

AGENDA ITEM BACKUP SHEET
September 28, 2010

Board Meeting

TITLE: **Approval of New Job Description: Director of School Improvement**

ITEM: **Action**

SUBMITTED BY: **Juan M. López, Associate Superintendent, Human Resources**

PREPARED: **Chad Hammitt, Executive Director, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board approval on the new job description: Director of School Improvement. This position will report to the Assistant Superintendents of Secondary and Elementary Education. The creation of this position is required as one of the grant components of the \$35 million School Improvement Grant (SIG).

RATIONALE:

This position is essential in providing support and guidance to the six (6) transformational schools – Century High, Saddleback High, Santa Ana High, Valley High, Sierra Intermediate, and Willard Intermediate schools. The Director of School Improvement will serve as a direct link to the District Office to ensure that these schools are able to focus on the planning, implementation, and monitoring of their site improvement plans and student achievement. The new job description is attached.

The SIG grant is funding the following positions at all six (6) transformational schools:

- Outreach Consultant – Certificated
- Focus Coordinator – Certificated
- TOSA: Math/ELA – Certificated
- Community and Family Outreach Liaison – Classified (Multi-funded)
- School Operations Administrator – Management

District Office: Director of School Improvement

FUNDING:

School Improvement Grant – Certificated Management Salary Schedule - Grade 50 - \$8,973 - \$10,386

RECOMMENDATION:

Approve the new job description of Director of School Improvement.

SANTA ANA UNIFIED SCHOOL DISTRICT

DIRECTOR OF SCHOOL IMPROVEMENT

BASIC FUNCTION:

Under the direction of the Assistant Superintendents Secondary and Elementary Education, responsible for providing an objective assessment of each site's progress toward meeting all goals and objectives within the site's school improvement transformational plan. Develop a leadership pipeline of individuals who will be successful in an urban environment with respect to community needs and a large English language learner population. Serve as a member of various school and District committees including the District Instructional Leadership Team.

REPRESENTATIVE DUTIES:

Take a lead role in enabling, driving, and sustaining school improvement efforts at identified sites. **E**

Provide leadership and direction for District-wide K-12 Student Achievement, curriculum, and staff development to ensure that an effective, standards-aligned curriculum is implemented for all students. **E**

Provide Leadership and direction with the development and implementation of comprehensive school improvement processes. Develop and implement technical support systems for the frequent monitoring of student progress and support for curricular and instructional priorities. **E**

Conduct weekly visits to school improvement sites, meet with the administrative team, conduct walk-throughs with administrative team, and attend parent and school site council meetings. **E**

Facilitate and monitor preparation of curriculum and staff development activities and prepare annual and on-going reports for the Assistant Superintendents of Secondary and Elementary Education. **E**

Monitor curriculum conference attendance requests and coordinate activities, with District and site priorities and allocated resources. **E**

Provide immediate direct support to school improvement sites as the lead internal partner to ensure that each site's goals are addressed, monitored, and supported. **E**

Assist and monitor school sites' development of master schedule and class loads. **E**

Assist in planning and coordinating District-wide K-12 staff development days aligned to District curriculum and site instructional needs. **E**

Communicate verbally and in writing with parents, community, and district administration regarding the Districts' school improvement initiatives. **E**

Assist in the development, implementation, and evaluation of school improvement efforts for certificated, classified, and management. **E**

DIRECTOR OF SCHOOL IMPROVEMENT (CONTINUED)

REPRESENTATIVE DUTIES: (CONTINUED)

Coordinate and monitor the development of unique school programs that appeal to the student populations served at all school improvement sites including the supervision of teachers on special assignment (TOSA), attendance at community meetings, and distribution of informational materials to all stakeholders. E

Supervise grants and special projects as appropriate and serve as a liaison with internal and external partners with school improvement sites, including an annual written evaluation of the effectiveness of each partnership. E

Represent District at local, state and federal school improvement and instructional strategy meetings. E

Coordinate staff development activities with designated Directors, and other appropriate administrators. E

Attend in-service activities that facilitate K-12 programs. E

Provide unique, specialized assistance and support within a coherent system that includes differentiated services appropriate to each school improvement site based upon their site goals. E

Direct the development and implementation of activities and services designed to coordinate and maximize the effectiveness of District data collection, synthesis, analysis of trends, and management and application systems. E

Provide overall leadership and direction to the area of student learning assessment, educational research, and program evaluation to identify needs and assist in establishing priorities related to instructional programs K-12; initiate and assist in coordinating the planning, development, and implementation of systems, activities, programs, and services designed to meet such needs and priorities. E

Develop reporting systems for monitoring District and site-level performance toward identified objectives; prepare District reports for internal analysis; prepare District reports for dissemination to parents, schools, the Board of Education, and the community as appropriate. E

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Current curricular and instructional methods, practices, and research-based innovations for all secondary students.

National state guidelines for District content standards in reading/Language Arts, English Language Development, Mathematics, Science, and History/Social Science.

Current learning theories and instructional strategies.

California Standards for the Teaching Profession, state programs for the preparation for the beginning teachers and interns.

All aspects for Elementary and Secondary Education Act (ESEA) legislation and Program Improvement regulations and state standards for instructional programs.

DIRECTOR OF SCHOOL IMPROVEMENT (CONTINUED)

KNOWLEDGE AND ABILITIES: (CONTINUED)

KNOWLEDGE OF: (CONTINUED)

Problem-solving techniques and decision-making methods and processes.
School site practices and organization.

Special Programs, such as School Improvement, Title I, GATE, Migrant Education, English Language Development, alternative programs for English Learners, and Program Improvement.

Students of differing socio-economic, linguistic, and ethnic backgrounds.

Applicable federal, state local laws and Education Code.

City and community cultures.

Current student needs of differing socioeconomic and ethnic backgrounds.

Technology.

State standards and assessments.

ABILITY TO:

Articulate District curricular and instructional policy to staff, parents, and community.

Communicate effectively orally and in writing.

Develop goals and objectives and position resources to meet established goals and deadlines timely.

Evaluate educational programs, curriculum, instruction, and administration.

Develop and present statistical data related to program performance and student achievement.

Lead group discussions and make group presentations.

Maintain records, prepare and present reports.

Maintain weekly plans as well as long-range goals and objectives.

Organize, plan, coordinate, and supervise work.

Utilize computer records systems.

Work effectively in an urban-school environment.

Work independently and initiate action as needed.

Function within appropriate line-staff relationships.

Work effectively with administrators, staff, parents, community, and in multicultural and bilingual environments.

Effectively interpret and analyze data and/or assessments.

Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Master's degree and a minimum of three (3) years teaching experience; site level administrative experience; experience in conducting staff development programs and curriculum coordination. (Preferably at the secondary level).

LICENSES AND OTHER REQUIREMENTS:

Valid California teaching credential.

Administrative credential.

Valid California driver's license.

Biliterate (English/Spanish) preferred.

One of the following:

Bilingual Cross-Cultural Specialist Credential

Bilingual Certificate of Competence

Language Development Specialist Certificate

DIRECTOR OF SCHOOL IMPROVEMENT (CONTINUED)

LICENSES AND OTHER REQUIREMENTS: (CONTINUED)

Cross-Cultural Language Academic Development (CLAD) or
equivalent.

WORKING CONDITIONS:

ENVIRONMENT:

Office/school environment.
Numerous interruptions.
Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Hearing and speaking accurately to exchange information and make presentations.
Seeing to read a variety of materials and drive a vehicle.
Sitting or standing for extended periods of time.
Lifting or moving objects, normally not exceeding forty (40) pounds.
Vision to read volumes of printed materials.
Hearing to conduct personal and telephone conversations.
Physical, mental, and emotional stamina to endure long hours under sometimes stressful conditions.
Physical mobility to move about the district and ability to drive a car.

Accommodations may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved:

**Personnel Calendar
Board Meeting - September 28, 2010**

CERTIFICATE PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Barraza, Diane	Teacher	Adams	November 9, 2010		Retirement - 14 years
RESIGNATIONS					
Ammann, Judith	Teacher	Taft	June 21, 2010		Other - 2 years on 20% contract
NEW HIRES/RE-HIRES					
Castro, Elizabeth	Counselor	Mendez	September 8, 2010		New Hire - 44920
Echaves, Michael	Teacher	Valley	September 16, 2010		New Hire - 44920
Edelen, Claire	Teacher	Century	September 13, 2010		New Hire - 44920
Esperanza, Beverly	Teacher	Garfield	September 7, 2010		Rehire - Permanent
Hiemstra, Amy	Teacher	Jackson	September 7, 2010		Rehire - Permanent
Montoy, Nicole	Counselor	Santa Ana	September 24, 2010		New Hire - 44920
Moreno, Ana	Teacher	Sepulveda	September 7, 2010		Rehire - Permanent
Nolan, Jo Ann	Teacher	Willard	September 22, 2010		New Hire - Probationary I
Perla, Samuel	Teacher	Godinez	August 27, 2010		Rehire - Intern
Phelps, Rachel	Teacher	Valley	September 10, 2010		New Hire - Probationary I
Swanson, Eric	Teacher	Special Education	August 12, 2010		Rehire - Permanent
Wiedrick, Eulalla	Teacher	McFadden	September 7, 2010		Rehire - Permanent
Zamarripa, Michelle	Teacher	Jackson	September 7, 2010		Rehire - Permanent

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CERTIFICATE PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS					
Brooks, Cheryl	Speech and Language Pathologist	Speech Department	August 27, 2010		From Intern to Probationary I
Lopez, Liliana	Teacher	Heninger	August 27, 2010		From Intern to Probationary II
LEAVE 2010-2011 (21 duty days or more) - Without Pay					
Cohn, Jacqueline	Teacher	Human Resources	August 27, 2010	June 20, 2011	Family Care
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid					
Goldberg, Jeffrey	Teacher	Carr	September 9, 2010	September 24, 2010	Personal
Rosen, Jeffrey	Teacher	MacArthur	September 7, 2010	October 1, 2010	Personal
Silva, Matthew C.	Teacher	Godinez	September 28, 2010	October 8, 2010	Personal
EXTENDED WORK YEAR 2010-2011					
Apps, Kathleen	Program Specialist	Educational Services Secondary Division	July 1, 2010	July 16, 2010	8 Additional Days
EXTENDED WORK YEAR 2010-2011 - CORRECTION IN DATES					
Gabaldon, Robert	Teacher	Valley	August 9, 2010	August 20, 2010	10 Additional Days

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CERTIFICATE PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY 2009-2010					
Galindo-Werner, Lisa	Preschool Teacher	Special Education/ Mitchell	June 23, 2010	June 30, 2010	Regular Hourly Rate
Sommer, Kimberly	Preschool Teacher	Special Education/ Mitchell	June 23, 2010	June 30, 2010	Regular Hourly Rate
Turner, Scott J.	Preschool Teacher	Special Education/ Mitchell	June 23, 2010	June 30, 2010	Regular Hourly Rate
EXTRA DUTY 2010-2011					
Hill, Erik	Teacher	Villa	August 30, 2010	June 17, 2011	Extra Period
Karr, Ruth	Teacher	Villa	August 30, 2010	June 17, 2011	Extra Period
Muniz, Louie C.	Teacher	Segerstrom	August 30, 2010	June 17, 2011	Extra Period
Pimienta, Maria	Teacher	Lorin Griset	August 30, 2010	June 17, 2011	Extra Period
Shorey, Sara	Curriculum Specialist	Educational Services Secondary Division	July 1, 2010	July 9, 2010	Regular Hourly Rate
Spickler, Heather	Substitute	Roosevelt	August 31, 2010	June 16, 2011	Substitute Daily Rate
Turner, Rosalind	Teacher	Saddleback	August 30, 2010	June 17, 2011	Extra Period
Velasco, Alfonso	Teacher	Villa	August 30, 2010	June 17, 2011	Extra Period
Verhaegen, Terri	ELD Coordinator	Segerstrom	August 30, 2010	June 17, 2011	Extra Period
Whittington, Cheryl	Teacher	Saddleback	August 30, 2010	June 17, 2011	Extra Period
Wolfe, Michael	Teacher	Segerstrom	August 30, 2010	June 17, 2011	Extra Period
EXTRA DUTY 2010-2011 - CORRECTION IN DATES					
Ferrara, Michael	Teacher	Community Day	July 1, 2010	July 21, 2010	Regular Hourly Rate

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CERTIFICATE PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SHARED CONTRACTS 2010-2011					
Tyree, Stephanie	Teacher	Harvey	August 27, 2010		80% Contract
Yacenda, Rebecca	Teacher	Harvey	August 27, 2010		20% Contract
Cerri, Amy	Teacher	Lincoln	August 27, 2010		55% Contract
Ledergerber, Amber	Teacher	Lincoln	August 27, 2010		45% Contract
Boehling, Marsha	Teacher	Taft	August 27, 2010		80% Contract
Lamphier, Carol	Teacher	Taft	August 27, 2010		20% Contract
PARTIAL CONTRACTS					
Crowe-Yrarrazaval, Kelly	Counselor	Willard	August 30, 2010		50% Contract of Everyday
Estrada, Rebecca	Counselor	Willard	August 30, 2010		50% Contract of Everyday
DEPARTMENT CHAIRS					
Clayton, Nora	Chavez	2010-2011			English
Lemus, Devora	Chavez	2010-2011			Art
Malagon, Arnulfo	Chavez	2010-2011			Business Education, P.E.
Ozuna, Juan	Chavez	2010-2011			(Boys), P.E. (Girls)
Park, Chu	Chavez	2010-2011			Social Science
Steele-Hasen, Lisa	Chavez	2010-2011			Science
Umansky, Frank	Chavez	2010-2011			Special Education
					Math

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS (Continued)					
Conner, Christy	Godinez	Godinez	2010-2011		Math
Eskow, Sheldon	Godinez	Godinez	2010-2011		Business Education
Gonzalez, Graciela	Godinez	Godinez	2010-2011		Foreign Language
Harper, Anne	Godinez	Godinez	2010-2011		Social Science
Hirt, Alexis	Godinez	Godinez	2010-2011		Special Education
Lammers, Christine	Godinez	Godinez	2010-2011		English
Mc Mahon, Jeanette	Godinez	Godinez	2010-2011		Art, Music
McCluskey, Kameron	Godinez	Godinez	2010-2011		P.E. (Boys), P.E. (Girls)
Morgan, Lisa	Godinez	Godinez	2010-2011		Science
Snyder, William	Godinez	Godinez	2010-2011		Math
Boyce, Haley	Lathrop	Lathrop	2010-2011		English
Goodis, Debbie	Lathrop	Lathrop	2010-2011		English
Jimenez, Rocio	Lathrop	Lathrop	2010-2011		Math
Matasovic, Jasmina	Lathrop	Lathrop	2010-2011		Math
Reyes-Mandujano, Alejandro	Lathrop	Lathrop	2010-2011		Math
Arguello, Danya	Santa Ana	Santa Ana	2010-2011		Special Education
Atchley, Debra	Santa Ana	Santa Ana	2010-2011		Science
Dukus, Robert	Santa Ana	Santa Ana	2010-2011		Science
Himmelberger, Jo Ann	Santa Ana	Santa Ana	2010-2011		Business Education
Leek, Diana	Santa Ana	Santa Ana	2010-2011		P.E. (Boys) & P.E. (Girls)
Noel, Barbara	Santa Ana	Santa Ana	2010-2011		Music
Osle, Lizette	Santa Ana	Santa Ana	2010-2011		Foreign Language
Pierson, Peggy	Santa Ana	Santa Ana	2010-2011		Social Science

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS (Continued)					
Rodriguez-Thomas, Rocio	Santa Ana	Santa Ana	2010-2011		ESL/Bilingual
Salgado, Teresa	Santa Ana	Santa Ana	2010-2011		Foreign Language
Saxton, Sharon	Santa Ana	Santa Ana	2010-2011		English
Stadler, Carolyn	Santa Ana	Santa Ana	2010-2011		Special Education
Tang, Andy	Santa Ana	Santa Ana	2010-2011		Math
Westing, Judith	Santa Ana	Santa Ana	2010-2011		Art
Barolet, Anne	Sierra	Sierra	2010-2011		English
Gannig, Michael	Sierra	Sierra	2010-2011		Art
Goddard, Michele	Sierra	Sierra	2010-2011		ESL/Bilingual
Hendon, Sandra	Sierra	Sierra	2010-2011		Math
Jacobs, Linda	Sierra	Sierra	2010-2011		Reading
Kleinschmidt, Janet	Sierra	Sierra	2010-2011		Science
Melodia, Connie	Sierra	Sierra	2010-2011		P.E. (Boys) & P.E. (Girls)
Peat, Andrew Jr.	Sierra	Sierra	2010-2011		Industrial Arts
Phillips, Marilyn	Sierra	Sierra	2010-2011		Special Education
Tory, Susan	Sierra	Sierra	2010-2011		Music
Warwick, Sandra	Sierra	Sierra	2010-2011		Social Science
Aguila, Rudy	Willard	Willard	2010-2011		ESL/Bilingual
Bennett, Lloyd	Willard	Willard	2010-2011		Special Education
Dreng, Karen	Willard	Willard	2010-2011		Social Science
Kilian, Jennifer	Willard	Willard	2010-2011		Special Education
McCarthy, Patrick	Willard	Willard	2010-2011		Science
Pickels, Susan	Willard	Willard	2010-2011		P.E. (Girls)
Rigby, Heather	Willard	Willard	2010-2011		English

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CERTIFICATE PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS (Continued)					
Stiles, Kristy	Willard	Willard	2010-2011		Social Science
Weber, Michael	Willard	Willard	2010-2011		Math
GRADE LEVEL LEADERS					
Fernandez Malfavon, Irma	Adams	Adams	2010-2011		
Fraticelli, Rebecca	Adams	Adams	2010-2011		
Hunter, Mark	Adams	Adams	2010-2011		
Pratt, Sharon	Adams	Adams	2010-2011		
Strobel, Isabel	Adams	Adams	2010-2011		
Van De Merghe, Laura	Adams	Adams	2010-2011		
Wright, Jennifer	Adams	Adams	2010-2011		
Chavez, Connie	Edison	Edison	2010-2011		
Dascanio, Ana	Edison	Edison	2010-2011		
Frumhoff, Janet	Edison	Edison	2010-2011		
Joyce, Michael Jr.	Edison	Edison	2010-2011		
Piccardo, Maria	Edison	Edison	2010-2011		
Shen, Shirley	Edison	Edison	2010-2011		
Van Hoak, Amanda	Edison	Edison	2010-2011		
Armstrong, Lori	Garfield	Garfield	2010-2011		
Chavez, Ana	Garfield	Garfield	2010-2011		
Heil, Jennifer	Garfield	Garfield	2010-2011		
Morales, Leticia	Garfield	Garfield	2010-2011		
Olivas, Desiree	Garfield	Garfield	2010-2011		

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GRADE LEVEL LEADERS (Continued)

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS (Continued)					
Rhone, Cynthia		Garfield	2010-2011		
Cheung, Lilian	Hoover	Hoover	2010-2011		
Gartner, Brigitte	Hoover	Hoover	2010-2011		
Harmon, Dee	Hoover	Hoover	2010-2011		
Ryan, Lisa	Hoover	Hoover	2010-2011		
Sentner, Carolyn	Hoover	Hoover	2010-2011		
Twitchell, Lara	Hoover	Hoover	2010-2011		
Fleming, Polly	Jackson	Jackson	2010-2011		
Freshour, Deann	Jackson	Jackson	2010-2011		
Lochner, Jessica	Jackson	Jackson	2010-2011		
Lockman, Sharon	Jackson	Jackson	2010-2011		
Magana, Angelica	Jackson	Jackson	2010-2011		
Wallstedt, Marleen	Jackson	Jackson	2010-2011		
Granda, Nery	Kennedy	Kennedy	2010-2011		
Miyashiro, Maria	Kennedy	Kennedy	2010-2011		
Rivas, Maria	Kennedy	Kennedy	2010-2011		
Rojas-Wilkerson, Veronica	Kennedy	Kennedy	2010-2011		
Soto, Cristina	Kennedy	Kennedy	2010-2011		
Wood, Jeniffer	Kennedy	Kennedy	2010-2011		
Zamora, Elizabeth	Kennedy	Kennedy	2010-2011		

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CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS (Continued)					
Ahmad, Rashida		Lincoln	2010-2011		
Gonzalez, Maria L.		Lincoln	2010-2011		
Ixmay, Jana		Lincoln	2010-2011		
Madrigal Chavez, Alexandra		Lincoln	2010-2011		
Perez, Albert		Lincoln	2010-2011		
Vique, Elaine		Lincoln	2010-2011		
Yussof, Ismat		Lincoln	2010-2011		
Gonzalez-Perez, Miriam		Lowell	2010-2011		
Lopez, Diane		Lowell	2010-2011		
Obillo, Kevin		Lowell	2010-2011		
Prado, Hilda		Lowell	2010-2011		
Valle, Olga		Lowell	2010-2011		
Williams, Leslie		Lowell	2010-2011		
Flink, Christine		Monte Vista	2010-2011		
Hamey, Jamie		Monte Vista	2010-2011		
Hogan, Barbara		Monte Vista	2010-2011		
Kearney, Robin		Monte Vista	2010-2011		
Kusiak, Vivian		Monte Vista	2010-2011		
La Grand, Carolyn		Monte Vista	2010-2011		
Cutis, Sara		Sepulveda	2010-2011		
Gupta, Deepika		Sepulveda	2010-2011		
Lugo, Gloriana		Sepulveda	2010-2011		

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS (Continued)					
Mc Kee, Joan	Sepulveda	2010-2011			
Mendoza, Fabiola	Sepulveda	2010-2011			
Robles, Connie J.	Sepulveda	2010-2011			
Shepherd, Ronald	Sepulveda	2010-2011			
Barnes, Elizabeth	Thorpe	2010-2011			
Genis, Linda	Thorpe	2010-2011			
Giles, Angelica	Thorpe	2010-2011			
Karman, Elaine	Thorpe	2010-2011			
Nicholson, Maryellen	Thorpe	2010-2011			
Rice, Rachelle	Thorpe	2010-2011			
ELEMENTARY STUDENT GOVERNMENT/COUNSEL ADVISOR					
Fraticelli, Rebecca	Adams	2010-2011			
Rodriguez, Aristeo	Edison	2010-2011			
Rhone, Cynthia	Garfield	2010-2011			
Laine, Catherine	Kennedy	2010-2011			
Rojas-Wilkerson, Veronica	Kennedy	2010-2011			
Stern, Heather	Kennedy	2010-2011			

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CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
APPROVAL TO REQUEST WAIVER FOR SPEECH LANGUAGE PATHOLOGY FOR SPECIAL EDUCATION 2010-2011					
Derleth, Nicole		Esqueda			
Saenz, Jennifer		Mitchell			
ROP SUBSTITUTE TEACHERS 2010-2011 - CORRECTION					
Corr, Sandra					
Gannig, Michael					
Pantoja, Angel					
ROP TEACHERS 2010-2011					
Menendez Derflinger, Laura					

**AGENDA ITEM REQUESTS
CERTIFICATED
2010-11**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2010 AVID Summer Institute I (Ratification)	Educational Services Secondary Division	AVID/United Way Grant	\$3,750	July 26, 2010
2010 AVID Summer Institute II (Ratification)	Educational Services Secondary Division	AVID/United Way Grant	\$1,500	August 2, 2010
AVID-izing Summer Workshop (Ratification)	Educational Services Secondary Division	AVID/United Way Grant	\$1,200	August 11, 2010
Before/After School Tutoring	Sepulveda	American Recovery and Reinvestment Act (ARRA)	\$26,500	January 10, 2011
Career Beginnings Mentor Program (Ratification)	ROP - Secondary Enrichment Program	Career Beginnings Mentor Program	\$4,500	August 30, 2010
Classroom Relocation (Ratification)	Esqueda	General Fund	\$240	August 27, 2010
Collaboration Staff Development (Ratification)	Century	American Recovery and Reinvestment Act (ARRA)	\$75,000	September 20, 2010
Community Day School Summer Program (Ratification)	Community Day Intermediate/High School	Community Day	\$1,500	August 9, 2010
Curriculum Planning/Staff Development (Ratification)	Community Day Intermediate/High School	Unrestricted - Community Day Schools	\$25,000	September 15, 2010
Detention	Community Day School	Unrestricted - Community Day Schools	\$21,000	September 29, 2010
Detention Monitor (Ratification)	Century	General	\$10,000	August 31, 2010
Detention/Supervision	MacArthur	American Recovery and Reinvestment Act (ARRA)	\$15,000	September 28, 2010
Elementary Division Curriculum Committee	Educational Services	American Recovery and Reinvestment Act (ARRA)	\$13,000	September 29, 2010

**AGENDA ITEM REQUESTS
CERTIFICATED
2010-11**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Elementary Division Professional Development (Ratification)	Educational Services	American Recovery and Reinvestment Act (ARRA) - Title I	\$114,000	September 8, 2010
Elementary Division Professional Development (Ratification)	Educational Services	Title II	\$145,000	August 16, 2010
Extended Learning Intervention Program	Wilson	Title I	\$12,000	September 29, 2010
Football Summer Camp (Ratification)	Saddleback	Saddleback Football Team	\$2,044	July 1, 2010
Instructional Leadership Team (ILT) Participants For 2010-2011 (Ratification)	Kennedy	Economic Impact Aid - State Compensatory Education (E.I.A.-S.C.E.)	\$8,000	September 1, 2010
Instructional Leadership Team Planning (Ratification)	Jackson	Title I	\$7,000	September 10, 2010
Intervention Programs (Ratification)	Carr	Title I	\$20,000	August 25, 2010
K-5th Intervention	Monroe	Title I	\$21,000	September 28, 2010
K-5th Intervention	Monroe	American Recovery and Reinvestment Act (ARRA)	\$16,000	September 28, 2010
K-5th Intervention	Monroe	Economic Impact Aid - State Compensatory Education (E.I.A.-S.C.E.)	\$13,700	September 28, 2010
LASER After School Training (Ratification)	Educational Services	Volunteer Center Orange County - LASER	\$15,400	September 13, 2010
Parent Education Instructor (Ratification)	King	American Recovery and Reinvestment Act (ARRA)	\$3,000	September 1, 2010
Planning For Instructional Program (Ratification)	Harvey	American Recovery and Reinvestment Act (ARRA)	\$2,000	September 15, 2010
Professional Development (Ratification)	Valley	American Recovery and Reinvestment Act (ARRA)	\$84,168	September 15, 2010
Program Planning	MacArthur	Title I	\$12,500	September 28, 2010

**AGENDA ITEM REQUESTS
CERTIFICATE
2010-11**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Program Planning	Wilson	Title I	\$9,000	September 29, 2010
Program Planning (Ratification)	Carr	Title I	\$10,000	August 25, 2010
Publications	Santa Ana	American Recovery and Reinvestment Act (ARRA)	\$750	October 13, 2010
Response To Intervention (RTI) Grade Level Approved Representative Meeting (Ratification)	Support Services: Response to Intervention	American Recovery and Reinvestment Act (ARRA) - Title I	\$42,200	September 9, 2010
SAUSD Elementary Music Method Book Planning	Visual and Performing Arts	General	\$1,000	October 1, 2010
Skill Remediation	Santa Ana	American Recovery and Reinvestment Act (ARRA)	\$9,000	October 1, 2010
SST Participants For 2010-2011	Kennedy	Economic Impact Aid - State Compensation Education (E.I.A.-S.C.E.)	\$8,000	November 1, 2010
Staff Development Participant (Ratification)	Harvey	American Recovery and Reinvestment Act (ARRA)	\$2,000	September 15, 2010
Student Achievement/Instructional Leadership Team (Ratification)	King	Title I	\$20,000	September 2, 2010
Student Achievement/Staff Development (Ratification)	King	American Recovery and Reinvestment Act (ARRA)	\$15,000	September 1, 2010
Student Study Team (SST) Facilitator	Muir	American Recovery and Reinvestment Act (ARRA)	\$2,000	October 13, 2010
Tutoring	MacArthur	American Recovery and Reinvestment Act (ARRA)	\$22,000	September 28, 2010
Tutoring	Community Day Intermediate/High School	Unrestricted - Community Day Schools	\$25,000	September 29, 2010

**AGENDA ITEM REQUESTS
CERTIFICATED
2010-11**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Tutoring Students (Ratification)	Jackson	American Recovery and Reinvestment Act (ARRA)	\$10,000	September 15, 2010
WASC Program Planning	Chavez	General Funds (WASC)	\$2,500	September 29, 2010
Work Experience For Certificated (Ratification)	ROP	ROP	\$21,000	September 7, 2010

**Personnel Calendar
Board Meeting - September 28, 2010**

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS						
Hogan, Andrew	Instr. Asst. Computers	Monte Vista	August 30, 2010		Personal	
Madrigal, Juan	District Safety Officer	Villa	September 7, 2010		Personal	
ABSENCE - (3 to 20 days) Without Pay						
Sanchez, Rebeca	Instr. Asst. Sp. Ed.	Saddleback	August 30, 2010	September 27, 2010	Personal	
LEAVE OF ABSENCE - (21 Days or more) Without Pay						
Espinosa, Sandra	SSP Sp. Ed.	Fremont	August 30, 2010	June 17, 2011	Personal	
PROBATIONARY APPOINTMENTS						
Alvarado, Juan	Fd. Svc. Wkr.	Villa	August 26, 2010		11/1	
Amezcuia, Jorge	Fd. Svc. Wkr.	Century	August 26, 2010		11/1	
Araujo-Parra, Teodoro	Bindery Operator	Publications	September 20, 2010		14/1	
Atilano, Marcelino	Custodian	Bldg. Svcs.	August 31, 2010		23/1 + Diff.	
Bejar, Jose	Custodian	Bldg. Svcs.	August 30, 2010		23/1 + Diff.	
Briseno, Martha	Fd. Svc. Wkr.	McFadden	August 26, 2010		11/1	
Cabrera, Eleanor	Fd. Svc. Wkr.	MacArthur	August 26, 2010		11/1	
Cueto, Rosa	Fd. Svc. Wkr.	Carr	August 26, 2010		11/1	
Danh, Karen	Fd. Svc. Wkr.	Century	August 26, 2010		11/1	
Diaz De Ramirez, Fabiola	Fd. Svc. Wkr.	Valley	August 26, 2010		11/1	
Flores, Silvia	Fd. Svc. Wkr.	Godinez	August 26, 2010		11/1	
Fregoso, Maria	Fd. Svc. Wkr.	McFadden	August 26, 2010		11/1	
Gonzalez, David	Custodian	Bldg. Svcs.	August 26, 2010		23/1 + Diff.	
Gonzalez, Maria G.	Fd. Svc. Wkr.	Carr	August 26, 2010		11/1	
Gordon, Edward	Custodian	Bldg. Svcs.	August 20, 2010		23/1 + Diff.	

Personnel Calendar
Board Meeting - September 28, 2010

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS - (Continued)						
Guillen, Alfredo	SSP - Sp. Ed.	Davis	September 13, 2010		19/6 + Bil.	
Guillen, Juanita	Fd. Svc. Wkr.	Willard	August 26, 2010		11/1	
Huizar, Renato	Fd. Svc. Wkr.	Valley	August 26, 2010		11/1	
Lara, Myra	Fd. Svc. Wkr.	Segerstrom	August 26, 2010		11/1	
Morales, Gloria	Fd. Svc. Wkr.	McFadden	August 26, 2010		11/1	
Morales, Mayra	SSP - Sp. Ed.	Special Ed.	September 20, 2010		19/1	
Ngodoan, Johnny	Fd. Svc. Wkr.	Santa Ana	August 26, 2010		11/1	
Pulido, Analiz	Autism Paraprofessional	Edison	August 30, 2010		24/1	
Rios, Aline	Site Clerk	Mendez	September 9, 2010		24/3 + Bil.	
Ruiz, Fernando	Custodian	Bldg. Svcs.	August 18, 2010		23/1 + Diff.	
Sanchez, Brenda	Fd. Svc. Wkr.	Santa Ana	August 26, 2010		11/1	
Sandereson, Shawn	Speech & Lang. Path. Asst.	Special Ed.	September 13, 2010		34/1	
Seaver, Richard	Autism Paraprofessional	Carr	August 30, 2010		24/1	
Serrato, Evangelina	Site Clerk	Santa Ana	September 15, 2010		24/6 + Bil.	
Sosa, Carlos	Custodian	Bldg. Svcs.	August 19, 2010		23/2 + Diff.	
Tapia, David	Custodian	Bldg. Svcs.	August 24, 2010		23/1 + Diff.	
Thomg, Anna	SSP - Sp. Ed.	Jefferson	September 13, 2010		19/1	
Torres Gomez, Beatriz	Fd. Svc. Wkr.	MacArthur	August 26, 2010		11/1	
Valencia-Lopez, Karina	Fd. Svc. Wkr.	Valley	August 26, 2010		11/1	
Vargas, Juan	Custodian	Bldg. Svcs.	August 27, 2010		23/1 + Diff.	
Viramontes, Esteban	Custodian	Bldg. Svcs.	August 25, 2010		23/1 + Diff.	
Welch, Laurie	Occupational Therapist	Speech & Lang.	September 21, 2010		56/6	
Wilson, Brian	Custodian	Bldg. Svcs.	August 23, 2010		23/1 + Diff.	
PROMOTIONAL APPOINTMENTS						
Monzon, Mirtala	Instr. Asst. Sev. Dis.	Mitchell	September 13, 2010		20/4 + Bil.	

Personnel Calendar
Board Meeting - September 28, 2010

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS - (Continued)						
Quinonez, Vanessa	Instr. Asst. Sev. Dis.	Mitchell	September 20, 2010		20/5 + Bil.	
Ramirez, Maria	Instr. Asst. Sev. Dis.	Mitchell	September 1, 2010		20/6 + Bil.	
Sanchez, Cesar	Sr. Fd. Svc. Wkr.	MacArthur	August 25, 2010		13/4	
REAPPOINTMENT						
Cook, Danielle	Instr. Asst. Sev. Dis.	Carr	September 7, 2010		20/6 + Bil.	
REINSTATED FROM LAY-OFF						
Gage, Mary	Instr. Asst. D.H.H.	Villa	August 30, 2010		20/1	
Herman, Sylvia	Sch. Off. Asst. Sec.	Santa Ana	August 30, 2010		24/6 + Bil.	
REASSIGNMENT						
Hernandez, Guadalupe	Instr. Asst. Sev. Dis.	Mitchell	September 10, 2010		20/6 + Bil.	
ADJUSTMENT OF WORKING ASSIGNMENT						
Cifuentes, Beatriz	Teachers Aide	Head Start	August 27, 2010		from 3.9 hours to 8 hours	
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Alvarado, Mario	Plant Cust. Int.	Carr	August 2, 2010	August 5, 2010	32/4	
Jimenez, Paulino	Lead Cust. Int.	Spurgeon	July 15, 2010	August 11, 2010	25/6 + Diff.	
Martinez, Jesus	Roving Lead Cust.	Bldg. Svcs.	July 6, 2010	August 27, 2010	28/5 + Diff.	

**Personnel Calendar
Board Meeting - September 28, 2010**

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
EXTRA DUTY						
Castorena, Esperanza	Bus/Cook Aide	Cal-SAFE	August 27, 2010	August 31, 2010		
Cazales, Elias	Asst. Tech. Specialist	Special Ed.	July 1, 2010	June 30, 2010		
Cisneros, Cristina	Bus/Cook Aide	State Preschool	August 27, 2010	August 31, 2010		
Corona, Greta	Sch. Off. Asst. Elem.	Mitchell	August 30, 2010	September 13, 2010		
Espinosa de Sanchez, Lucia	Bus/Cook Aide	State Preschool	August 27, 2010	August 31, 2010		
Flores, Maria F.	Bus/Cook Aide	State Preschool	August 27, 2010	August 31, 2010		
Ibarra, Maria	Bus/Cook Aide	State Preschool	August 27, 2010	August 31, 2010		
Orozco, Frances	Bus/Cook Aide	State Preschool	August 27, 2010	August 31, 2010		
Prieto, Maribel	Instr. Asst. Diagnostic & Preschool	State Preschool	August 25, 2010	August 27, 2010		
Roman, Fabiola	Bus/Cook Aide	State Preschool	August 27, 2010	August 31, 2010		
Wiltz- Hunter, Verniece	Physical Therapist	Speech Dept.	July 1, 2010	June 30, 2011		
ACTIVITY SUPERVISORS						
Acosta, Hortencia	Activity Supervisor	Jackson	September 17, 2010			
Aguilar, Cecilia	Activity Supervisor	Saddleback	August 30, 2010			
Aramabula, Jessica	Activity Supervisor	Century	August 31, 2010			
Camarena, Ana	Activity Supervisor	Garfield	August 30, 2010			
Diaz, Bernardino	Activity Supervisor	Saddleback	September 10, 2010			
Escobar, Wilder	Activity Supervisor	Garfield	August 30, 2010			
Jasso, Laura	Activity Supervisor	Saddleback	September 1, 2010			
Jimenez, Jessica	Activity Supervisor	Jefferson	August 30, 2010			
Jones, Brian	Activity Supervisor	Santa Ana	August 30, 2010			
Head, Thomas	Activity Supervisor	Taft	August 30, 2010			
Hernandez, Tina	Activity Supervisor	Valley	August 30, 2010			
Kent, Elizabeth	Activity Supervisor	Godinez	September 13, 2010			

Personnel Calendar
Board Meeting - September 28, 2010

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS - (Continued)						
Margo, Jolie	Activity Supervisor	Muir	September 1, 2010			
Marquez, Evelyn	Activity Supervisor	Garfield	August 30, 2010			
Mendoza, Yvette	Activity Supervisor	Century	August 30, 2010			
Mozqueda, Melina	Activity Supervisor	Davis	August 30, 2010			
Ortiz, Oralia	Activity Supervisor	Heroes	August 30, 2010			
Perez, Maria	Activity Supervisor	Jefferson	September 15, 2010			
Ramirez, Veronica	Activity Supervisor	Jefferson	August 30, 2010			
Reyes, Maria	Activity Supervisor	Muir	September 13, 2010			
Rossano, Secundina	Activity Supervisor	Heroes	August 30, 2010			
Sanchez, Ana	Activity Supervisor	Saddleback	August 30, 2010			
Tran, Christine	Activity Supervisor	Segerstrom	August 31, 2010			
Ybarra, Adriana	Activity Supervisor	Saddleback	September 1, 2010			
HOURLY APPOINTMENTS						
Lu, Fan	Instr. Provider	Segerstrom	September 8, 2010			
SUBSTITUTES						
Galvan, Maria	Nutrition Specialist		August 28, 2010			
Gonzalez, Linda	Instr. Asst.		July 1, 2010			
Lopez, Yisel	Instr. Asst.		September 16, 2010			
Marquez, Nancy	Alarm Monitor					
Nop, Danny	Dispatcher		August 1, 2010			
Rodriguez, Hector	Instr. Asst.		September 8, 2010			
Stewart, Mary	Fd. Svc. Wkr.		August 17, 2010			
Suarez, Diana	Clerical		August 26, 2010			
	Fd. Svc. Wkr.		August 18, 2010			

**Personnel Calendar
Board Meeting - September 28, 2010**

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES - (Continued)						
Thomas, James	Sch. Police Off.		July 2, 2010			

**AGENDA ITEMS REQUESTS
CLASSIFIED
2010-11 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Activity Supervisor Babysitting	Walker	ARRA	\$1,000	October 1, 2010
After School Grade 6-8 Intramural Sports Flag Football, Girls Volleyball & Cross Country (Ratification)				
AVID Tutors (Ratification)	Deputy Superintendent	ASES	\$8,135	September 10, 2010
AVID Tutors	Sierra	EIA-LEP	\$20,000	September 15, 2010
AVID Tutors (Ratification)	Lathrop	Title 1	\$9,000	September 29, 2010
	Willard	EIA	\$29,372	September 15, 2010
Career Beginnings Mentor Program (Ratification)	ROP	Career Beginnings Mentor Program	\$1,200	July 1, 2010
Cheerleading Summer Camp (Ratification)	Godinez	ASB	\$2,240	July 13, 2010
Child Care (Ratification)	Sepulveda	Title 1	\$2,000	September 16, 2010
Child Care for Parent Meetings for Gifted Students	Educational Services	ARRA	\$1,000	September 29, 2010
Childcare	Wilson	Title 1	\$4,000	September 29, 2010
Childcare for Parent Education and Intervention (Ratification)	Martin	Title 1	\$5,000	September 15, 2010
Childcare for Parent Education and Intervention (Ratification)	Martin	EIA-SCE	\$1,000	September 15, 2010
Childcare for Parent Education and Intervention (Ratification)	Martin	ARRA	\$5,000	September 15, 2010
Childcare for Parent Education Classes and School Readiness Program (Ratification)	Franklin	ARRA	\$9,000	September 26, 2010
Childcare for Parent Education Classes and School Readiness Program	Kennedy	Title 1	\$5,000	September 28, 2010
Childcare for Parent Education Classes and School Readiness Program (Ratification)	King	ARRA	\$4,000	September 27, 2010
Childcare for Parent Education Classes and School Readiness Program	Martin	ARRA	\$2,500	September 29, 2010

**AGENDA ITEMS REQUESTS
CLASSIFIED
2010-11 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Childcare for Parent Education Classes and School Readiness Program	Martin	ARRA	\$2,500	September 29, 2010
Childcare for Parent Education Classes and School Readiness Program	Monroe	Title 1	\$8,000	September 28, 2010
Childcare for Parent Education Classes and School Readiness Program	Monroe	Title 1	\$2,000	September 28, 2010
Classified Extra Duty Assignments	Wilson	General Fund	\$4,800	September 29, 2010
Extra Duty for Classified (Ratification)	Kennedy	Title 1	\$2,000	August 1, 2010
Football Equipment Manager (Ratification)	Century	General Fund	\$2,500	September 1, 2010
Interpreter/Saturday Schools	Jackson	General Fund	\$1,500	September 29, 2010
Interpreter/Translator (Ratification)	Jackson	ARRA	\$5,000	September 15, 2010
Migrant Education Extra Duty (Ratification)	English Learner Program & Migrant Ed. Prog.		\$4,000	July 1, 2010
Parent Meeting Translation for Gifted Students	Student Achievement	ARRA	\$1,000	September 29, 2010
Professional Development in Differentiated Instruction	Educational Services	ARRA	\$550	September 29, 2010
Sensory Integration & Praxis Test (Ratification)	Special Education	Special Education	\$1,950	August 27, 2010
Structure Playing with Learning Purposes	Lowell	ARRA	\$12,000	September 29, 2010
Structure Playing with Learning Purposes	Lowell	ARRA	\$12,000	September 29, 2010
Structure Playing with Learning Purposes	King	ARRA	\$2,252	September 29, 2010
Structure Playing with Learning Purposes	King	ARRA	\$12,000	September 29, 2010
Student Achievement Monitoring Differentiated Instruction	Thorpe	Gift Donations	\$3,443	October 13, 2010
Translation	Walker	ARRA	\$5,000	December 6, 2010
Translation	Middle College	General Fund	\$1,000	September 28, 2010
Translation Support (Ratification)	Sepulveda	ARRA	\$1,500	September 1, 2010
Translators at IEP Meetings and Parent Conferences	Muir	ARRA	\$1,000	October 1, 2010

**AGENDA ITEMS REQUESTS
CLASSIFIED
2010-11 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
WASC Program Support (Ratification)	Chavez	General Fund	\$1,000	September 29, 2009
Wilson Scholar Academy	Wilson	ARRA	\$8,000	September 29, 2010

AGENDA ITEM BACKUP SHEET
September 28, 2010

Board Meeting

TITLE: **Board and Staff Reports/Activities**

ITEM: **Reports**

SUBMITTED BY: **Jane A. Russo, Superintendent**

BACKGROUND INFORMATION:

The purpose of this item is for members of the Board of Education and staff to make announcements to the community of events and activities within Santa Ana schools and the community as it relates to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the Agenda of each Regular Meeting as an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

To make announcement.