

AGENDA ITEM BACKUP SHEET
January 11, 2011

Board Meeting

TITLE: **Acceptance of Gifts in Accordance With Board Policy 3290 – Gifts, Grants, and Bequests**

ITEM: **Action**



SUBMITTED BY: **Cathie Olsky, Ed.D., Deputy Superintendent**

BACKGROUND INFORMATION:

The purpose of this agenda item is for Board acceptance of gifts, grants, and bequests on behalf of school sites and the District.

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - January 11, 2011

School:	Gift:	Amount:	Donor:	Used for:
Adams Elementary		\$ 1,926	Adams PTA Mr. Eric Duran Santa Ana	Instructional supplies
Fremont Elementary		\$ 1,747	AT&T Pioneers Ms. Dottie Mulkey Santa Ana	Instructional supplies
Lincoln Elementary		\$ 2,500	Kroger Co. Foundation Ms. Pat Hardesty/Ms. Janet Ausdenmore Cincinnati, Ohio	Field trip expenses
Lincoln Elementary		\$ 1,000	Malone Advertising Ms. Pat Hardesty Akron, Ohio	Computer software
Madison Elementary		\$ 1,000	Superior Market Mr. Brad Maehara Santa Ana	Staff and parent appreciation and Student rewards and incentives
Madison Elementary		\$ 2,000	RICOH Electronics Ms. Kim Kline Tustin	Staff and parent appreciation and Student rewards and incentives
Remington Elementary		\$ 1,000	Superior Grocers Ms. Graciela Landeros Montebello	Instructional supplies
Migrant Education Program	Four \$250 gift cards	\$ 1,000	SchoolsFirst Federal Credit Union Ms. Jkamie Dreng Santa Ana	
January 11, 2011 donations		\$12,173		
2011 Total donations		\$12,173		

/eh

AGENDA ITEM BACKUP SHEET

3.0

January 11, 2011

Board Meeting

TITLE: Acceptance of Measure G 2009-10 Independent Financial and Performance Audit

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Jessica Mears, Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of Measure G 2009-10 Independent Financial and Performance Audit. Measure G, a \$200 million General Obligation (GO) bond was passed on June 3, 2008. The bond was issued to provide necessary matching funds for eligible new construction and modernization projects. As part of the Board of Education direction to perform annual independent audits, the firm of Vicenti, Lloyd, & Stutzman was approved to conduct these audits.

RATIONALE:

Independent financial and performance audits are conducted annually in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution. The audits are conducted to ensure no funds were used for any teacher or administrative salaries or other operating expenses prohibited by Article XIII A, Section 1(b) (3) (a) of the California Constitution; that proceeds from the sale of bond funds in this reporting period were used only for the permitted purposes of construction, rehabilitation, and replacement of school facilities as specified in the voters' ballot and Board resolution for Measure G.

There were no findings and recommendations related to the financial and performance audits for the fiscal year ending June 30, 2010.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept the Measure G 2009-10 Independent Financial and Performance Audit.

AGENDA ITEM BACKUP SHEET

4.0

January 11, 2011

Board Meeting

TITLE: Acceptance of 2009-10 Measure G Bond Oversight Committee Annual Report

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Jessica Mears, Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of the 2009-10 Measure G Bond Oversight Committee's Annual Report.

Although not required since Measure G required a two-thirds voter approval, the Board of Education appointed a Bond Oversight Committee for accountability and transparency. The Bond Oversight Committee operates in accordance with the Board's Ethics Policy and Strict Accountability requirements in Local School Construction Bond Act of 2000, also known as Proposition 39, requiring that the school district Board of Trustees form an independent Citizens Oversight Committee, and that this Committee report to the public on the proper expenditure of bonds at least once annually.

RATIONALE:

In accordance with the Bond Oversight Committee's bylaws, the second annual report states that the District is in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution and reviews the activities of the Committee during the period of July 1, 2009 through June 30, 2010. Furthermore, the 2009-10 Annual Report is in conformance with the standards of the strict accountability requirements in Local School Construction Bond Act of 2000, also known as Proposition 39.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept the Measure G Bond Oversight Committee's Annual Report for 2009-10.

AGENDA ITEM BACKUP SHEET
January 11, 2011

Board Meeting

TITLE: **Approval of Appointment of Directors to SAUSD Public Facilities Corporation**

ITEM: **Action**

SUBMITTED BY:  **Michael P. Bishop, Sr., CBO, Associate Superintendent, Business Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek approval of appointment of Directors to the Santa Ana Unified School District Public Facilities Corporation.

RATIONALE:

The Board of Education formed the Santa Ana Unified School District Public Facilities Corporation in 1989 for the purpose of assisting the District in financing school facilities.

Per Section 3.03 of the Public Facilities Corporation bylaws, directors of the Corporation shall be designated by the members of the Board of Education of the Santa Ana Unified School District.

The members of the Board of Education shall be designated and appointed to hold the equivalent positions with the Public Facilities Corporation (i.e., Board President of the Board of Education shall be appointed the Public Facilities Corporation President, the Vice President of the Board of Education shall be appointed the Vice President of the Public Facilities Corporation, the District Superintendent shall be appointed the Secretary of the Public Facilities Corporation, and the District Superintendent shall be appointed the Treasurer of the Public Facilities Corporation).

FUNDING:

Not Applicable

RECOMMENDATION:

Approve appointment of corporate directors to the Santa Ana Unified School District Public Facilities Corporation.

AGENDA ITEM BACKUP SHEET**January 11, 2011****Board Meeting**

TITLE: Approval of Participation in School-Based Health Center Capital Program Grant in Partnership With Central City Community Health Center

ITEM: Action

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services



BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to participate in a grant with Central City Community Health Center to establish a mobile medical van in the Valley High School area. If awarded, funding would be provided through the U.S. Department of Health and Human Services. The goal is to provide a mobile van which would be located on Center Street by Pupil Support Services in Santa Ana.

RATIONALE:

The grant would provide Central City Community Health Center with a mobile medical van staffed by Central City Community Health Center to offer primary medical services to students and their families for Santa Ana Unified, Magnolia and Anaheim City School Districts. Santa Ana Unified would receive services three days a week. The mobile health care services will consist of preventive and comprehensive treatment of minor medical conditions, well-child physical examinations, immunizations, as well as prescriptions and medications with appropriate medical referrals for follow-up care.

Central City Community Health Center will serve as the fiscal agent and be the responsible party for the day-to-day grant coordination, reporting, and evaluation.

This grant will award \$500,000 over a two year period to the Central City Community Health Center for the capital funding needed to purchase a medical van to serve students in Santa Ana Unified, Magnolia and Anaheim City School Districts.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve participation in the School-Based Health Center Capital Program Grant for the Valley High School community through a partnership with Central City Community Health Center.

GRANT SUMMARY

Title:	School-Based Health Center Capital Program Grant
Funding Source:	U.S Department of Health and Human Services
Due Date:	January 12, 2011
Contact Person:	Doreen Lohnes
Amount/Duration:	\$500,000 for two years
Grade Level / Target Population:	Grades Pre-K - 12
Related Board Goals:	<p>Five-Year Strategic Plan – District Goals</p> <ul style="list-style-type: none"> • Academic achievement – equip students to achieve their highest academic potential by improving safety in and around school sites. • Prepared students – assure that students are prepared to succeed in higher education and to accomplish their life goals. • Quality academic programs – offer rigorous and outstanding learning opportunities that will be aligned with state standards and federal guidelines. • Strategic allocation of resources – communicate clearly, consistently, responsively, and proactively with all stakeholders.
Grant Summary:	This grant would provide Central City Community Health Clinic with a mobile medical van staffed by Central City Community Health Center and will provide for primary medical services for students and their families for Santa Ana Unified, Magnolia and Anaheim City School Districts. Santa Ana Unified would receive services from the van three days a week.
Goals:	The goals of the School-Based Health Center Capital Program Grant is to provide free medical care to students in the Valley High School area by establishing a mobile medical van on Center Street by Pupil Support Services.
Objectives:	<p>Increased student health</p> <p>Increased student academic achievement rates</p> <p>Increased school attendance rates</p>
Budget Impact:	None
Indirect Rate:	None
Personnel Impact:	None
Survey Questions:	<i>None without prior District approval and parent consent</i>

AGENDA ITEM BACKUP SHEET

January 11, 2011

Board Meeting

TITLE: Approval of Consultant Agreement for Mandated Cost Reimbursement Services

ITEM: Action

SUBMITTED BY: Michael P. Bishop Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: Christeen Betz, Assistant Director Fiscal Services Accounting

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of consultant agreement for mandated billing cost reimbursement services.

RATIONALE:

At the August 24, 2010, meeting the Board approved District staff to obtain Request for Proposals for mandated cost reimbursement services. The District obtained proposals through the Request for Proposal (RFP) process. The District received quotes from the following consultant firms.

A panel, comprised of members of the business services staff, analyzed the proposals for qualifications and experience and two firms were invited to participate in an oral interview.

See the rating criteria below:

Name of Firm	Experience	Implementation Plan	Market Presence	References	Amount
Educational Consulting Services, Inc.	1	1	1	1	\$35,000
School Innovations and Advocacy	2	2	2	2	\$119,800

Based on personnel who will be consulting with the District, the number of years of experience in providing mandated cost reimbursement services, previous experience in conducting mandated cost reimbursement services within California school districts, references from past clients, and the firm's plans for implementation, result in the recommendation to appoint Educational Consulting Services Inc. as the District's mandated cost reimbursement consultant. The District is not compelled to hire the lowest bidder when seeking professional services. The amount of the agreement would be \$35,000 per year, beginning January 1, 2011, with a renewable option for 2012 and 2013 at the same price.

FUNDING:

General Fund: \$35,000

RECOMMENDATION:

Approve consulting agreement with Educational Consulting Services Inc. for mandated cost reimbursement services in the amount of \$35,000.

AGENDA ITEM BACKUP SHEET

January 11, 2011

Board Meeting**TITLE:** Approval of Consultant Agreement for Fixed Asset Inventory Services**ITEM:** Action**SUBMITTED BY:** Michael P. Bishop Sr., CBO, Associate Superintendent, Business Services**PREPARED BY:** Christeen Betz, Assistant Director Fiscal Services Accounting**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of consultant agreement for Fixed Asset Inventory Services.

RATIONALE:

At the August 24, 2010, meeting the Board approved District staff to obtain Request for Proposals for Fixed Asset Inventory Services. A physical inventory and accounting of the District's assets should be conducted at a minimum of every two years. The District obtained proposals for fixed asset inventory services through the Request for Proposal (RFP) process. The District received quotes from the following consultant firms.

A panel, comprised of members of the business services staff, analyzed the proposals for qualifications and experience and two firms were invited to participate in an oral interview.

See the rating criteria below:

Name of Firm	Experience	Implementation Plan	Market Presence	References	Amount
AssetWorks Appraisal	1	1	1	1	\$85,425
American Appraisal	2	2	2	2	\$58,500
Asset Inventories, Inc.	3	3	3	3	\$225,250

Based on personnel who will be consulting with the District, the number of years of experience in providing fixed asset inventory services, previous experience in conducting asset inventories within California school districts, references from past clients, and the firm's plans for implementation, result in the recommendation to appoint AssetWorks Appraisals as the District's fixed asset inventory consultant. The District is not compelled to hire the lowest bidder when seeking professional services. The amount of the agreement would be \$85,425 per year, beginning January 1, 2011, with a renewable option for 2012 and 2013 at the same price.

FUNDING:

General Fund: \$85,425

RECOMMENDATION:

Approve consulting agreement with AssetWorks Appraisal for fixed asset inventory services in the amount of \$85,425.

AGENDA ITEM BACKUP SHEET
January 11, 2011

Board Meeting

TITLE: Authorization to Obtain Request for Proposal and File E-Rate Form 470
Requesting Avaya Maintenance for Telephone System Equipment
Districtwide

ITEM: Action

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: Ricardo Enz, Director, Information Technology Center
Jonathan Geiszler, Manager, Purchasing

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain Request for Proposal (RFP) and file an E-Rate Form 470 requesting Avaya maintenance for telephone system equipment Districtwide.

RATIONALE:

The District's telephone system plays a critical role in the business and educational process. Avaya maintenance of equipment will ensure that the telephone system operates reliably.

The Federal Communications Commission (FCC) has made available funds for voice and data maintenance. This network maintenance agreement will ensure that critical network equipment is operational to meet the needs of business and educational processes and will cover the period July 1, 2011 through June 30, 2012.

General Fund – Unrestricted dollars will be budgeted for 2011-12 to cover the District's share of expenses related to this agenda item.

FUNDING:

General Fund Matching 15%: - Estimated Cost:	\$ 64,800
E-Rate Contribution 85%: - Estimated Cost:	<u>\$367,200</u>
Estimated Total Cost:	\$432,000

RECOMMENDATION:

Authorize staff to obtain Request for Proposal (RFP) and file E-Rate Form 470 requesting Avaya maintenance for telephone system equipment Districtwide.

AGENDA ITEM BACKUP SHEET

January 11, 2011

Board Meeting

TITLE: Authorization to Obtain Bids for Installation of Audio Visual Systems at Various E-Rate Eligible Sites Districtwide

ITEM: Action

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Associate Superintendent, Business Services
Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Ricardo Enz, Director, Information Technology Center
Jonathan Geiszler, Manager, Purchasing

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for installation of Audio Visual Systems at various E-Rate eligible sites Districtwide.

RATIONALE:

The District's Technology Plan established E-Rate as a proven strategy that will help implement infrastructure to support the District's educational technology vision. The integration of audio visual capabilities with teaching and learning are requirements of the educational infrastructures. These systems allow teachers to create learning that motivates and engages students to build learning skills and research-based instructional strategies.

The Federal Communications Commission (FCC) has made available funds for audio visual systems that include installation of all materials and equipment necessary for the proper operation of all audio visual equipment to meet the current need and provide for future growth. The installation of audio visual systems at 21 sites scheduled for construction over the next three years utilizing E-Rate funds allows the District to leverage funds provided under Measure G for additional projects (*see attached list*). The bid will be used for E-rate and non-E-Rate installation cabling and equipment needs in the District.

FUNDING:

Not Applicable

RECOMMENDATION:

Authorize staff to obtain bids for installation of audio visual systems at various E-Rate eligible sites Districtwide.

/mm

Attachment 1: E-rate Schools for July 1, 2011 to June 30, 2012

	School Site	Q1	Q2	Q3	Q4	Q5
1	Davis Elementary	Y	Y	Y	90%	A
2	Edison Elementary	Y	Y	Y	90%	B
3	Franklin Elementary	Y	Y	Y	90%	B
4	Fremont Elementary	Y	Y	Y	90%	B
5	Garfield Elementary	Y	Y	Y	90%	A
6	Harvey Elementary	Y	Y	Y	90%	B
7	Jackson Elementary	Y	Y	Y	90%	A
8	King Elementary	Y	Y	Y	90%	C
9	Pio Pico Elementary	Y	Y	Y	90%	C
10	Remington Elementary	Y	Y	Y	90%	A
11	Romero-Cruz Elementary	Y	Y	Y	90%	C
12	Sepulveda Elementary	Y	Y	Y	90%	A
13	Thorpe Fundamental Elementary	Y	Y	Y	80%	C
14	Wilson Elementary	Y	Y	Y	90%	C
15	Lathrop Intermediate	Y	Y	Y	90%	A
16	MacArthur Fundamental Intermediate	Y	Y	Y	80%	A
17	McFadden Intermediate	Y	Y	Y	90%	A
18	Villa Fundamental Intermediate	Y	Y	Y	90%	C
19	Willard Intermediate	Y	Y	Y	90%	C
20	Godinez Fundamental High School	Y	Y	Y	90%	C
21	Segerstrom High School	Y	Y	Y	80%	C

Qualifications for Eligibility:

1. For purposes of Universal Service Fund support, schools must meet the statutory definition of elementary and secondary schools found in the No Child Left Behind Act of 2001
2. School districts that want to apply for "E-rate" must first prepare a technology plan. The technology plan must be approved by a USAC-certified technology plan approver before discounted services can begin.
3. Meets "Two-in-Five Rule" for Internal Connections - Eligible Schools will only be able to receive support for Internal Connections in two of every five funding years.
4. Calculations for percentage discounts are based on data - rural or urban status - the level of participation of individual school based on National School Lunch Program.
5. Based on School Facility Program:
 - Sites A are the sites with FY11-12 work
 - Sites B is any site with a School Facility Program (SFP) application in-progress
 - Sites C has no SFP work in the immediate schedule but has known needs to maximum-scope.

AGENDA ITEM BACKUP SHEET

January 11, 2011

Board Meeting

TITLE: Authorization to Award a Contract for Maintenance of Network Equipment and Cabling Districtwide

ITEM: Action

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: RicardoENZ, Director, Information Technology
Jonathan Geiszler, Manager of Purchasing

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for maintenance of network equipment and cabling Districtwide.

RATIONALE:

At the October 12, 2010, meeting the Board authorized staff to obtain Request for Proposal (RFP) for maintenance of network equipment and cabling Districtwide. This maintenance agreement will ensure that critical network equipment is operational to meet the needs of educational processes and will cover the period July 1, 2011 through June 30, 2012.

It is anticipated that the District will receive 85% of the total maintenance costs from Schools and Libraries Division (SLD) as E-Rate funding. General Fund unrestricted dollars will be budgeted for 2011-12 to cover the District's share of expenses.

Thirty-two bidders requested RFP's, two bidders responded. Award is recommended to the lowest responsive, responsible bidder Network Integration Company Partners, Inc., in the amount of \$270,800. Vendor selection is in compliance with Board policy.

Bidders	Amount
Network Integration Company Partners, Inc.	\$ 270,800
Verizon Business	\$ 450,486

FUNDING:

General Fund Matching 15%:	\$ 40,620
E-Rate Contribution 85%:	<u>\$ 230,180</u>
Estimated Total Cost:	\$ 270,800

RECOMMENDATION:

Authorize staff to award a contract for maintenance of network equipment and cabling Districtwide to Network Integration Company Partners, Inc., in the amount of \$270,800, pursuant to RFP #15-11.

AGENDA ITEM BACKUP SHEET

January 11, 2011

Board Meeting

TITLE: Authorization to Award a Contract for Installation of Structured Cabling System and Network Equipment at Various E-Rate Eligible Sites Districtwide

ITEM: Action

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: Ricardo Enz, Director, Information Technology Center
Jonathan Geiszler, Manager of Purchasing

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for installation of structured cabling system and network equipment at various E-Rate eligible sites Districtwide.

RATIONALE:

At the October 12, 2010, meeting the Board authorized Administration to obtain bids for installation of structured cabling system and network equipment at 21 E-Rate eligible sites Districtwide (*see attached list*). The installation of network equipment at these sites is necessary to allow current District computers to be connected onto the network.

It is anticipated that the District will receive 90% of the total costs from Schools and Libraries Division (SLD) as E-Rate funding. Measure G Bond dollars will be budgeted for 2011-12 to cover the District's share of expenses.

Fifty bidders requested bids, thirty bidders attended the mandatory bidders' conference. Four bidders responded, and one bidder was deemed non-responsive for submitting an incomplete bid. Award is recommended to the lowest responsive, responsible bidder, NexusIS, Inc., in the amount of \$13,968,428.48. Vendor selection is in compliance with Board policy.

Qualified Bidders	Amount
NexusIS Inc.	\$13,968,428.48
Verizon Business	\$15,410,720.74
Network Integration Company Partners, Inc.	\$15,687,367.16

Unqualified Bidders	Reason
AT&T	Did not bid to specification

FUNDING:

Measure G Bond 10%: \$ 1,396,842.85
E-Rate Contribution 90%: \$12,571,585.63
Total Cost: \$13,968,428.48

RECOMMENDATION:

Authorize Administration to award a contract for installation of structured cabling system and network equipment at various E-Rate eligible sites Districtwide to NexusIS, Inc., in the amount of \$13,968,428.48, pursuant to Bid #14-11.

Attachment 1: E-rate Schools for July 1, 2011 to June 30, 2012

	School Site	Q1	Q2	Q3	Q4	Q5
1	Davis Elementary	Y	Y	Y	90%	A
2	Edison Elementary	Y	Y	Y	90%	B
3	Franklin Elementary	Y	Y	Y	90%	B
4	Fremont Elementary	Y	Y	Y	90%	B
5	Garfield Elementary	Y	Y	Y	90%	A
6	Harvey Elementary	Y	Y	Y	90%	B
7	Jackson Elementary	Y	Y	Y	90%	A
8	King Elementary	Y	Y	Y	90%	C
9	Pio Pico Elementary	Y	Y	Y	90%	C
10	Remington Elementary	Y	Y	Y	90%	A
11	Romero-Cruz Elementary	Y	Y	Y	90%	C
12	Sepulveda Elementary	Y	Y	Y	90%	A
13	Thorpe Fundamental Elementary	Y	Y	Y	80%	C
14	Wilson Elementary	Y	Y	Y	90%	C
15	Lathrop Intermediate	Y	Y	Y	90%	A
16	MacArthur Fundamental Intermediate	Y	Y	Y	80%	A
17	McFadden Intermediate	Y	Y	Y	90%	A
18	Villa Fundamental Intermediate	Y	Y	Y	90%	C
19	Willard Intermediate	Y	Y	Y	90%	C
20	Godinez Fundamental High School	Y	Y	Y	90%	C
21	Segerstrom High School	Y	Y	Y	80%	C

Qualifications for Eligibility:

1. For purposes of Universal Service Fund support, schools must meet the statutory definition of elementary and secondary schools found in the No Child Left Behind Act of 2001
2. School districts that want to apply for "E-rate" must first prepare a technology plan. The technology plan must be approved by a USAC-certified technology plan approver before discounted services can begin.
3. Meets "Two-in-Five Rule" for Internal Connections - Eligible Schools will only be able to receive support for Internal Connections in two of every five funding years.
4. Calculations for percentage discounts are based on data - rural or urban status - the level of participation of individual school based on National School Lunch Program.
5. Based on School Facility Program:
 - Sites A are the sites with FY11-12 work
 - Sites B is any site with a School Facility Program (SFP) application in-progress
 - Sites C has no SFP work in the immediate schedule but has known needs to maximum-scope.

AGENDA ITEM BACKUP SHEET
January 11, 2011

Board Meeting

TITLE: Authorization to Award a Contract for SmartNet Maintenance for Network Equipment Districtwide

ITEM: Action

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Associate Superintendent, Business Services

PREPARED BY: Ricardo Enz, Director, Information Technology
Jonathan Geiszler, Manager of Purchasing

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for SmartNet maintenance for network equipment Districtwide.

RATIONALE:

At the October 26, 2010, meeting the Board authorized staff to obtain Request for Proposal (RFP) and file E-Rate Form 470 requesting SmartNet maintenance for network equipment Districtwide. This agreement will ensure that critical network equipment is operational to meet the needs of educational processes and will cover the period July 1, 2011 through June 30, 2012.

It is anticipated that the District will receive 85% of the total maintenance costs from Schools and Libraries Division (SLD) as E-Rate funding. General Fund unrestricted dollars will be budgeted for 2011-12 to cover the District's share of expenses.

Twenty two bidders requested RFP's, one bidder responded. Award is recommended to the lowest responsive, responsible bidder, NexusIS, Inc., in the amount of \$223,719. Vendor selection is in compliance with Board policy.

FUNDING:

General Fund Matching 15%:	\$ 33,557
E-Rate Contribution 85%:	<u>\$190,162</u>
Total Cost:	\$223,719

RECOMMENDATION:

Authorize staff to award a contract for SmartNet maintenance for network equipment Districtwide to NexusIS, Inc., in the amount of \$233,719, pursuant to RFP #17-11.

AGENDA ITEM BACKUP SHEET
January 11, 2011

14.0

Board Meeting

TITLE: Adoption of Resolution No. 10/11-2860 - Findings of 2009-10 Developer Fee Report

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Chris Stamps, Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to adopt a resolution per Government Code Sections 66006 and 66001 that provide that the District shall make available to the public certain information and adopt described findings relative to statutory school facility fees collected, ("Reportable Fees"), on an annual basis. The information and findings relate to Reportable Fees received, expended or to be expended in connection with school facilities to accommodate additional students from new development if funded or partially funded with those fees.

RATIONALE:

Effective January 1, 1997, SB 1693 requires more detailed reporting process to be complied with by December 31, 1997, and annually thereafter. It also requires certain findings to be made which may trigger a required refund by the school district of funds held to construct future school facilities.

This report (see attachment A) and the associated Board of Education agenda item meet the reporting requirements of SB 1693.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 10/11-2860 – to adopt the findings of the Annual Developer Fee report pursuant to Government Code Section 66001 and 66006.

RESOLUTION NO. 10/11-2860

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

Findings of the 2009/2010 Developer Fee Report

WHEREAS, Education Code Section 17620 et seq. and Government Code Section 65995 et seq. authorize the governing board of any school district within the state of California to levy a fee against new residential, commercial, and industrial development projects within the school district for the purpose of funding the construction and reconstruction of school facilities; and

WHEREAS, Section 66000-66008 of the Government Code outlines when a school district can levy a fee and the annual reporting procedures that are required; and

WHEREAS, the local agency shall, within 180 days after the last day of each fiscal year make available to the public the following information for the fiscal year: and

- 1) A brief description of the type of fee in the account or fund.
- 2) The amount of the fee
- 3) The beginning and ending balance of the account or fund.
- 4) The amount of the fees collected and the interest earned.
- 5) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
- 6) An identification of an approximate date by which the construction or the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.
- 7) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
- 8) The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

WHEREAS, for the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, the local agency shall make

all of the following findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

- 1) Identify the purpose to which the fee is to be put.
- 2) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.
- 3) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in paragraph (2) of subdivision (a).
- 4) Designate the approximate amount to be deposited into the appropriate account or fund.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Santa Ana Unified School District hereby makes findings to the following:

- Each item above has been reported in the 2009/2010 Developer Fee Report.
- No refunds per Section 66001 (e) and (f) were required during the 2009/2010 fiscal year.
- Funds remaining are less than five years old.

The foregoing resolution was considered, passed, and adopted by this Board at its regular meeting of January 11, 2011.

President of the Governing Board for the
Santa Ana Unified School District

Upon motion of Member _____ and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES:

NOES :

ABSENT

STATE OF CALIFORNIA)
) ss:
COUNTY OF _____)

I, _____, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 11th day of January, 2011 and passed by a vote of _____ of said Board.

Clerk of the Board of Education of the
Santa Ana Unified School District, State
of California

AGENDA ITEM BACKUP SHEET
January 11, 2011

15.0

Board Meeting

TITLE: Authorization to Award Contract for Bid Package No. 14, for Theater Rigging at Santa Ana High School Under Modernization Project

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Todd Butcher, Director of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 14, for Theater Rigging under the Modernization project. Scope of work includes theater rigging.

RATIONALE:

Legal advertisements of notice calling for bids for Bid Package No. 14, for Theater Rigging were placed with the *Orange County Register* on November 5 and 12, 2010. Staff contacted 25 contractors of which 15 picked up the plans. On December 16, 2010, bid day, the District received three bids. The Architect and staff are in agreement that Cruz, Prado & Associates, Inc. dba CP Systems represents the lowest bidder. This bid amount is within budget. The following is a list of all bids received:

Contractors:	Bid Amount:
Cruz, Prado & Associates, Inc. dba CP Systems	\$285,000
LVH Electric, Inc. dba LVH Entertainment Systems	\$353,508
USS Cal Builders, Inc.	\$396,000

FUNDING:

State School Facility Program/Measure G: \$285,000

RECOMMENDATION:

Authorize staff to award a contract to Cruz, Prado & Associates, Inc. dba CP Systems for Bid Package No.14, for Theater Rigging at Santa Ana High School in the amount of \$285,000 under Modernization project.

AGENDA ITEM BACKUP SHEET

January 11, 2011

16.0

Board Meeting

TITLE: Authorization to Award Contract for Bid Package No. 15, for Theater Electrical at Santa Ana High School Under Modernization Project

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Todd Butcher, Director of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 15, for Theater Electrical under the Modernization project. Scope of work includes electrical.

RATIONALE:

Legal advertisements of notice calling for bids for Bid Package No. 15, for Theater Electrical were placed with the *Orange County Register* on November 5 and 12, 2010. Staff contacted 89 contractors of which 41 picked up the plans. On December 2, 2010, bid day, the District received three bids. The Architect and staff are in agreement that USS Cal Builders, Inc. represents the lowest bidder. This bid amount is within budget. The following is a list of all bids received:

Contractors:	Bid Amount:
USS Cal Builders, Inc.	\$1,074,000
MDE Group, Inc.	\$1,075,000
Zolman Construction & Development, Inc.	\$1,344,000

FUNDING:

State School Facility Program/Measure G: \$1,074,000

RECOMMENDATION:

Authorize staff to award a contract to USS Cal Builders, Inc. for Bid Package No.15, for Theater Electrical at Santa Ana High School in the amount of \$1,074,000 under Modernization project.


AGENDA ITEM BACKUP SHEET
January 11, 2011

17.0

Board Meeting

TITLE: Authorization to Award Contract for Bid Package No. 17, for Theater Audio Visual at Santa Ana High School Under Modernization Project

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant  Superintendent, Facilities & Governmental Relations

PREPARED BY: Todd Butcher, Director of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 17, for Theater Audio Visual under the Modernization project. Scope of work includes audio visual.

RATIONALE:

Legal advertisements of notice calling for bids for Bid Package No. 17, for Theater Audio Visual were placed with the *Orange County Register* on November 5 and 12, 2010. Staff contacted 89 contractors of which 41 picked up the plans. On December 2, 2010, bid day, the District received five bids. The Architect and staff are in agreement that Digital Networks Group, Inc. represents the lowest bidder. This bid amount is within budget. The following is a list of all bids received:

Contractors:	Bid Amount:
Digital Networks Group, Inc.	\$735,981.72
AVDB Group Ca Inc	\$782,556.86
Serb Systems, Inc. dba Promedia	\$782,873.00
Cruz, Prado & Associates, Inc. dba CP Systems	\$794,085.30
USS Cal Builders, Inc.	\$846,000.00

FUNDING:

State School Facility Program/Measure G: \$735,981.72

RECOMMENDATION:

Authorize staff to award a contract to Digital Networks Group, Inc. for Bid Package No.17, for Theater Audio Visual at Santa Ana High School in the amount of \$735,981.72 under Modernization project.

AGENDA ITEM BACKUP SHEET**18.0****January 11, 2011****Board Meeting**

TITLE: Authorization to Award Contract for Bid Package No. 18, for Theater Seating at Santa Ana High School Under Modernization Project

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Todd Butcher, Director of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 18, for Theater Seating under the Modernization project. Scope of work includes new and refurbished theater seating.

RATIONALE:

Legal advertisements of notice calling for bids for Bid Package No. 18, for Theater Seating were placed with the *Orange County Register* on November 5 and 12, 2010. Staff contacted 10 contractors of which four picked up the plans. On December 2, 2010, bid day, the District received two bids. The Architect and staff are in agreement that USS Cal Builders, Inc. represents the lowest bidder. This bid amount is within budget. The following is a list of all bids received:

Contractors:	Bid Amount:
USS Cal Builders, Inc.	\$348,000
ISEC Incorporated	\$455,083

FUNDING:

State School Facility Program/Measure G: \$348,000

RECOMMENDATION:

Authorize staff to award a contract to Digital Networks Group, Inc. for Bid Package No.18, for Theater Seating at Santa Ana High School in the amount of \$348,000 under Modernization project.

AGENDA ITEM BACKUP SHEET

19.0

January 11, 2011

Board Meeting

TITLE: Adoption of Resolution No. 10/11-2863 – Uniform System of Prequalifying and Rating Bidders on District Construction Projects

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Todd Butcher, Director of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 10/11-2863 – Uniform System of Prequalifying and Rating Bidders for prequalification on District construction projects pursuant to Public Contract Code Section 20111.5.

RATIONALE:

Public Contract Code Section 20111.5 requires local agencies to adopt prequalification documents, which includes an objective rating system.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution 10/11-2863 - Uniform System of Prequalifying and Rating Bidders on District Construction Projects.

RESOLUTION NO. 10/11-2863
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

ADOPTING UNIFORM SYSTEM OF PREQUALIFYING AND RATING BIDDERS FOR
PREQUALIFICATION ON CERTAIN CONSTRUCTION PROJECTS PURSUANT TO PUBLIC CONTRACT
CODE SECTION 20111.5

WHEREAS, the Santa Ana Unified School District ("District") desires to prequalify potential bidders for certain designated District construction projects;

WHEREAS, the District has prequalified contractors for many of its projects in the past but wishes now to update its prequalification process and its prequalification documents

WHEREAS, Public Contract Code section 20111.5 authorizes school districts to require prospective bidders to submit a standardized questionnaire and other documentation prior to bidding on specific construction projects;

WHEREAS, Public Contract Code 20111.5 (b) authorizes school districts to adopt and apply a uniform system of rating bidders on the basis of completed questionnaires and financial statements, in order to determine the size of the contracts upon which each bidder shall be deemed qualified to bid;

WHEREAS, District staff has developed a Contractor's Prequalification Questionnaire ("Questionnaire") and a Prequalification Evaluation Procedure ("Procedure") in accordance with Public Contract Code section 20111.5. A sample of the Questionnaire and Procedure are attached hereto as Exhibit "A" and incorporated herein;

WHEREAS, District staff has developed a uniform system of rating potential bidders based upon the completed Questionnaires ("Rating System"). The Procedure includes this Rating System;

WHEREAS, the minimum criteria set forth in the Rating System shall include, inter alia, a requirement for a potential bidder to have constructed a minimum number of California school district or community college construction projects of a minimum size within the recent past for the same license classification, and with a similar scope of work to the type of work for which they are bidding;

WHEREAS, if a potential bidder meets the minimum criteria set forth in the Rating System, the District desires:

- To prequalify each potential bidder to bid on certain projects;
- To deem a prequalification "valid for up to one calendar year following the date of initial prequalification" (Public Contract Code section 20115(e)), unless the bidder fails to maintain the requirements to satisfy the minimum criteria;
- To require a bidder that the District prequalified on a previous project and bids on a subsequent project to re-prequalify if that subsequent project either exceeds the project cost amount of the previous project or differs in scope from the previous project.

(Collectively, the "Prequalification Process")

WHEREAS, the Questionnaire includes a process for potential bidders to appeal certain decisions with respect to the Prequalification Process ("Appeal Process");

WHEREAS, the District desires to adopt the Questionnaire, Procedure, Rating System, Prequalification Process, and Appeal Process for prequalification on certain District projects consistent with the documents attached as Exhibit "A", but tailored to each particular construction project contemplated by the District, and consistent with and in compliance with Public Contract Code section 20111.5;

NOW, THEREFORE, the Governing Board of the Santa Ana Unified School District hereby finds, determines, declares, orders and resolves as follows:

Section 1. That the above recitals are true and correct.

Section 2. That the Questionnaire, Procedure, Rating System, Prequalification Process, and Appeal Process are approved and adopted pursuant to Public Contract Code section 20111.5.

Section 3. That the District's Superintendent, or her designee, is hereby delegated the authority to determine the specific projects on which to prequalify contractors.

Section 4. For those projects on which the District will prequalify contractors, the District shall utilize a Questionnaire, Procedure, Rating System, Prequalification Process, and Appeal Process that are consistent with the documents attached as Exhibit "A" and tailored to the particular construction project(s) contemplated by the District, and consistent with and in compliance with Public Contract Code section 20111.5.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Santa Ana Unified School District on this 11, day of January 2011, by the following vote:

AYES:

NOES:

ABSTENTIONS:

President of the Governing Board of the
Santa Ana Unified School District

114 Attested to:

115

116

117 Clerk of the Governing Board of the

118 Santa Ana Unified School District

119

120

121

122

123

124

125

126

127

128

129

130

131

132

133

134

135

136

137

AGENDA ITEM BACK-UP SHEET

January 11, 2011

Board Meeting

TITLE: Authorization to Award Contract to Digital Networks Group, Inc. for Purchase and Installation of Technology Infrastructure and Audio Visual Equipment at Various School Sites Utilizing State of California Multiple Award Schedule Contract Number GS-35F-0294S

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Todd Butcher, Director of Construction

Alex Ito, Assistant Director of Instructional Technology

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for the purchase and installation of Technology Infrastructure and Audio Visual Equipment at Heninger and Lincoln Elementary Schools, Sierra Intermediate School, and Century and Santa Ana High Schools.

RATIONALE:

The standardized equipment and related structures will be purchased utilizing a Department of General Services contract under the California Multiple Award Schedule (CMAS). CMAS contracts give the District flexibility of choosing a quality company and products while still maintaining a competitive process. Utilization of CMAS contracts are authorized by Public Contract Code Sections 10298 and 10299.

School	Amount
Heninger ES-ORG	\$92,001.56
Lincoln ES- MOD	\$65,245.63
Sierra IS-ORG	\$51,556.68
Century HS- ORG	\$146,916.85
Santa Ana HS -MOD	\$678,798.44
Santa Ana HS -ORG	\$224,700.63
Total	\$1,259,219.70

FUNDING:

State Facility Program/Measure G: \$1,259,219.70

RECOMMENDATION:

Authorize awarding contract for the installation of Technology Infrastructure and Audio Visual Equipment at various school sites to Digital Networks Group, Inc. in the amount of \$1,259,219.70, utilizing the State of California Multiple Award Schedule (CMAS) contract number GS-35F-0294S, pursuant to Public Contract Code Sections 10298 and 10299.

AGENDA ITEM BACK-UP SHEET

21.0

January 11, 2011

Board Meeting

TITLE: Authorization to Award Contract to California Track & Engineering Inc. for Purchase and Installation of Track Surfacing at Century and Santa Ana High Schools Utilizing California Multiple Award Schedule Contract Number 4-09-78-0048A

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities & Governmental Relations

PREPARED BY: Todd Butcher, Director of Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization for the purchase and installation of track surfacing at Century and Santa Ana High Schools utilizing a California Multiple Award Schedule (CMAS) contract number 4-09-78-0048A awarded to California Track & Engineering, Inc. under Overcrowding Relief Grant project.

RATIONALE:

At the July 29, 2010, meeting, the Board approved Century and Santa Ana High Schools Overcrowding Relief Grant projects. After reviewing bidding options, maintaining standards, and strength of buying power, staff recommends purchasing and installing track surfacing utilizing the California Multiple Award Schedule (CMAS). CMAS contracts give the District flexibility of choosing a quality company and products while still maintaining a competitive process. Utilization of CMAS contracts are authorized by Public Contract Code Sections 10298 and 10299. Proposals were received from CMAS contractors on October 29, 2010. After an in depth review of the proposals including licenses, years in business, references and price, California Track & Engineering, Inc. submitted the clear lowest responsive and responsible proposal.

CMAS Contractors:	Price per square yard
California Track & Engineering, Inc.	\$46.35
Atlas Track & Tennis	\$46.38
Mondo USA, Inc.	\$101.16

FUNDING:

State School Facility Program/Measure G: \$870,081

RECOMMENDATION:

Authorize staff to award a contract for purchase and installation of track surfacing at Century and Santa Ana High to California Track & Engineering, Inc. in the amount of \$870,081 utilizing the California Multiple Award Schedule (CMAS) contract number 4-09-78-0048A, pursuant to Public Contract Code Sections 10298 and 10299.

AGENDA ITEM BACKUP SHEET**January 11, 2011****Board Meeting****TITLE: Approval of Revised Job Description: School Psychologist****ITEM: Action****SUBMITTED BY: Juan M. López, Associate Superintendent, Human Resources****PREPARED: Chad Hammitt, Executive Director, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the revised job description: School Psychologist. This is not a new position and will not require any additional staffing. This position will report to the Assistant Superintendent of Support Services.

RATIONALE:

The revisions to the job description of School Psychologist are essential in providing a full range of school psychological services. This includes active involvement in developing interventions for at-risk general education students, combined with:

- ♦ Behavior intervention planning
- ♦ Provide parent education
- ♦ Teacher consultation and collaboration

This revised job description was developed collaboratively between District administration, school psychologists, and SAEA. The revised job description is attached.

FUNDING:

General Fund: Psychologist Salary Schedule: \$ 70,232 - \$ 104,339 (No change)

RECOMMENDATION:

Approve the revised job description of School Psychologist.

SANTA ANA UNIFIED SCHOOL DISTRICT

SCHOOL PSYCHOLOGIST

BASIC FUNCTION:

Under the direction of the ~~Director of Special Education Assistant Superintendent~~, Support Services provide a full range of school psychological services to children ages 0 to 21. This includes active involvement in developing interventions for at-risk general education students, progress monitoring of their assessment. The school psychologist conducts individual and group counseling, has an active role in behavior intervention planning and provides parent education, teacher consultation and collaboration with outside agencies. The school psychologist completes this role in accordance with standards as outlined in State and Federal guidelines pertaining to special education. ~~identification and recommendations for the students with learning and/or behavior problems.~~

REPRESENTATIVE DUTIES:

~~Assess psychological and educational factors of students who demonstrate learning or behavior problems; make recommendations to the School Intervention Team regarding the appropriateness of conducting a psychological evaluation of a student. E~~

Perform psycho-educational assessments as a member of the multi-disciplinary team and develop the Multi-Disciplinary Assessment (MDA) report in accordance with current State and Federal guidelines. Through the utilization of the most current professional standards based assessment tools and procedures, the school psychologist determines eligibility status for students referred to the Special Education process. Assessment is completed in all areas of suspected disability. A written report is generated and the findings are presented by the school Psychologist then assists with the development of recommendations for goals and objectives and services. E

~~Prepare individual case studies on students referred because of learning or behavior problems utilizing observations, testing, medical and school records; provide a written case study, outlining the results of the psychodiagnostic testing. E~~

Provide consultation to and collaborate with teachers and administrators. In collaboration with the Coordination of Services Team (COST) or other school based teams, the School Psychologist addresses the needs of at-risk students. The school psychologist will analyze data and complete or oversee the progress monitoring of those students in need (behaviorally or academically). The school psychologist will offer his/her expertise during these team meetings (such as the Student Success Team) by making recommendations for interventions (empirically-supported behavioral interventions and

SCHOOL PSYCHOLOGIST: (CONTINUED)

REPRESENTATIVE DUTIES: (CONTINUED)

empirically-supported academic interventions) and assist in determining if a Multi-Disciplinary Assessment is warranted. E

~~Present case study of assessed student to the Individualized Education Program Team; make recommendations to the Individualized Education Program Team regarding the acceptance or dismissal of students in Special Education classes. E~~

Promote the utilization of positive behavioral supports to encourage student engagement. Provide information on the principles of behavior observation and techniques to support positive behavior change. Assist in the development of Behavior Support Plans. Determine the need for a Functional Analysis Assessment (FAA) and Behavior Intervention Plan (BIP). If designated, the School Psychologist will serve as a Behavior Interventions Case Manager (BICM) complete FAA/BIP with the assistance of the site school psychologist. E

~~Plan and recommend courses of action for parents to follow in helping their child overcome behavior or learning problems. E~~

Respond to crisis events, assess for risk factors related to a crisis and provide appropriate crisis intervention services. Assess students for risk of suicide and/or homicide or violent behavior. Provide appropriate counseling and referrals as needed. Evaluate the risk factors placing individuals in a state of crisis and provide crisis intervention as appropriate in response to traumatic events experienced by staff and/or students. Provide appropriate referrals to students, families and staff as needed. E

~~Assist teachers with remedial activities to be used in helping students with learning or behavior problems. E~~

Plan and present valuable information to staff and/or parents. Provide in-service training to staff on topics such as implementing behavior interventions and the legal mandates pertaining to special education. Assist in providing information to parents on such topics as parenting skills and procedural safeguards pertaining to special education students. E

~~Recommend appropriate educational changes and referral to outside agencies for students with unique needs. E~~

Provide counseling services and/or outside agency referral as needed. Determine the needs of students whose social, behavioral and/or emotional factors interfere with educational performance. Provide counseling services and/or make referrals to Orange County Mental Health, Regional Center or other appropriate agencies for those students in need. E

SCHOOL PSYCHOLOGIST: (CONTINUED)

REPRESENTATIVE DUTIES: (CONTINUED)

~~Participate as a voting member of the School Intervention Team/Individualized Education Program Team. E~~

Provide expertise when a student's behavior leads to the consideration of disciplinary action. Follow legal mandates pertaining to special education students and provide expertise to determine if the student's behavior in question was or was not a manifestation of his/her disability. If the behavior in question was expellable, provide documentation of findings and present relevant information at a manifestation determination IEP meeting and disciplinary hearing. E

~~Provide individual and/or group counseling to selected students whose problems may be ameliorated by this assistance. E~~

Assist in the development of appropriate transition recommendations. Provide assistance for special education students transitioning from level to level (Pre-K to Elementary, Elementary to Intermediate, and Intermediate to High School). Assist IEP team in post High School Transition by addressing vocational and independent living skills, adult transition recommendations and/or planning for post secondary education. E

~~Plan and present in-service training for teachers, parents and administrators regarding Special Education laws and services. E~~

Follow and abide by the "Code of Ethics" of the California Association of School Psychologists and the National Association of School Psychologists. E

~~Maintain test records of students assessed. E~~

~~Perform related duties as assigned.~~

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Cultural free and appropriate assessments for use with English Language Learners.

Standardized test procedures.

~~Cultural free test scoring techniques.~~

~~Eligibility criteria for Special Education.~~

State and federal laws pertaining to special education regarding identification process.

~~Appropriate placement of students in Special Education categories.~~

~~Effective remedial materials and techniques for~~

~~Helping students overcome learning and/or behavior problems.~~

~~District policies, practices and procedures for identification and placement of students in Special Education.~~

SCHOOL PSYCHOLOGIST: (CONTINUED)

KNOWLEDGE AND ABILITIES: (CONTINUED)

KNOWLEDGE OF: (CONTINUED)

~~Social, cultural, linguistic diversity of district, city and communities.~~

Effective interventions for facilitating positive student engagement.

Ethical responsibilities of a school psychologist.

Response to Intervention to include progress monitoring, including data collection and data analysis techniques, data-based decision making and empirically-supported behavioral interventions and empirically-supported academic interventions.

ABILITY TO:

Prioritize job functions and responsibilities.

~~Interpret and analyze test scores.~~

Demonstrate flexibility and ability to adapt to a variety of variables and changes in job demands.

Demonstrate effective communication and interpersonal skills.

Administer psycho-educational assessment and interpret and analyze assessment data.

Interpret accurately and communicate effectively laws and regulations governing Special Education to parents and staff.

Demonstrate professional judgment when parameters are not clearly defined (as provided by NASP ethical guidelines and Best Practices).

~~Organize and plan annual reviews of students placed in Special Education.~~

Write Assessment reports ease studies using clear concise language to accurately and professionally communicate findings.

Analyze and interpret progress monitoring data on a student's response to intervention.

Effectively complete behavioral observations with data collection on behavioral frequency, intensity and duration as well as determination of antecedent and consequence of behavior.

Complete a Functional Analysis Assessment of a student and develop effective Behavior Intervention Plans or Behavior Support Plans.

Intervene in the event of a crisis and assess for risk factors and imminent danger.

Access community resource and make appropriate referrals when necessary.

Utilize various computer programs including Microsoft Excel and Word and ability to learn and use computer based scoring programs and computer based systems used in district.

~~Make behavioral observations.~~

~~Manage time and resources efficiently.~~

~~Perform the essential functions of the job.~~

EDUCATION AND EXPERIENCE:

~~Any combination equivalent to~~ A minimum of a Master's degree or higher from an accredited institution in school psychology or counseling with

SCHOOL PSYCHOLOGIST: (CONTINUED)

EDUCATION AND EXPERIENCE: (CONTINUED)

1200 hour post master's internship. ~~with major in counseling or~~
~~psycheology.~~

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS:

Valid California ~~General~~ Pupil Personnel Services credential
authorizing services as a school psychologist **and a valid California**
driver's license.

~~Biliterate English/Spanish-preferred.~~

WORKING CONDITIONS:

School office environment, conference room, and/or classroom
environment.

~~ENVIRONMENT:~~

~~School office environment.~~

PHYSICAL ABILITIES:

Hearing and speaking accurately to exchange information and
make presentations.

Seeing To read a variety of materials and **drive a vehicle assess**
~~student performance.~~

Sitting or standing for extended periods of time.

Dexterity of hands and fingers to write and operate equipment.

Lifting or moving objects, normally not exceeding twenty (20)
pounds.

Reasonable accommodation may be made to enable a person with a
disability to perform the essential functions of the job ~~with or~~
~~without reasonable accommodation.~~

Board Approved: (1/84) 5/01

Personnel Calendar

Board Meeting - January 11, 2011

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS					
Segalla, Margaret	Teacher	Segerstrom	August 27, 2010		From 44920 to Probationary I
ABSENCE (3 to 20 duty days) - Without Pay					
Espinoza, Carolina	Teacher	Walker	December 13, 2010	December 17, 2010	Personal
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid					
Goldberg, Jeffrey	Teacher	Carr	December 6, 2010	January 14, 2011	Personal
Mitchell, Laura	Teacher	Segerstrom	December 8, 2010	December 17, 2010	Personal
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay					
Enache, Giselle	Teacher	Esqueda	January 10, 2011	March 31, 2011	Child Care
Rubin, Elizabeth	Teacher	Martin	December 10, 2010	February 3, 2011	Child Care
LEAVE (21 duty days or more) - Without Pay					
Green, Sahara	Teacher	Carr	January 10, 2011	May 10, 2011	Child Care
EXTRA DUTY					
Carrillo, Marylou	Higher Education Center Coordinator	Santa Ana	August 21, 2010	October 30, 2010	Regular Hourly Rate

Personnel Calendar

Board Meeting - January 11, 2011

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY (Continued)					
Ferrer, Armida	Retired Substitute	McFadden	October 25, 2010	June 17, 2011	Retired Substitute Daily Rate
Hahn, Joan	Retired Substitute	Special Education/ Psychological Services	October 5, 2010	June 21, 2011	Retired Psychologist Daily Rate
Huezo, Adriana	Higher Education Center Coordinator	Segerstrom	August 21, 2010	October 30, 2010	Regular Hourly Rate
Ruvalcaba, Jennifer	Counselor	Century	August 21, 2010	October 30, 2010	Regular Hourly Rate
Wood, Susan	Retired Substitute	Special Education/ Psychological Services	October 5, 2010	June 21, 2011	Retired Psychologist Daily Rate
GRADE LEVEL LEADERS					
Beltran, Barbara		Davis	2010-2011		
Contreras, Linda		Davis	2010-2011		
Mounphiphak, Oraphanh		Davis	2010-2011		
Perez, Laura M.		Davis	2010-2011		
Timmerman, Judith		Davis	2010-2011		
Tye, Deborah		Davis	2010-2011		
WINTER SPORTS					
Delgado, Gabriel	Head Coach	Valley	2010-2011		Basketball (Boys)
Kirchberg, John	Assistant Coach	Valley	2010-2011		Basketball (Girls)
Lammers, Frederick	Head Coach	Valley	2010-2011		Water Polo

Personnel Calendar
Board Meeting - January 11, 2011
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
WINTER SPORTS (Continued)					
Mora, Hector	Head Coach	Valley	2010-2011		Wrestling
Ortiz, Brenda	Head Coach	Valley	2010-2011		Basketball (Girls)
Pedroza, Jose L.	Assistant Coach	Valley	2010-2011		Soccer
Sanchez, Jose C.	Head Coach	Valley	2010-2011		Soccer
Steward, Eddie	Assistant Coach	Valley	2010-2011		Soccer
Terwilliger, Erik	Assistant Coach	Valley	2010-2011		Water Polo
RETIRED SUBSTITUTES					
Mc Ueber, Nora					
ROP SUBSTITUTES					
Field, Patricia					
Navarro, Yanira					
SUBSTITUTES					
Alteneder, Stephanie					
Alvarez, Rosemarie					
Anusiem, Timothy					
Banderas, Andrew					
Barber, Forrest					
Basich, Christopher					
Beaver, Dino					
Brown, Kimberly					

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUBSTITUTES (Continued)					
Capra, Megan					
Carlin, Matthew					
Chamu Santana, Jessica					
Chung, Stacy					
Contreras, Roxana					
De Tapia, Rolando					
Ebel, Lisa					
Elder, Anna					
Fontanesi, Catherine					
Garcia, Kari					
Guarducci, Andrea					
Hansbury, Anisa					
Harris, Charmaine					
Haupt, Molly					
Hedell, Todd					
Hewitt, Kimberly					
Hoffman, Lori					
Howard, Arquilla					
Irvine, Douglas					
Jahnke, Tara					
Janbay, Hala					
Jara, Vanessa					
Johnson, Kristen					
Jones, Brooks					
Lavan, Allison					
Lepowsky, Bernice					

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUBSTITUTES (Continued)					
Lomeli, Mario V.					
Lopez, Hugo A.					
Magness, Tracy					
Mallett, Courtney					
Manos, Mary					
Martinez, Tiffany					
Martinov, Elizabeth					
Masri, Melisa					
Mathovich, Steven					
Matthews, James Richard					
Mazur, Marc					
Mejia, Krystle					
Meyers, Daveen					
Nizouras, Andrew					
Palacios, Arturo					
Peacock, Cammie					
Peterson, Terri					
Proctor, Camille					
Ramirez, Mandi					
Reinhardt, Kay					
Renova, Isaac					
Reynolds, Jennifer					
Rivera, David					
Ross, Richard					
Sandquist, Brian					
Shahrestani, Nadia					

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUBSTITUTES (Continued)					
Stern, Melissa					
Stevenson, Robert					
Stowers, Kendra					
Taft, Kristin					
Thomas, Carolann					
Villasenor, Julio					
Wang, Kaiyan					
Watkins, Kathryn					
Wellmerling, Alison					
Williams, Edward					
Williams, Kristi					
You, Ah Ryang					
ADMINISTRATIVE SUBSTITUTES					
Bruno, Raquel	Administrative Substitute	Century			As-Needed-Basis

**AGENDA ITEM REQUESTS
CERTIFICATED
2010-11**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Academic Field Trips	Saddleback	SIG	\$40,000	January 12, 2011
Academic Field Trips 1	Saddleback	SIG	\$20,000	January 12, 2011
Academic Monitor	Saddleback	SIG	\$40,000	January 12, 2011
After School Grades 6-8 Intramural Sports - Co-Ed Volleyball, Tennis & Softball	Office of the Deputy Superintendent	ASES - After School Program	\$32,540	January 18, 2011
After School Grades 6-8 Intramural Sports - Hockey	Office of the Deputy Superintendent	ASES - After School Program	\$8,135	January 18, 2011
College Major Support	Saddleback	SIG	\$11,000	January 12, 2011
College Majors Support 1	Saddleback	SIG	\$10,000	January 12, 2011
Community Presentations	Saddleback	ARRA	\$10,000	January 12, 2011
CST Basic Boot Camp Saturday School	Esqueda	Title I	\$10,000	April 1, 2011
CST Preparation Lessons	Washington	Title I	\$7,000	January 12, 2011
Curriculum Meetings	Saddleback	SIG	\$55,000	January 12, 2011
Data Meetings	Saddleback	SIG	\$60,000	January 12, 2011
Extended Learning Tutorial Hours	Santa Ana	SIG	\$85,000	January 12, 2011
Head Start Teachers Extra Duty (Ratification)	Head Start	Head Start	\$5,000	August 26, 2010
Intervention Substitutes (Ratification)	Adams	ARRA	\$9,000	November 1, 2010
K-5 Intervention Substitute	Heroes	ARRA	\$10,000	January 12, 2011
K-5 Intervention Tutor (Ratification)	Edison	Title I	\$11,000	January 10, 2011
Pentathlon Coaches	Mendez	General Fund	\$6,600	January 11, 2011
Pentathlon Coaches	Villa	General Fund	\$6,600	January 11, 2011
Pentathlon Coaches	McFadden	General Fund	\$6,600	January 12, 2011
Pentathlon Coaches	Spurgeon	General Fund	\$6,600	January 11, 2011
Positive Behavioral Interventions Support (PBIS)				
Committee Meetings	Saddleback	SIG	\$25,000	January 12, 2011
Program Planning	Esqueda	Title I	\$15,000	January 12, 2011
Saturday CAHSEE Academy	Saddleback	SIG	\$60,000	January 12, 2011
Saturday Credit Recovery Classes	Saddleback	SIG	\$60,000	January 12, 2011

[illegible]

Personnel Calendar
Board Meeting - January 11, 2011
CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY COMMENTS
RETIREMENTS					
Cane, Jack	Custodian	McFadden	December 1, 2010		22 years, 4 months
Davila, Evangelina	Instr. Asst. Sev. Dis.	Adams	June 17, 2011		21 years, 8 months
Fuller, Thomas	Custodian	Bldg. Svcs.	December 30, 2010		37 years, 6 months
Hypcock, Ira	District Safety Officer	Saddleback	June 30, 2011		25 years, 1 month
RESIGNATIONS					
Marin, Nancy	SSP - Special Ed.	Villa	January 3, 2011		Personal
Posada, Dennis	Claims Examiner	Risk Mgt.	January 3, 2011		Personal
TERMINATIONS					
Morales, Gloria	Fd. Svc. Wkr.	Food 4 Thought	December 17, 2010		5 months
Ocampo, Gustavo	SSP - Sp. Ed.	Special Ed.	December 15, 2010		3 months
ABSENCE - (3 to 20 days) Without Pay					
Buenrostro, Jose	Sr. Fd. Svc. Wkr.	Saddleback	November 17, 2010	December 16, 2010	Personal
FAMILY CARE LEAVE ABSENCE - (Without Pay)					
Perez, Miriam	Bilingual Tech.	Special Ed.	November 18, 2010	December 20, 2010	Personal
PROMOTIONAL APPOINTMENTS					
Cante, Maria	Comm. & Fam. Outreach Liaison	Santa Ana	December 13, 2010		36/2

Personnel Calendar
Board Meeting - January 11, 2011
CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY COMMENTS
PROMOTIONAL APPOINTMENTS (Continued)					
Chavez, Inocencio	Comm. & Fam. Outreach Liaison	McFadden	December 6, 2010		36/1
Robledo, Ariadna	Comm. & Fam. Outreach Liaison	Willard	December 7, 2010		36/1
REASSIGNMENT					
Atilano Jr., Miguel	Groundskeeper	Bldg. Svcs.	December 13, 2010		24/6
ADJUSTMENT OF WORKING ASSIGNMENT					
Salgado, Judith	Teachers Aide	Cal-Safe	January 10, 2011		10/5
ACTIVITY SUPERVISORS					
Mendoza, Elizabeth	Activity Supervisor	Willard	December 6, 2010		
Prado de Canela, Alejandra	Activity Supervisor	Madison	December 6, 2010		
Tinoco, Zaira	Activity Supervisor	Segerstrom	December 9, 2010		
Vides, Patricia	Activity Supervisor	Lincoln	December 9, 2010		
HOURLY APPOINTMENTS					
Avila, Vincent	Instr. Provider	Century	December 8, 2010		
Del Real, Aleyda	Instr. Provider	Valley	December 8, 2010		
Espinosa, Marcos	Instr. Provider	Santa Ana	December 6, 2010		
Felix, Raquel	Instr. Provider	Century	December 15, 2010		

Personnel Calendar
Board Meeting - January 11, 2011
CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY COMMENTS
SUBSTITUTES					
Jasso, Laura	Clerical		December 7, 2010		
Martinez, Hector	Fd. Svc. Wkr.		November 4, 2010		
Plomaritis, Ashley	SLPA		December 3, 2010		
Sanchez, Rodrigo	Fd. Svc. Wkr.		November 12, 2010		
Segura, Ivan	Fd. Svc. Wkr.		December 3, 2010		

**AGENDA ITEMS REQUESTS
CLASSIFIED
2010-11 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
After School Grades 6-8 Intramural Sports - Co-Ed Volleyball, Tennis & Softball	Office of the Deputy Superintendent	ASES	\$5,084	January 18, 2011
After School Grades 6-8 Intramural Sports - Tournament Stipend for Girls Basketball & Boys Soccer	Office of the Deputy Superintendent	ASES	\$500	December 11, 2010
College Majors Readiness Extended Time Support II	Saddleback	Title I	\$4,000	January 12, 2011
Custodian School Activities	Jackson	General Fund	\$3,000	January 12, 2011
Extended Time Support College Major Readiness I	Saddleback	ARRA	\$10,000	January 12, 2011
Extra Help (Custodian) Ratification	King	General Fund	\$600	December 15, 2010

AGENDA ITEM BACKUP SHEET
January 11, 2011

Board Meeting

TITLE: **Board and Staff Reports/Activities**

ITEM: **Reports**

SUBMITTED BY: **Jane A. Russo, Superintendent**

BACKGROUND INFORMATION:

The purpose of this item is for members of the Board of Education and staff to make announcements to the community of events and activities within Santa Ana schools and the community as it relates to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the Agenda of each Regular Meeting as an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

To make announcement.