

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, CA 92706

SANTA ANA BOARD OF EDUCATION
Special Study Session

February 25, 2011

MINUTES

CALL TO ORDER

The special meeting was called to order at 3:30 p.m. by President Hernández. Other members in attendance were Mr. Richardson, Dr. Yamagata-Noji, Mr. Palacio and Mr. Reyna. Cabinet member present was Dr. Olsky.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Mr. Hernández.

PRESENTATION

Mr. Hernández opened the meeting and turned it over to Dr. Castruita, Senior Associate, Hazard, Young, Attea & Associates.

Dr. Castruita thanked the Board of Education for the opportunity to assist in locating qualified candidates for their selection of a superintendent. He stated that this meeting was the initial step in the plan.

Dr. Castruita provided a binder for each Board member which contained information pertinent to the search process. He first reviewed a draft calendar he referred to as "critical dates." He provided descriptions for activities related to the calendar dates. It was determined that a survey would be available on the District's website by March 7, 2011 and on March 16 and 17, 2011, consultants with the search firm would meet with Board members, staff, parents, community members and local officials to discuss leadership profiles. And on March 28, 2011, at 7:00 p.m. a special Board meeting would be held to present and review the leadership profile report and finalize criteria for the search. By March 31, 2011, consultants would develop a job description and advertise for the position.

Dr. Castruita stated that this would be an open and transparent process and one that calls for a superintendent to be in place by July 2011.

ADJOURNED

There being no further business to come before the Board, the Special Meeting was adjourned at 5:00 p.m.

FUTURE MEETING

The next regularly scheduled meeting of the Board of Education will be held on Tuesday, February 8, 2011 at 6:00 p.m.

ATTEST:

Jane A. Russo
Secretary
Santa Ana Board of Education