEMY OF SANTA ANA

By _____

Its _____

SANTA ANA UNIFIED SCHOOL DISTRICT

By _____

Its _____

AGENDA ITEM BACKUP SHEET**March 22, 2011****Board Meeting**

TITLE: Approval to Call for Public Hearing to Reopen Santa Ana Unified School District Initial Bargaining Proposal for 2011-12 School Year to Santa Ana Educators' Association (SAEA)

ITEM: Action
SUBMITTED BY: Juan M. Lopez,  Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to call for a public hearing to reopen the Santa Ana Unified School District Initial Bargaining Proposal for 2011-12 School Year to Santa Ana Educators' Association (SAEA) in accordance with Government Code 3547 and Board Policy 2000.

RATIONALE:

Under provision of the Government Code and Board Policy referenced above, the proposal must be "sunshined" to the public and an opportunity provided for public comment at a subsequent Board meeting.

At the Board meeting of April 12, 2011, the public will be given the opportunity to comment.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the call for a Public Hearing to reopen Santa Ana Unified School District Initial Bargaining Proposal for 2011-12 school year to Santa Ana Educators' Association (SAEA).

**Santa Ana Unified School District's
Initial Proposal
To
Santa Ana Educator's Association (SAEA)**

2011-2012

The on-going national and state budget crisis continue to have a tremendous impact upon funding for public education. The SAUSD Board of Education was able to adopt a budget with minimal reductions that required no layoffs, no furloughs, and no salary reductions for 2010-2011. However, the District is faced with undetermined budget cuts of \$14.4 Million for 2011-12, and \$28.1 Million for 2012-13 and these cuts could be higher if the Governor's budget proposals do not get put onto the ballot and approved by the voters.

The uncertainty of the State budget crisis has left open the necessity of further cuts to education funding in both general and categorical programs. Due to this situation the District proposes the following:

1. Article VII: Wages and Wage Provisions-

- a. Provide a fair and reasonable salary adjustment within budget constraints.
- b. Adjust/modify CLAD and BCLAD authorizations language and stipends.
- c. Unit members providing before/after school tutoring and/or interventions will be compensated at a flat factor rate.
- d. Adjust/modify stipends according to instructional, academic, and financial needs.

2. Article V: Evaluation Procedures

- a. Amend 5.1.1 so that all unit members (permanent, probationary, and temporary) are evaluated on the first five (5) Standards and two (2) Elements of Standard Six.
- b. Amend 5.4.2 to include information discussed with the unit member prior to the final evaluation at conference meetings to be included on the Evaluation Form.

3. Article VIII: Hours of Work-

- a. Adjust/modify 8.1.1 through 8.1.1.A.9 to provide for a work year adjustments within budget constraints
- b. Amend 8.2.3: to have the professional duty day begin 30 minutes prior to the student instructional day in accordance with Title VII requirements.
- c. Amend 8.2.3.A: to reinstate before, during, after school, and recess/non-instructional break duty/supervision as a cost savings measure.
- d. Eliminate 8.3.4: Fourth and Fifth Grade report card preparation day as a cost savings measure.

4. Article XV: Employee Benefits

- a. Adjust employee contributions for portion of cost increases not addressed by the Health Benefits Authority.

AGENDA ITEM BACKUP SHEET
March 22, 2011

Board Meeting

TITLE: **Approval of New Job Description: Construction Administration Technician**

ITEM: **Action** 
SUBMITTED BY: **Juan M. López, Associate Superintendent, Human Resources**
PREPARED: **Art Jimenez, Director, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board approval of the new job description: Construction Administration Technician. This position will report to the Assistant Superintendent of Facilities & Governmental Relations. This position is required to assist in the development of plans for new construction and modernization projects as related to site needs and budget parameters. This is not an additional position. It will replace the current position of Accounting Technician.

RATIONALE:

This position is essential in monitoring budgets and timelines and ensuring all conditions are met per contract. Participation is required in District construction related meetings to provide school project information to division staff and consultants as needed. The position will also be responsible for gathering information for public and facilities committee meetings and will assist in the coordination of the bid process. The on-going need for this position is predicated upon future facilities funding and projects.

SAUSD administration met with CSEA regarding this job description on March 10, 2011. The new job description is attached.

FUNDING:

General Fund: Classified Salary Schedule – Grade 41 - \$4,495 - \$5,746

RECOMMENDATION:

Approve the new job description of Construction Administration Technician.

SANTA ANA UNIFIED SCHOOL DISTRICT
CONSTRUCTION ADMINISTRATION TECHNICIAN

BASIC FUNCTION:

Under the direction of Assistant Superintendent of Facilities & Governmental Relations and/or designee, conduct various clerical and technical construction administration functions related to new school construction and school facility modernization.

REPRESENTATIVE DUTIES:

Perform a variety of technical functions in support of daily operations of school facilities construction within the Facilities & Governmental Relations Division. **E**

Assist in gathering information for Board items, facilities committee meetings, public meetings, and preparing letters. **E**

Participate in project teams to develop plans for new construction and modernization projects as they relate to site needs and budget parameters. **E**

Monitor budgets and timelines, cost tracking and ensuring all conditions in the contract are met. **E**

Track estimates, change orders, work authorizations and invoices. **E**

Assist in coordinating the bid process. **E**

Track project schedules and timelines using multiple computer programs. **E**

Attend construction job meetings at various construction sites. **E**

Represent District in construction related meetings. **E**

Provide school project information to other division staff and consultants as needed. **E**

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

General methods, procedures, and regulations relating to new construction/modernization of school facilities;
Principles and methods of typical office administrative procedures and computer applications to prepare a variety of materials including, letters, spreadsheets, databases and presentations.

CONSTRUCTION ADMINISTRATION TECHNICIAN (CONTINUED)

KNOWLEDGE AND ABILITIES: (CONTINUED)

ABILITY TO:

Understand spreadsheets, basic construction drawings, and contracts; interact with administrators, consultants, and state and local agencies.

Interpret and apply specific rules, laws, policies and procedures.

Maintain and submit accurate and complete records and reports.

Organize schedules.

Gather and analyze data effectively; draw logical conclusions and make recommendations.

Communicate effectively both orally and in writing.

Comply with Facilities & Governmental Relations customer service standards.

Perform the essential functions of the job.

Drive a vehicle to conduct work.

EDUCATION AND EXPERIENCE:

Any combination equivalent to graduation from high school, coursework and/or training related to school facilities and/or two (2) years experience in school construction or related field.

License/Certificate Requirement:

Valid California Driver's License

WORKING CONDITIONS:

ENVIRONMENT:

Office, school and construction site environments.

Numerous Interruptions.

Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Hearing and speaking to accurately exchange information.

Sitting, standing or walking for extended periods of time.

Seeing to read a variety of materials and drive a vehicle.

Lifting or moving objects, normally not exceeding forty (40) pounds.

Reasonable accommodation may be made to enable a person with disability to perform the essential functions of the job.

Board Approved:

AGENDA ITEM BACKUP SHEET**March 22, 2011****Board Meeting****TITLE:** Approval of New Job Description: Network Engineer**ITEM:** Action**SUBMITTED BY:** Juan M. López, Associate Superintendent, Human Resources**PREPARED:** Art Jimenez, Director, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board approval of the new job description: Network Engineer. This position will report to the Director of Information Technology (IT). The creation of this position is required to supervise the communication network and operational aspects of all information systems throughout the District. This is not an additional position. It will replace the current position of Lead Data Communication Technician.

RATIONALE:

This position is essential in performing the maintenance of network applications to determine hardware and networking revisions. Proposing network growth in addition to providing technical support and formal training for department personnel is necessary to maximize efficiency and network security. The position will also be responsible for the development and review of procedures in implementing application software while troubleshooting network issues and end-user problems.

SAUSD administration met with CSEA regarding this job description on March 10, 2011. The new job description is attached.

FUNDING:

General Fund: Classified Salary Schedule - Grade 50 - \$5,626 - \$7,181

RECOMMENDATION:

Approve the new job description of Network Engineer.

SANTA ANA UNIFIED SCHOOL DISTRICT

NETWORK ENGINEER

BASIC FUNCTION:

Under general direction of the Director of Information Technology (IT), and/or designee, plan, organize, coordinate, and supervise the communication network and operational aspects of the information services of the district. Responsible for the technical repairs, maintenance, and service of all information systems equipment and other network maintenance applications throughout the district. Provide technical support for district computer and computer related equipment. Participate in the planning, purchasing, installation, and servicing of such equipment.

REPRESENTATIVE DUTIES:

Maintenance of the information and network systems, including planning, coordinating and may lead Information System Technicians. **E**

Analyze network and other system hardware problems and coordinate their remedy. **E**

Provide technical support and troubleshooting to wide area network issues, including telecommunications and end-user problem relating to the network (i.e., e-mail problems, Internet access problems, etc). **E**

Work with supervisors and administrators to determine network growth, use, and maintenance. **E**

Review proposed hardware and networking revisions and advise on same. **E**

Monitor progress and prepare reporting on network and operations status. **E**

Assure maintenance of information system equipment using both in-house personnel and with outside vendors. **E**

Coordinate Information System operations with schools, departments, and outside agencies. **E**

Ensure availability of necessary supplies, materials, and equipment to provide quality system support. **E**

NETWORK ENGINEER (CONTINUED)

REPRESENTATIVE DUTIES: (CONTINUED)

Conduct formal training on diverse technological subjects for Information System Department personnel, including training for backup procedures and other network maintenance applications. **E**

Work with team to design, and install new computer equipment and networks. **E**

Install network operating system and application software, perform upgrades for same. **E**

Work with Management team to develop/review procedures and system controls to achieve maximum efficiency and security. **E**

Work with school site instructional staff to support their network needs in the classroom and computer labs. **E**

Perform other job related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles, capabilities, operation and configuration of Servers, Switches, Routers, Firewalls, Internet Filters, SANS and related equipment.

Integrating information transfer, sharing, and communications among differing computer systems. Various hardware platforms. Supporting and troubleshooting operating systems and devices on file services, Microsoft platforms, Macintosh and Windows workstations.

ABILITY TO:

Communicate effectively (orally and written) with individuals and groups.

Teach computer skills to others.

Troubleshoot operating systems and file servers, etc.

Analyze data to identify software and hardware problems.

Effectively use manuals to solve problems.

Communicate effectively with software/hardware vendors to identify and resolve problems.

Obtain price quotes, make comparisons and informed specification decisions.

Demonstrate physical ability sufficient enough to lift computer equipment (computers, monitors, printers, etc.).

Perform the essential functions of the job.

Driving a vehicle to conduct work.

NETWORK ENGINEER (CONTINUED)

EDUCATION AND EXPERIENCE:

A high school diploma or equivalent and five (5) years of any combination of a college education, training, and/or experience which demonstrate ability to perform the essential representative duties of the job.

Certification as a Cisco Certified Network Professional (CCNP) highly desirable.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Information Technology (IT) environment.

Noise from equipment operation.

Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to sit, stand; walk; use hands to finger, handle, or feel objects, tools, or controls.

The employee is occasionally required to climb or balance; and stoop, kneel, crouch, or crawl.

The work may require routinely lifting or moving up to 50 pounds and occasionally lift and/or move up to 50 pounds.

Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The selected candidate must be able to perform the duties of a rigorous work schedule which includes lifting, loading, and unloading, and pass a physical examination and drug screen certifying this ability.


Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

Board Approved:

AGENDA ITEM BACKUP SHEET
March 22, 2011

Board Meeting

TITLE: Approval of Revised Job Description: User Analyst I

ITEM: Action 

SUBMITTED BY: Juan M. López, Associate Superintendent, Human Resources

PREPARED: Art Jimenez, Director, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to revise the job description: User Analyst I. This position will report to the Director of Information Technology (IT). This is not an additional position.

RATIONALE:

The revisions of the job description of User Analyst I are necessary to reflect the current duties needed to efficiently provide technical and functional data support. This revision will adequately implement the functions and responsibility required to assist and train users on student information and financial reporting systems.

SAUSD administration met with CSEA regarding this job description on March 10, 2011. The revisions in the job description will not result in any employee layoffs. The revised job description is attached.

FUNDING:

General Fund: Classified Salary Schedule - Grade 48 - \$5,348 - \$6,834

RECOMMENDATION:

Approve the revised job description of User Analyst I.

SANTA ANA UNIFIED SCHOOL DISTRICT
USER SERVICES ANALYST I

BASIC FUNCTIONS

Under the direction of the **Director of Information Technology (IT)**., and/or designee, ~~Manager of Systems and Programming~~, serve as a resource person on data processing services to district and site personnel; ~~support E-mail and District web site (Webmaster);~~ orient and train users on current student information and financial reporting systems. ~~Microsoft professional suite and the E-mail system.~~

DISTINGUISHING CHARACTERISTICS:

Incumbents in this classification apply their knowledge of the student information and financial reporting systems to assist (staff and site) users in defining requirements and utilizing data processing services. Student information systems include attendance, grading, testing, graduation requirements and ADA reporting. Financial reporting systems include general ledger, payroll, budget, accounts payable and purchasing.

REPRESENTATIVE DUTIES:

Serve as a resource person between computer programming personnel and staff and site user personnel; assist in the analysis, evaluation and implementation of student information and financial reporting systems. **E**

Work with staff and site personnel in defining user requirements and preparing documentation for users and programmers; may conduct surveys to determine user priorities; coordinate implementation of modifications and requested services. **E**

~~Administer the District E-mail system.~~

Serve as contact person in identifying and solving user problems. **E**

Train users in the most effective and efficient utilization of the current systems and upcoming modifications to the systems; develop and conduct training classes; prepare training materials and user documentation. **E**

Orient and train users on computer operations; provide Microsoft suite training. **E**

Perform related duties as assigned.

USER SERVICES ANALYST I (CONTINUED)

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Basic Systems analysis and programming (**Structured Query Language (SQL), Programming Logic (PL) and Java.**

Student information of financial reporting systems or the ability to obtain this knowledge in a reasonable amount of time.

Elements of training and instruction.

English grammar, syntax and punctuation.

School District organization, operations and objectives.

User/Computer relations.

Computers and their capabilities.

City and community cultures.

ABILITY TO:

Organize and coordinate complex projects.

Analyze and develop solutions to problems for effective data utilization.

Communicate effectively both orally and in writing.

Apply knowledge of data processing systems to a wide range of user requests.

Develop and conduct training workshops.

Operate a computer and computer programs.

Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Any combination equivalent to a ~~Associate's~~ **Bachelor's** degree in ~~data processing and~~ Computer Science or equivalent, and two (2) years ~~experience~~ in computer programming and coordinating user support services. ~~including E-mail and proficiency in the Microsoft suite.~~ **Experience in Oracle highly desired.**

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Data processing computer and office environment.

Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Hearing and speaking to exchange information and make presentations.

USER SERVICES ANALYST I (CONTINUED)

WORKING CONDITIONS: (CONTINUED)

PHYSICAL ABILITIES: (CONTINUED)

Seeing to view a computer monitor, read materials and drive a vehicle.

Dexterity of hands and fingers to operate a computer keyboard.

Sitting or standing for extended periods of time.

Lifting or moving objects, normally not exceeding twenty (20) pounds.

Reasonable accommodation may be made to enable a person with disability to perform the essential functions of the job.

Board Approved: 12/02 (8/87, 5/01)

AGENDA ITEM BACKUP SHEET
March 22, 2011

Board Meeting

TITLE: Approval of Revised Job Description: User Analyst II

ITEM: Action

SUBMITTED BY: Juan M. López, Associate Superintendent, Human Resources

PREPARED: Art Jimenez, Director, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to revise the job description: User Analyst II. This position will report to the Director of Information Technology (IT). This is not an additional position.

RATIONALE:

The revisions of the job description of User Analyst II are necessary to reflect the current duties needed to efficiently provide technical and functional data support. This revision will adequately implement the functions and responsibility required to maintain and support a variety of vital information systems.

SAUSD administration met with CSEA regarding this job description on March 10, 2011. The revisions in the job description will not result in any employee layoffs. The revised job description is attached.

FUNDING:

General Fund: Classified Salary Schedule - Grade 51- \$5,766 - \$7,363

RECOMMENDATION:

Approve the revised job description of User Analyst II.

SANTA ANA UNIFIED SCHOOL DISTRICT

USER SERVICES ANALYST II

BASIC FUNCTION:

Under the direction of the ~~Manager of Systems and Programming~~ **Director of Information Technology (IT)**., and/or designee, serve as a resource person on complex **functional** and technical data processing services to District and site personnel; ~~maintain and support the districtwide E-mail system and District WEB site (Webmaster);~~ orient and train users on current and new student information, **Business Intelligence and enterprise business** ~~financial reporting~~ systems.

DISTINGUISHING CHARACTERISTICS:

Incumbents in this classification apply high technical and complex **business systems** ~~computer~~ knowledge in varied programs ~~including E-mail, webmaster services, Microsoft suite,~~ student information and financial reporting systems to assist (staff and site) users in defining requirements and utilizing these services. They maintain and support the student information systems for all users which includes attendance, grading, testing, graduation requirements and ADA reporting. Responsibility for **enterprise business** ~~financial reporting~~ systems include general ledger, payroll, budget, accounts payable and, purchasing, **Human Resources, benefits, inventory, accounts receivable. Responsibility of Business Intelligence system includes user requirement gathering, data analysis and building metadata layer.** ~~The position also is responsible for administering the districtwide E-mail system and Microsoft suite user training.~~

REPRESENTATIVE DUTIES:

Serve as resource person between computer programming personnel and staff and site user personnel; assist in the analysis, evaluation and implementation of student information, **Business Intelligence and enterprise business** ~~financial reporting systems.~~ **E**

~~Maintain and support the districtwide E-mail system.~~ **E**

Work with staff and site personnel in defining user requirements and preparing documentation for users and programmers; may conduct surveys to determine user priorities; coordinate implementation of modifications and requested services. **E**

Serve as contact person in identifying and solving user problems. **E**

USER SERVICES ANALYST II (CONTINUED)

REPRESENTATIVE DUTIES: (CONTINUED)

Train users in the most effective and efficient utilization of the current systems and upcoming modifications to the systems; develop and conduct training classes; prepare training materials and user documentation. **E**

Orient and train users on all computer operations and programs. **E**

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Basic systems analysis and programming in **Oracle, Structured Query Language (SQL), Programming Logic (PL), Java**

Student information or **Business Intelligence and enterprise business**. ~~or the ability to obtain this knowledge in a reasonable amount of time.~~

Elements of training and instruction.

English grammar, syntax and punctuation.

School District organization, operations and objectives.

User/customer relations.

Computers and their capabilities.

City and community cultures.

ABILITY TO:

Organize and coordinate complex projects.

Analyze and develop solutions to problems for effective data utilization.

Communicate effectively both orally and in writing.

Apply knowledge of data processing systems to a wide range of user requests.

Develop and conduct training workshops.

Operate a computer and computer programs.

Perform the essential functions of the job.

Perform related duties as assigned.

EDUCATION AND EXPERIENCE:

Any combination equivalent to a ~~associate's~~ **bachelor's** degree in **computer science or related field** ~~data processing~~ and five years of experience in computer programming, business analysis and coordinating user support. ~~services including E-mail systems and proficiency in Microsoft suite.~~

USER SERVICES ANALYST II (CONTINUED)

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Data processing computer and office environment.

Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Hearing and speaking to exchange information and make presentations.
Seeing to view a computer monitor, read materials and drive a vehicle.

Dexterity of hands and fingers to operate a computer keyboard.

Sitting or standing for extended periods of time.

Lifting or moving objects, normally not exceeding twenty (20) pounds.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

Board Approved: 12/02

AGENDA ITEM BACKUP SHEET
March 22, 2011

Board Meeting

TITLE: **Approval of Revised Job Description: Data Communication Technician to Network Technician**

ITEM: **Action**
SUBMITTED BY: **Juan M. López, Associate Superintendent, Human Resources**
PREPARED: **Art Jimenez, Director, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to revise the job description of Data Communication Technician to Network Technician. This position will report to the Manager of Network Computer Services. This is not an additional position.

RATIONALE:

The revisions to the job description of Data Communication Technician to Network Technician are necessary to reflect the current duties required to efficiently provide technical data support. This revision will adequately implement the functions and responsibility required to provide user support training and assistance.

SAUSD administration met with CSEA regarding this job description on March 10, 2011. The revisions in the job description will not result in any employee layoffs. Existing Data Communication Technicians will assume the title and duties of Network Technician. The revised job description is attached.

FUNDING:

General Fund: Classified Salary Schedule - Grade 42 - \$4,612 - \$5,889

RECOMMENDATION:

Approve the revised job description of Data Communication Technician to Network Technician.

SANTA ANA UNIFIED SCHOOL DISTRICT

~~DATA COMMUNICATIONS TECHNICIAN~~
NETWORK TECHNICIAN

BASIC FUNCTION:

Under the direction of the Manager of Network Computer Services ~~PC/Network Support~~, provide district-wide technical and resource services in the installation, configuration, operation, repair, maintenance, troubleshooting of computer hardware, peripheral equipment, and software for both network connected Personal Computer (PC) PC's and/or Apple computers. Install software and establish access rights and security. Troubleshoot wireless LAN infrastructure. Assist with troubleshooting, local and wide-area network. Diagnose network hardware and peripheral equipment. Provide user support training and assistance. ~~of Computer Operations and Technical Services, maintain data communications hardware and assist in the installation of new or modified data communications devices and equipment.~~

~~DISTINGUISHING CHARACTERISTICS:~~

~~Monitor and maintain remote devices attached to the District Local Area Networks (LAN) or Wide Area Networks (WAN) accessing the Computer Center's mainframe. Incumbents work independently in solving network problems and reconfiguring the network components.~~

REPRESENTATIVE DUTIES:

~~Install and perform on-call maintenance on data communications equipment including terminals, modems, line drives, scanners, microcomputers, printers, multiplexors and other data communications equipment used to support the District's LAN or WAN networks accessing the Computer Center's mainframe. E~~

Inspect, repair, assemble, install, and configure computers and related equipment. E

~~Investigate reports of malfunctions of data communications devices and equipment; may perform service calls to analyze and repair equipment as necessary. E~~

Install new software and establish access rights and security. E

~~Analyze, identify and resolve data line malfunctions. Monitor and adjust the integrity of the data communication network and associated protocols. E~~

~~DATA COMMUNICATIONS TECHNICIAN~~ **NETWORK TECHNICIAN (CONTINUED)**

REPRESENTATIVE DUTIES: (CONTINUED)

Perform diagnostics on network attached PC's and/or Apple computers. E

~~Coordinate service requests from users for terminal installation and relocation; make special cables for data communications equipment. E~~

Format hard disks, install disk operating systems, establish directory structures and perform related tasks. E

~~Analyze existing communications network for the purpose of providing new or modified data communications service. E~~

Install Software and software upgrades. E

Download service patches and other appropriate software from the internet; install as necessary. E

Back-up software as appropriate; archive data; restore data as needed. E

May perform virus scanning and maintain security software as needed. E

Provide, or assist in providing, users with applications software, computer hardware, and peripheral equipment training. E

Troubleshoot, isolate, and correct computer, peripheral, and network problem. E

Prepare support documentation. E

Establish and maintain a variety of records related to responsibilities and generate reports as requested. E

Assist network staff in troubleshooting network cabling projects and basic network equipment installation such as patch cord wiring, conduit, jacks, punch blocks, transceivers, hubs, switches, file servers, and network interface cards. E

Perform related duties as assigned.

~~DATA COMMUNICATIONS TECHNICIAN~~ **NETWORK TECHNICIAN (CONTINUED)**

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

~~Basic data communications theory.~~

~~Operation of terminals, modems, computer interface devices, data communications test equipment and microcomputers.~~

Installation, configuration, operation, repair, maintenance, troubleshooting, and diagnosis of PC's and/or Apple computer/network hardware, software, and peripheral equipment.

~~Communications protocols.~~

Installation, maintenance, repair, and inspection of network cabling and hardware.

~~Communications software.~~

Troubleshooting, problem-solving techniques, and repair techniques.

~~Cable requirements and interface technology.~~

~~Reading and writing communications skills.~~

Oral and written communication skills.

~~School District organization, operations and objectives.~~

~~Technical aspects of field of specialty.~~

~~City and community.~~

Interpersonal skills using tact, patience and courtesy.

ABILITY TO:

~~Analyze data communications network systems.~~

Effectively work with network technologies, maintenance, and implementation.

~~Perform mechanical and electronic repairs on data~~

Effectively install, upgrade, and maintain district software applications.

~~communications equipment including display terminals and printers.~~

Read, understand, and interpret manufacturer's schematics, and hardware, operating system, and software manuals; apply such information as appropriate.

~~Determine probable cause for device malfunctions.~~

Recognize and diagnose problems in computer and network hardware and software.

~~Effectively analyze data communications problems.~~

Understand and follow written and oral communication.

~~Communicate effectively with manufacturers, technical staff and administrative staff.~~

Safely operate and care for tools, equipment, and materials used in the diagnostics and installation of computers and their peripherals.

~~Establish and maintain effective working relationships with others.~~

Access the internet to download service patches and other appropriate software, etc.

~~DATA COMMUNICATIONS TECHNICIAN~~ **NETWORK TECHNICIAN (CONTINUED)**

KNOWLEDGE AND ABILITIES: (CONTINUED)

ABILITY TO: (CONTINUED)

~~Maintain records and prepare reports.~~

~~Communicate effectively both orally and in writing.~~

Communicate effectively orally and in writing.

Establish and maintain effective relationships with those contacted in the course of work.

Obtain Apple certified desktop certification within first year of employment.

Driving a vehicle to conduct work.

EDUCATION AND EXPERIENCE:

A high school diploma or equivalent and three years of any combination of a college education, training, and/or experience which demonstrate ability to perform the essential representative duties of the job.

~~Any combination equivalent to graduation from high school, supplemented by college level courses in electronics and data communications and three years experience in a computer installation as a computer operator or programmer in a multi-user data communications environment, including one year in troubleshooting, repair and installation of Local Area or Wide Area Networks.~~

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

~~Novell System Administrator.~~

WORKING CONDITIONS:

ENVIRONMENT:

Information Technology (IT) environment.

Noise from equipment operation.

Driving a vehicle to conduct work.

~~Data processing environment.~~

PHYSICAL ABILITIES:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to sit; stand; walk; use hands to finger, handle, or feel objects, tools, or controls. The employee is occasionally required to climb or balance; and stoop, kneel,

~~DATA COMMUNICATIONS TECHNICIAN NETWORK TECHNICIAN (CONTINUED)~~

WORKING CONDITIONS: (CONTINUED)

PHYSICAL ABILITIES: (CONTINUED)

crouch, or crawl. The work may require routinely lifting or moving up to 50 pounds and occasionally lift and/or move up to 50 pounds.

Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The selected candidate must be able to perform the duties of a rigorous work schedule which includes lifting, loading, and unloading, and pass a physical examination and drug screen certifying this ability.

~~Dexterity of hands and fingers to operate a computer keyboard.~~

~~Seeing to view a computer monitor, to repair equipment and read materials.~~

~~Sitting for extended periods of time.~~

~~Lifting moderately heavy objects, normally not exceeding forty (40) pounds.~~

~~Hearing and speaking accurately to exchange information.~~

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

**Personnel Calendar
Board Meeting - March 22, 2011**

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Andrews, Shuntele	Teacher	Valley	June 20, 2011		Retirement - 35 years
Armstrong, Alan	Teacher	Century	June 30, 2011		Retirement - 22 years
Austin, Lynda	Teacher	Roosevelt	June 30, 2011		Retirement - 32 years
Bain, Edward	Teacher	Century	June 30, 2011		Retirement - 15 years
Baker, Daniel	Teacher	Villa	May 31, 2011		Retirement - 17 years
Baker, Martha	Principal	Madison	June 23, 2011		Retirement - 40 years
Ball, Nikki	Teacher	Century	June 30, 2011		Retirement - 32 years
Beiter, Jacquelynn	Teacher	Garfield	May 20, 2011		Retirement - 20 years
Bernal, John	Librarian	Valley	June 20, 2011		Retirement - 35 years
Bernal, Margie	Teacher	Registration and Testing Center	June 30, 2011		Retirement - 15 years
Bliznik, Marian	Teacher	Madison	June 30, 2011		Retirement - 19 years
Boehling, Marsha	Teacher	Taft	June 30, 2011		Retirement - 17 years
Brunhober, Judy	Teacher	Heninger	June 30, 2011		Retirement - 29 years
Bryant, Mary	Teacher	Valley	June 20, 2011		Retirement - 37 years
Byfield, Frances	Director of Curriculum and Staff Development	District Office	June 30, 2011		Retirement - 25 years
Campos, Marjorie	Teacher	Monroe	June 30, 2011		Retirement - 26 years
Cartwright, Sharli	Teacher	Thorpe	June 30, 2011		Retirement - 15 years
Cerillo, Salvatore	Teacher	Carr	June 30, 2011		Retirement - 19 years
Champion, Melanie	Principal	Adams	June 30, 2011		Retirement - 22 years
Cho-Karlson, Camille	Teacher	Martin	June 30, 2011		Retirement - 14 years
Cole, Phyllis	Teacher	Hoover	June 30, 2011		Retirement - 32 years
Crownover, Marilyn	Teacher	Monroe	June 30, 2011		Retirement - 36 years
Cugini, Suzanne	Teacher	Chavez	June 30, 2011		Retirement - 9 years

**Personnel Calendar
Board Meeting - March 22, 2011**

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
	Coordinator of Psychological Services				
Cummings, Barbara	Teacher	Special Education	June 30, 2011		Retirement - 40 years
Davey, Rageana	Teacher	Santiago	June 30, 2011		Retirement - 23 years
De Santis, Nancy	Teacher	Remington	June 30, 2011		Retirement - 23 years
Dueker, Elaine	Teacher	Santiago	June 20, 2011		Retirement - 15 years
Dyer, Corinne	Teacher	Lathrop	June 30, 2011		Retirement - 16 years
Edmunds, Marilyn	Teacher	Taft	June 30, 2011		Retirement - 24 years
Encheff, Margaret	Teacher	Villa	June 30, 2011		Retirement - 23 years
		Alternative Education			
Encinias, Albert	Teacher		June 30, 2011		Retirement - 38 years
Fischer, Pamela	Teacher	Martin	June 30, 2011		Retirement - 22 years
Flores, Roberto	Teacher	Romero-Cruz	June 30, 2011		Retirement - 13 years
Gassler, Marylou	Teacher	Garfield	June 30, 2011		Retirement - 26 years
Genis, Linda	Teacher	Thorpe	June 30, 2011		Retirement - 37 years
Gleason, Pamela	Teacher	Muir	June 30, 2011		Retirement - 22 years
Goddard, Kathleen	Teacher	Franklin	June 30, 2011		Retirement - 36 years
Gonzalez, Pura	Teacher	Lathrop	June 30, 2011		Retirement - 36 years
Goodall, Robert	Teacher	Lorin Grisct	June 30, 2011		Retirement - 27 years
Gosselin, Pamela	Teacher	Greenville	June 30, 2011		Retirement - 27 years
Green, Sabrina	Teacher	Mendez	June 30, 2011		Retirement - 32 years
Gresty, Diana	Teacher	McFadden	June 30, 2011		Retirement - 15 years
Gruberg, David	Teacher	Sierra	June 30, 2011		Retirement - 16 years
Harris, Deborah	Teacher	Santiago	June 30, 2011		Retirement - 31 years
Hashiba, Carolyn	Teacher	Diamond	June 30, 2011		Retirement - 39 years
Heredia, Graciela	Teacher	Monte Vista	June 30, 2011		Retirement - 30 years

**Personnel Calendar
Board Meeting - March 22, 2011**

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Hernandez, Susan	Teacher	Jackson	June 30, 2011		Retirement - 21 years
	Speech and Language Pathologist				
Johnson, Constance	Teacher	Speech Department	June 30, 2011		Retirement - 1 year
Jones-Evans, Diana	Teacher	ROP	June 30, 2011		Retirement - 26 years
Katz, Sandra	Teacher	Valley	June 30, 2011		Retirement - 30 years
Kooi, Judith	Teacher	Century	June 30, 2011		Retirement - 23 years
Lamb, Dianne	ELD Coordinator	Saddleback	June 30, 2011		Retirement - 28 years
		Alternative			
Laubie-Campbell, Patricia	Teacher	Education	June 30, 2011		Retirement - 23 years
Leu, Carol	Teacher	Diamond	June 30, 2011		Retirement - 29 years
Levine, Patricia	Teacher	Valley	June 20, 2011		Retirement - 28 years
Lindauer, Jaynne	Teacher	Segerstrom	June 30, 2011		Retirement - 24 years
Losada, Olga	Teacher	Carver	June 20, 2011		Retirement - 20 years
Marshall, Denise	Teacher	Monroe	June 30, 2011		Retirement - 22 years
Martyn, Marcia	Teacher	Sepulveda	June 30, 2011		Retirement - 20 years
Mayle, Pamela	Principal	Sepulveda	June 23, 2011		Retirement - 30 years
Messina, Katherine	Teacher	Lathrop	June 30, 2011		Retirement - 15 years
Miles, Mary Ellen	Program Specialist	Special Education	June 30, 2011		Retirement - 26 years
Miryekta, Eileen	Teacher	Sepulveda	June 30, 2011		Retirement - 26 years
Monaco, Michelle	Teacher	Thorpe	June 30, 2011		Retirement - 17 years
Morningstar, Linda	Teacher	Madison	June 30, 2011		Retirement - 20 years
Myers, Sally	Teacher	Greenville	June 30, 2011		Retirement - 23 years
Newby, Ruth	Teacher	Madison	June 20, 2011		Retirement - 13 years
Nord-Leth, Inesa	Teacher	Century	June 30, 2011		Retirement - 26 years
Ozuna, Juan	Teacher	Chavez	June 30, 2011		Retirement - 31 years

**Personnel Calendar
Board Meeting - March 22, 2011**

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Packard, Susan	Teacher	Heninger	June 30, 2011		Retirement - 19 years
Padilla, Alida	Teacher	Diamond	June 30, 2011		Retirement - 10 years
Pedinoﬀ, Sharon	Teacher	Godinez	March 31, 2011		Retirement - 17 years
Pencil, Karen	Teacher	Taft	June 30, 2011		Retirement - 30 years
Polgar, Leslie	Teacher	Godinez	May 31, 2011		Retirement - 8 years
Rodriguez-Torres, Eleuteria	Assistant Principal	Carr	June 23, 2011		Retirement - 14 years
Russo, Jane	Superintendent	Superintendents Office	June 29, 2011		Retirement - 26 years
Sanchez, Mel	Teacher	Century	June 20, 2011		Retirement - 33 years
Saxton, Sharon	Teacher	Santa Ana	June 30, 2011		Retirement - 33 years
Schafer, Kathleen	Teacher	Spurgeon	June 30, 2011		Retirement - 10 years
Smoller, Lidija	Teacher	Willard	June 30, 2011		Retirement - 22 years
Spackman, Susan	Teacher	Muir	June 30, 2011		Retirement - 18 years
Squirrell, Richard	Teacher	Fremont	June 30, 2011		Retirement - 34 years
Staudenbaur, Patricia	Teacher	Thorpe	June 30, 2011		Retirement - 14 years
Steward, Eddie	Teacher	Valley	June 20, 2011		Retirement - 38 years
Thrash, Ronald	Teacher	Kennedy	June 30, 2011		Retirement - 12 years
Taunton, Maudeane	Librarian	Santa Ana	June 30, 2011		Retirement - 2 years
Weaver, Cheryl	Learning Director	Lathrop	June 30, 2011		Retirement - 32 years
Weber, Melanie	Teacher	McFadden	June 20, 2011		Retirement - 24 years
West, Rebecca	Teacher	Martin	June 30, 2011		Retirement - 22 years
Williams, Leslie Ann	Psychologist	Psychological Services	June 22, 2011		Retirement - 13 years
Williams, Martha E.	Teacher	Hoover	June 30, 2011		Retirement - 26 years
Yardumian, Miriam	Teacher	Walker	June 30, 2011		Retirement - 15 years

Personnel Calendar

CERTIFICATED PERSONNEL CALENDAR

Board Meeting - March 22, 2011

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Yellin, Donna	Teacher	MacArthur	June 30, 2011		Retirement - 23 years
RESIGNATIONS					
Byers, Timothy	Teacher	Santa Ana	February 28, 2011		Personal - 4 years
Whitney, Kristen	Teacher	Godinez	June 20, 2011		Personal - 6 months
NEW HIRES/RE-HIRES					
Allard, Nathan	Teacher	Lathrop	March 9, 2011		New Hire - Probationary I
You, Ah Ryang	Teacher	Villa	March 2, 2011		New Hire - 44920
39-MONTHS REEMPLOYMENT					
Mihu, Sandra	Band Director	Century	March 7, 2011	June 7, 2014	
RESCINDED RESIGNATION					
Taunton, Maudeane	Librarian	Santa Ana	June 30, 2011		
CHANGE IN STATUS					
Cerne, Elisabeth	Teacher	Sierra	August 27, 2010		From 44920 to Probationary I

**Personnel Calendar
Board Meeting - March 22, 2011**

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid					
Pattullo, Paulette	Teacher	Sierra	February 25, 2011	March 25, 2011	Personal
Ramirez-Ladd, Caron	Teacher	Spurgeon	February 14, 2011	February 25, 2011	Personal
Ramirez-Ladd, Caron	Teacher	Spurgeon	March 1, 2011	March 16, 2011	Personal
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid					
Jones, Robbin	Preschool Teacher	Child Development	February 28, 2011	March 4, 2011	Personal
Kivisto, Debra	Teacher	Carr	March 14, 2011	May 9, 2011	Personal
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay					
Risk, Heather	Teacher	Valley	February 28, 2011	April 29, 2011	Maternity
EXTENSION OF FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid					
Ambrose, LaTascha	Preschool Teacher	Educational Services Elementary Division	March 10, 2011	March 11, 2011	Personal
Goldberg, Jeffrey	Teacher	Carr	March 4, 2011	March 10, 2011	Personal
McGill, Kathryn	Teacher	Fremont	March 4, 2011	May 3, 2011	Personal
EXTENDED WORK YEAR 2010-2011					
Minnich, Kevin	Teacher	Registration and Testing Center	January 31, 2011	June 24, 2011	18 Additional Days

**Personnel Calendar
Board Meeting - March 22, 2011**

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY					
Cords, Cathleen	Teacher	Chavez	January 13, 2011	June 20, 2011	Regular Hourly Rate
Fitchett, Larissa	Teacher	Santa Ana	February 1, 2011	June 18, 2011	Extra Period
Malagon, Arnulfo	Teacher	Chavez	January 13, 2011	June 20, 2011	Regular Hourly Rate
Maldonado, Gloria	Teacher	Chavez	March 21, 2011	June 20, 2011	Regular Hourly Rate
McCluskey, Kamaron	Teacher	Godinez	February 1, 2011	June 16, 2011	Extra Period
Petrut, Tudor	Teacher	Chavez	January 13, 2011	June 20, 2011	Regular Hourly Rate
GRADE LEVEL LEADERS					
Brady, Ruth		Monroe	2010-2011		
Chalmers, Nancy		Monroe	2010-2011		
Colombo, Anna		Monroe	2010-2011		
Dempsey, Susan		Monroe	2010-2011		
Smith, Terrie		Monroe	2010-2011		
Wallace, Donna		Monroe	2010-2011		
ADMINISTRATIVE SUBSTITUTES					
Almaguer, Stephanie	Administrative Substitute	Chavez	August 24, 2010	April 1, 2011	
Bryan, Carol	Administrative Substitute	Information Technology Center	March 4, 2011	September 30, 2011	
RETIRED SUBSTITUTES					
Sangster, Kathleen					

**Personnel Calendar
Board Meeting - March 22, 2011**

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUBSTITUTES					
Agnew-Meracle, Rosemary					
Agedano, Wendy					
Bartaluzzi, Samuel					
Bastida, Chaya					
Bell, Natalie					
Erickson, Janine					
McGregor, Aaron					
Miller, Tarah					
Navarro, Oscar					
Pooler, Joseph					
Reyes, Jill					
Rodriguez, Jessica A.					
Sangster, Kathleen					
Sobh, Sabah					
Soto, Rafael					
Vandervort, Cherrish					
Weissman, Ashleigh					

**AGENDA ITEM REQUESTS
CERTIFICATED
2010-11**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
After School Tutoring	Washington	Title I	\$22,000	March 23, 2011
California Standardized Test (CST) Saturday Program	King	ARRA	\$15,000	March 22, 2011
Extra Help - Scoring Of District Writing Assessments (Ratification)	English Learner Program and Student Achievement	Title I	\$15,000	February 14, 2011
Making Science Accessible	Educational Services Secondary Division	Title II	\$3,000	March 25, 2011
Making Science Accessible Instructor	Educational Services Secondary Division	Title II	\$240	March 25, 2011
Making Science Accessible Preparation	Educational Services Secondary Division	Title II	\$260	March 25, 2011
Parent Conference & Workshops (Ratification)	Valley	SIG	\$30,000	December 10, 2010
QEIA:27:1 Class Size (Ratification)	Willard	General Account	\$37,800	March 21, 2011
Saturday Academy Mathematics (Ratification)	Willard	Title I	\$4,000	March 5, 2011
Saturday Academy Of Mathematics Training (Ratification)	Willard	Title I	\$1,000	February 26, 2011
Saturday Extended Learning	Century	SIG	\$15,000	March 23, 2011
Saturday School	Washington	Title I	\$3,000	March 23, 2011
Science Lab Equipment Management	Risk Management	Risk Management	\$8,550	March 23, 2011
Staff Development 2011	Garfield	ARRA	\$2,000	March 23, 2011
Transformational Team - Planning	Willard	SIG	\$20,000	April 4, 2011
Transformational Instructional Leadership Team (TILT) Meetings	Century	SIG	\$15,000	March 23, 2011

**Personnel Calendar
Board Meeting - March 22, 2011**

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Alaniz, Esther	Fd. Svc. Wkr.	Food 4 Thought	June 17, 2011			22 years, 7 months
Benavides, Esther	Custodian	Valley	June 30, 2011			22 years, 10 months
Czupryk, Sonia	Library Media Tech.	Lincoln	June 23, 2011			10 years, 3 months
Fregoso, Dora	Instr. Asst. Sev. Dis.	Muir	June 30, 2011			21 years, 3 months
Green, Melvin	DSO	Century	June 30, 2011			12 years, 8 months
Hernandez, Martha	Fd. Svc. Wkr.	Food 4 Thought	June 17, 2011			23 years, 4 months
Justiniani, Araceli	Instr. Asst. Com.	Monroe	June 23, 2011			31 years, 9 months
Lo, Pao	Instr. Asst. Sp. Ed.	Carr	June 17, 2011			31 years, 1 month
Luna, Leonardo	Plant Custodian H.S.	Valley	June 30, 2011			38 years, 5 months
McGregor, Maria	Sr. Admin. Clk.	Sp. Ed.	June 29, 2011			21 years, 6 months
Moua, Maylor	Instr. Asst. Sp. Ed.	McFadden	June 30, 2011			30 years, 4 months
Nelson, Dianne	Instr. Asst. Sp. Ed.	Diamond	June 17, 2011			33 years, 8 months
Pavelec, Vera	Registrar Int.	MacArthur	June 30, 2011			26 years, 5 months
Rodriguez, Linda	Ath. Equip. Attn. II	Godinez	June 30, 2011			33 years, 8 months
Rodriguez, Sylvia	Sr. Secretary	Sp. Ed.	May 5, 2011			26 years, 6 months
Saludes, Yolanda	Instr. Asst. Sev. Dis.	Mitchell	June 17, 2011			13 years, 9 months
Stockton, Gordon	Rv. Ld. Custodian	Bldg. Svcs.	June 30, 2011			34 years, 3 months
Valles, Rosalba	Fd. Svc. Wkr.	Century	June 17, 2011			11 years, 4 months
Vargas-Barrera, Maria	Library Media Tech.	Carr	June 23, 2011			17 years, 6 months
Wagner, Anna	Instr. Asst. Com.	Wilson	June 17, 2011			31 years, 5 months
Zul, Esmeralda	Custodian	Monroe	June 30, 2011			15 years, 11 months
ABSENCES (3 to 20 days) Without Pay						
Dominguez, Nallely	Instr. Asst. V.I.	Edison	February 22, 2011	March 21, 2011		
Rangel, Laura	Instr. Asst. Sev. Dis.	Santa Ana	March 14, 2011	March 18, 2011		

Personnel Calendar

Board Meeting - March 22, 2011

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVE (21 duty days or more)						
Sandoval, Irma	SLPA	Madison	March 7, 2011	May 9, 2011		
EXTENSION FAMILY CARE & MEDICAL LEAVE (21 days or more)						
Contreras, Martha	Instr. Asst. Reading	RTC	February 7, 2011	March 22, 2011		
LEAVE OF ABSENCE (21 duty days or more)						
Murcia, Erika	Instr. Asst. Sp. Ed.	Willard	March 21, 2011	May 6, 2011		
Olson, Justin	Alarm Monitor Dispatcher	School Police	March 1, 2011	November 30, 2011		
EXTENSION LEAVE OF ABSENCE (21 days or more)						
Guillen, Elva	Pupil Hearing Tech.	PSS	February 27, 2011	July 29, 2011		
PROBATIONARY APPOINTMENTS						
Aguirre-Pedraza, Emily	SSP Sp. Ed.	Valley	February 23, 2011		19/1	
Barrett, Shawn	Custodian	Bldg. Svcs.	February 22, 2011		23/1 + Diff.	
Mendoza-Madriral, Guillermo	Custodian	Bldg. Svcs.	February 22, 2011		23/1 + Diff.	
Moreno Alba, Tomas	Custodian	Bldg. Svcs.	February 22, 2011		23/1 + Diff.	
Ojeda-Gaona, Jamie	Autism Paraprofessional	Mitchell	February 28, 2011		24/1	
Shambaris, Theodore	SSP Sp. Ed.	Valley	March 7, 2011		19/1	
Thai, Phuong-Thao	SSP Sp. Ed.	Carr	March 2, 2011		19/1	
Ugalde, Victor	Custodian	Bldg. Svcs.	February 22, 2011		23/1 + Diff.	

**Personnel Calendar
Board Meeting - March 22, 2011**

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENT						
Maldonado, Melissa	Personnel Tech.	Benefits	March 7, 2011		32/2	
REASSIGNMENTS						
Bolaños Nieto, Alberto	Secretary	Facilities	March 28, 2011		25/5	
Diaz, Esther	Sch. Off. Mgr. Elem.	Heroes	March 31, 2011		28/6 + Bil.	
Gill, Kristen	Registrar - Int.	Sierra	February 25, 2011		24/2	
Martinez, Regina	Fd. Svc. Wkr.	Valley	March 9, 2011		11/4	
REASSIGNMENT (Voluntary Demotion)						
White, Mattie	Custodian	MacArthur	February 24, 2011		23/6	
TEMPORARY ASSIGNMENTS - Out of class Compensation						
Bazurto, Enrique	Int. Ld. Custodian	Bldg. Svcs.	January 21, 2011	March 31, 2011	25/6 + Diff.	
Corona, Greta	Sch. Off. Mgr. Elem.	Mitchell	March 11, 2011	June 30, 2011	31/6 + Bil.	
Hernandez, Leonel	Rv. Ld. Custodian	Bldg. Svcs.	March 1, 2011	March 31, 2011	28/3 + Diff.	
Juarez, Mara	Fd. Svc. Spvr. H.S.	Food 4 Thought	February 1, 2011	March 13, 2011	31/1	
Mancilla, Hector	Int. Ld. Custodian	Bldg. Svcs.	March 1, 2011	March 31, 2011	25/5 + Diff.	
Mendoza, Esther	Admin. Secretary	PIO	March 7, 2011	March 18, 2011	30/3 + Bil.	
Portugal, Tommy	Carpenter/Painter Spvr.	Bldg. Svcs.	February 28, 2011	April 29, 2011	46/1	
Pulido, Daniel	Plant Custodian Int.	Lathrop	March 11, 2011	April 1, 2011	32/3	
Solores, Ramon	Storekeeper	Food 4 Thought	February 1, 2011	February 18, 2011	28/5	
White, Lynette	Attendance Tech.	Century	February 15, 2011	March 11, 2011	24/3	

Personnel Calendar
Board Meeting - March 22, 2011
CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS						
Carter, Roger	Act. Spvr.	Century	January 18, 2011			
Croft, Aimee	Act. Spvr.	Valley	August 30, 2010			
Esmerio, Fabiola	Act. Spvr.	SAHS	January 26, 2011			
Trujillo, Annette	Act. Spvr.	MacArthur	March 15, 2011			
Wells, Lilia	Act. Spvr.	Taft	March 15, 2011			
HOURLY APPOINTMENTS						
Herrera, Peter	Instr. Provider	Century	March 7, 2011			
Sakamoto, Wesley	Instr. Provider	Villa	March 7, 2011			
White, Amanda	Instr. Provider	Century	March 14, 2011			
SUBSTITUTES						
Duncan, Trina	SLPA		February 25, 2011			
Galvan, Andrea	SLPA		March 11, 2011			
Naderi, Claudia	SLPA		February 17, 2011			
ATHLETIC SPECIALISTS						
Avila, Eulalio	Asst. Football	Santa Ana	May 24, 2011		\$23.73	
Cruz, Joel	Asst. Track	Santa Ana	February 14, 2011		\$18.98	
Oviedo, Philip	Asst. Football	Santa Ana	May 24, 2011		\$23.73	
Ramirez, Rolando	Asst. Football	Santa Ana	May 24, 2011		\$23.73	
Shaw, Charles	Asst. Football	Santa Ana	May 24, 2011		\$23.73	

AGENDA ITEMS REQUESTS
CLASSIFIED
2010-11 School Year

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
District Safety Officer Training (Ratification)	School Police Services	General Fund		August 25, 2010
Extra Duty	Sepulveda	ARRA	\$1,100	March 25, 2011
Extra Duty	Sepulveda	ARRA	\$2,000	March 25, 2011
Field Training Officer - Compensation Stipend	School Police Services	Risk Management	\$2,000	August 26, 2010
			\$8,000	

AGENDA ITEM BACKUP SHEET
March 22, 2011

Board Meeting

TITLE: Board and Staff Reports/Activities

ITEM: Reports

SUBMITTED BY: Jane A. Russo, Superintendent

BACKGROUND INFORMATION:

The purpose of this item is for members of the Board of Education and staff to make announcements to the community of events and activities within Santa Ana schools and the community as it relates to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the Agenda of each Regular Meeting as an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

Board members to make announcements of community events and activities within Santa Ana schools and the community.