

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

May 24, 2011

CALL TO ORDER

The meeting was called to order at 5:10 p.m. by President Hernández. Other members in attendance were Mr. Richardson, Dr. Yamagata-Noji, and Mr. Palacio. Mr. Reyna arrived at 5:20 p.m. to the meeting.

Cabinet members present were Ms. Russo, Dr. Olsky, Mr. Lopez, Mr. Bishop, Mr. Mendez, Ms. Miller, Mr. Dixon, and Ms. Lohnes.

CLOSED SESSION PRESENTATIONS

Board President Hernández asked those wishing to address the Board in matters pertaining to Closed Session to step to the podium.

There were no individuals wishing to address the Board on matters of Closed Session.

RECESS TO CLOSED SESSION

At 5:11 p.m., President Hernández recessed to Closed Session.

The Regular meeting recessed to Closed Session to consider student matters, negotiations, confidential issues, administrative appointments, and personnel matters.

RECONVENE OPEN MEETING

The Regular meeting reconvened at 6:23 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance, led by student Odalis Nancy Quezada from Spurgeon Intermediate School.

SUPERINTENDENT'S COMMENTS

Ms. Russo introduced *Every Student Succeeding* award recipients present at the meeting. Superintendent Russo said that these students persevered in the face of adversity with the ability to stay on track with their academics. Ms. Roxanna Owings was called to the podium. Ms. Owings recognized student honorees presented by the Association of California School Administrators (ACSA.) Ms. Owings serves as a member of the ACSA State Board of Directors in Region 17. Students received certificates and Board members commended and congratulated them for their perseverance and for winning such an award. Students were:

Ulises Gallardo, Martin Elementary
Zahira Gonzalez, Carr Intermediate
Alexis Rocha, McFadden Intermediate
Odalis Nancy Quezada, Spurgeon Intermediate

Eduardo Magaña, Lorin Grisot Academy
Javier Zamorano, Middle College High
Luis Garcia, Saddleback High
Diego Alcala, Santa Ana High
Karla Cabanas, Santa Ana High

Superintendent Russo introduced Mr. Paul Riordan, a retired SAUSD teacher and founder of the Achievement Institute of Scientific Studies (AISS) and Ms. Debbie Wells, Executive Director. Mr. Riordan stated that he has been involved with the SAUSD for 54 years and shared the AISS record of having received 244 acceptance letters for students from Stanford universities to UCLA to name a couple. After a brief description of the program, he called upon Ms. Wells, who stepped to the podium. She introduced students Maria Pineda and Zulema Avalos, both of Saddleback High School. Maria will be attending Chapman University and Zulema, UC San Diego in the fall, through the support of AISS. Each student described personal experiences with the program. Ms. Wells stated that the Achievement Institute program prepares high achieving, low-income scholars for college through a two-year mentorship focused on excellence in math and science.

Mr. Riordan next recognized Ms. Russo for her exceptional years of service to the SAUSD and stated that she has been an exemplary leader. He presented her with a gift on behalf of the Achievement Institute of Scientific Studies.

Each Board member commended Mr. Riordan for his many years of outstanding work in the SAUSD.

Ms. Russo introduced Ms. Dawn Miller, Assistant Superintendent of Secondary Education, who spotlighted a guest alumna. Ms. Miller stated that as we near high school commencement season, SAUSD will be spotlighting alumni, their current pursuits and their successes. Ms. Miller introduced former student Natalie Fuentes, who graduated from Century High School in 2007. Natalie is now completing her studies at California State University, Fullerton. Ms. Fuentes shared information about her experience while at SAUSD and her current pursuits.

Superintendent Russo congratulated SAUSD's Nationally Board Certified Teachers. She called upon Mr. Juan Lopez who recognized each teacher. Ms. Marion Douglas, 8th Grade Algebra teacher at Spurgeon Intermediate School, received her specialty in Mathematics/Early Adolescence. Ms. Rocio Rodriguez-Thomas, an English Language Arts Teacher at Santa Ana High School, received her specialty in English Language Arts/Adolescence and Young Adulthood. He stated that these teachers are among just 19 in Orange County this year who have taken the extra step to improve their teaching strategies and mastery of the profession. They have invested in both this personal and professional achievement for the betterment of their students, and as a result are considered among the best at what they do in the nation. Mr. Lopez noted that Ms. Devora Lemus, an art teacher at Chavez High School, was unable to be present this evening. However, she received her specialty in Art/Early Adolescence through Young Adulthood. Teachers were congratulated by the Board of Education.

Ms. Russo acknowledged Mac Devine who deserves special recognition. Ms. Devine is an 8th Grade English Language Arts teacher at McFadden Intermediate School. In March, Ms. Devine became the Districtwide Intermediate Teacher of the Intermediate School Year for 2011-12. In addition, earlier this month, she was crowned Orange County Teacher of the Year! Ms. Devine now will compete to become California Teacher of the Year. The Board and Superintendent wished her the best of luck as she moves on in the competition. The Board of Education congratulated Ms. Devine. Her photo was shown on the screen during that recognition.

Ms. Russo announced that Assistant Superintendent of Support Services Doreen Lohnes recently earned the Orange County Department of Education Achievement in Excellence "Heart of Education Leadership" Award at the Gang Prevention Conference held in April. Ms. Lohnes was honored for her outstanding service to education, community, and advocacy for high-risk youth. Ms. Lohnes' leadership and collaboration have made it possible to provide valuable intervention and outreach programs available to youth and professionals throughout Santa Ana Unified School District. A photo of the award acceptance was displayed on the screen.

Superintendent Russo announced that the Chevy Aveo Perfect Attendance Car Giveaway is just around the corner. Students who have maintained perfect attendance, meaning attendance every day and every period since the first day of school through this Friday, May 27, will be eligible to have their names entered for the grand prize drawing. More information about the drawing will be forthcoming to the high schools in early June.

Ms. Russo reminded parents and the community that the SAUSD would be closed in observance of the Memorial Holiday on Monday, May 30, 2011. School will resume the following day on Tuesday, May 31.

The Superintendent asked those present to draw their attention to the featured artwork in the Board Room from Willard Intermediate and Lowell Elementary Schools.

Classified Employee of the Month for May - Norma Restrepo

Ms. Restrepo, Bilingual Instructional Assistant in Moderate/Severe Special Day Class, was presented the award by Ms. Roxanna Owings, Principal of Walker Elementary School. Ms. Owings shared with the Board and audience that Ms. Restrepo is considered a top employee. Norma's positive attitude and expertise makes her a valued team member at Walker. She has served the school district and community unselfishly for 11 years. Norma also works in the after school program and is highly respected by her colleagues. She tutors many students before school begins on her own time! and communicates with parents on the importance of education. The staff is most grateful for her professional demeanor and expertise that she brings to the Walker campus.

This recognition of Classified Employee of the Month saluted Ms. Restrepo for her commitment and dedication to the students of SAUSD.

Ms. Restrepo was presented a plaque and gift card to the restaurant of her choice. He was accompanied by family, friends, and colleagues.

Longevity Recognition for Employees

The Board of Education annually recognizes those employees who have served the Santa Ana Unified School District for 25, 30, and 35 years. Out of the 92 employees with service in these categories, 26 were in attendance and were presented with plaques and/or certificates. The employees received personal greetings from the Superintendent and Trustees and were commended for their dedication to the students of the District.

During the reception, Godinez Fundamental High Dixieland Band performed.

MEETING RECESSED AND RECONVENED

At 7:30 p.m., President Hernández recessed the Regular Meeting for a reception to honor the employees who received longevity awards, hosted by the SchoolsFirst Federal Credit Union. The Regular Meeting was reconvened at 8:00 p.m.

Mr. Hernández thanked Godinez Fundamental High School Dixieland Band and music director Eric Vismantas, who performed during the Longevity reception. Students performed musical selections such as Tin Roof Blues, Bill Bailey, Hello Dolly, Basin Street Blues, and Wolverine Blues. Students were Brian Vu, Daniel Arroyo, Sabastian Mata, Moises Gomez, Gabriel Quiroz, Jasmin Tran, Joseph Pedroza, and David Avila.

Presentations

Santa Ana Adelante!

Ms. Russo presented the Santa Ana Adelante! partnership with SAUSD, Santa Ana College (SAC), and California State University, Fullerton (CSUF). A partnership pledge was signed on May 6, 2011 and a steering committee is currently being developed. All three schools will jointly pursue supplemental resources for the program through public and private sources. Santa Ana Adelante! offers qualifying SAUSD students an opportunity to be first in line, on the path to college with concrete assistance and expert guidance during their attendance at SAC. CSUF will provide guaranteed college admission to all SAUSD students who successfully meet CSUF admissions standards and complete all transfer requirements on time from SAC.

Ms. Russo stated that the Santa Ana Adelante! goal is "A College Degree in Every Home in Santa Ana by 2020". Students have signed a college pledge as part of the College and Careers Program, with related activities embedded from six through 12 grade.

A letter of acceptance will be provided to each SAUSD senior enrolling at SAC with the intent to transfer to CSUF upon successful completion of required coursework. Benefits include a CSUF library card to access library services at CSUF, an annual gathering, regular communications for opportunities and programs at CSUF.

Board members are pleased of the partnership and have asked administration to clearly emphasize to students and parents that this is exclusively for SAUSD students attending SAC directly after graduation as a qualifying factor to CSUF.

California High School Exit Exam (CAHSEE) Update

Ms. Dawn Miller, Assistant Superintendent, Secondary Education, introduced Ms. Michelle Le Patner, Director of Research and Evaluation and asked her to the podium to present information on the California High School Exit Exam.

Ms. Le Patner stated that the purpose of the presentation is to provide California High School Exit Exam (CAHSEE) results from the March 2011 administration, released by the California Department of Education. Grade 10 March results are used in determining each high school's Adequate Yearly Progress (AYP) and Academic Performance Index (API).

Ms. Le Patner noted that all 10th grade students are required to take the CAHSEE in March or retake the exam in May, five additional opportunities to retake the exam, only the part not passed must be taken again in order to graduate from high school. CAHSEE scores range from 275 to 450, a score of 380 is required to meet the NCLB Adequate Yearly Progress target. Students must have a passing score of 350 in order to graduate.

Ms. Le Patner shared comparisons of the prior year's results. A chart showed growth in both English Language Arts and Mathematics from 77% to 80% in 2011. Discussion ensued regarding enrollment, credits, and credit deficiencies. Ms. Le Patner reviewed a chart showing students that have passed the CAHSEE and have credits on track, credits on track, but credit deficient, and credits on track but not passed CAHSEE. She then detailed a chart of grade 10 and 11, showing passing the CAHSEE by school. Ms. Le Patner stated that 20% of students who have not passed the CAHSEE are new to high school in SAUSD, and currently there are 84% English language learners who have not passed the CAHSEE.

Principals from the high schools were present for the CAHSEE update and were provided an opportunity to share what preparation and interventions were implemented at their sites to cause CAHSEE scores to increase.

Public Hearings

#1 Reopen Santa Ana Educators' Association (SAEA) Initial Bargaining Proposal for 2011-12 School year to Santa Ana Unified School District.

Mr. Hernández declared the Public Hearing open to receive comments on the reopening of Santa Ana Educators' Association (SAEA) initial bargaining proposal for the 2011-12 school year to Santa Ana Unified School District.

Hearing no comments the hearing was closed.

Mr. Hernández received consensus from the Board to present the item on the agenda, which is reflective of the Public Hearing.

16.0 APPROVAL TO REOPEN SANTA ANA EDUCATORS' ASSOCIATION INITIAL BARGAINING PROPOSAL FOR 2011-12 SCHOOL YEAR TO SANTA ANA UNIFIED SCHOOL DISTRICT

It was moved by Mr. Palacio, seconded by Dr. Yamagata-Noji, and carried 4-0, Mr. Reyna, not present, to approve the reopening of Santa Ana Educators' Association initial bargaining proposal for 2011-12 school year to Santa Ana Unified School District.

#2 Charter Renewal Petition for El Sol Academy Charter School

Mr. Hernández declared the Public Hearing open to receive comments on the Charter Renewal Petition for El Sol Academy Charter School.

El Sol Academy's Board President Mr. Kent Yamaguchi thanked the SAUSD Board for the opportunity to share about the charter school. He introduced Ms. Davis, Executive Director, El Sol Academy.

Ms. Monique Davis, Executive Director of Sol Academy, updated the Board on the progress of El Sol Academy Charter School. She stated that the SAUSD Board of Education renewed the charter five years ago and currently serves approximately 700 students.

The Academic Performance Index (API) was 683 and is currently at 867; the charter is the 3rd top elementary school in Orange County, is a distinguished school, serves K-8th grade; partners include (on site) a health clinic, social services, and legal aid center. In addition, two classes have promoted to Santa Ana schools of their choice. She said that invitations to the promotion would soon be sent to the Board. Ms. Davis stated that Mr. Rob Balen is missed and that Ms. Balen will be at the promotion.

Hearing no additional comments, the hearing was declared closed.

1.0 APPROVAL OF CONSENT CALENDAR

It was moved by Mr. Richardson, seconded by Dr. Yamagata-Noji, and carried 4-0, Mr. Reyna not present, to approve the balance of the Consent Calendar as follows:

- 1.1 Approval of Minutes of Regular Board Meeting of May 10, 2011.
- 1.2 Approval of extended field trips in accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips. A list is attached to the Minutes.
- 1.3 Approval of master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for 2010-11 school year.
- 1.4 Approval of recommendations by the Administrative hearing panel to expel students for the recommended terms including the remediation conditions:

307798- Carr Intermediate

For the violation of Education Code Section 48900, paragraph a, that the Board expel the student from the schools of the District, for the balance of the Spring semester, 2010-11 school year, and that the expulsion order be suspended until June 17, 2011, and that the student be permitted to return to a District school/program on a probationary status.

169194 - Century High School

For the violation of Education Code Section 48900, paragraph c, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 17, 2011.

160153- Chavez High School

For the violation of Education Code Section 48900, paragraph b, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2012.

304696 - Spurgeon Intermediate

For the violation of Education Code Section 48900, paragraph a, that the Board expel the student from the schools of the District for the Spring semester, 2010-11 school year and that the expulsion order be suspended for only the fall semester, 2011-12 school year, and that the student be permitted to return to a District school/program on a probationary status during that time period.

304110- Spurgeon Intermediate

For the violation of Education Code Section 48900, paragraph a, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2012.

167878- Valley High School

For the violation of Education Code Section 48900, paragraph a, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2012.

- 1.5 Approval of purchase order summary and listing of orders \$25,000 and over, for the period of May 6, 2011 through May 19, 2011.
- 1.6 Ratification of expenditure summary and warrant listing of checks for period of May 8 Through May 21, 2011.
- 1.7 Approval of listing of agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of April 27, 2011 through May 10, 2011.
- 1.8 Approval of disposal of obsolete library books and/or textbooks, pursuant to Board Policy 3270.
- 1.9 Approval of disposal of obsolete unrepairable computer equipment, miscellaneous unrepairable furniture, and equipment, pursuant to Board Policy 3270.
- 1.10 Authorization to reject all bids and rebid for Bid Package No. 3M for Interim Housing at MacArthur Fundamental Intermediate School under the Modernization program.

REGULAR AGENDA - ACTION ITEMS

2.0 ACCEPTANCE OF GIFTS IN ACCORDANCE WITH BOARD POLICY (BP) 3290 - GIFTS, GRANTS, AND BEQUESTS

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to accept gifts in accordance with Board Policy 3290 - Gifts, Grants, and Bequests.

3.0 AUTHORIZATION TO OBTAIN REQUEST FOR PROPOSALS FOR EDUCATION ASSESSMENT AND MANAGEMENT SYSTEM

It was moved by Mr. Richardson, and seconded by Mr. Hernandez, and carried 5-0, for authorization to obtain Request for Proposals to purchase an educational assessment and management system.

4.0 APPROVAL OF RENEWAL OF AGREEMENT WITH PIVOT LEARNING PARTNERS FOR 2011-12 SCHOOL YEAR

It was moved by Mr. Richardson, and seconded by Mr. Hernandez, and carried 5-0, to approve the renewal agreement with Pivot Learning Partners for 2011-12 school year.

5.0 BOARD POLICY (BP) 5118 - OPEN ENROLLMENT ACT TRANSFERS (NEW: FOR ADOPTION)

It was moved by Mr. Hernández, seconded by Dr. Yamagata-Noji, and carried 4-0, Mr. Hernández not present to adopt Board Policy 5118, Open Enrollment Act Transfers. A copy of the Board Policy is attached to the Minutes.

6.0 ADMINISTRATIVE REGULATION (AR) 5118 - OPEN ENROLLMENT ACT TRANSFERS (NEW: FOR IMPLEMENTATION)

Presented for implementation, no vote is required.

7.0 CERTIFICATION OF THIRD INTERIM FINANCIAL STATUS (QUALIFIED)

A presentation was provided by Mr. Bishop that included the Governor's May revision, third interim certification/budget report, budget reductions for 2011-12 and 2012-13, and the 2011-12 preliminary budget.

Mr. Bishop stated that the Governor's May revision provides flat funding for education in spite of almost \$3 billion in increased funding under Proposition 98 and that the State is relying on K-12 payment deferrals to balance the budget. He showed a chart detailing that information. In regards to the third interim, staff recommended a Qualified Certification with the Governor's May Revise built upon an extension of taxes. He stated that it might not occur resulting in additional cuts to education after the SAUSD budget adoption on June 14, 2011. In addition, that the remaining budget reductions for 2011-12 of \$1.8 million would be identified on June 14. The remaining budget reductions for 2012-13, are at approximately \$32 million with available one-time resources of approximately \$37 million. He stated that other forms of reductions would have to be identified, including negotiated reductions to meet the 2012-13 budget reduction target.

Mr. Bishop stated that enrollment loss is less than projected with higher than projected attendance rate contribute to a \$3.1 million positive adjustment. He noted that the Jobs Bill, \$2 million utilized for retirement incentive for the current year and \$8.3 million to be utilized one-time in 2011-12.

Mr. Bishop then referred to 2010-11 ending balances. He stated that District reserves are projected at approximately \$80.9 million and the designation for economic uncertainties is \$51.4 million. He said that budget reductions are assumed to occur in the amount of \$31.5 million for 2011-12 and \$30.5 for 2012-13. After making reductions, unrestricted reserve for economic uncertainties will drop approximately \$18 million to \$33.3 million in 2011-12 and another \$8 million to \$24.8 million in 2012-13, reflecting a continuing structural imbalance within the budget. He stated one-time reserves are the District's only security against further loss of State revenue. In addition, to maintain fiscal solvency the District must approach the budget through a multi-year approach and cannot look at only one year in isolation.

Mr. Bishop reviewed previous budget reductions and available one-time resources remaining at approximately \$23.5 million, with Fund 17 utilized one time for 2012-13.

Mr. Bishop stated that utilizing one-time solutions in both 2011 (Jobs bill and base revenue limit increase from 2010-11 and 2012-13 Fund 17 reserve balances) SAUSD will still be required to make additional unidentified budget reductions remaining to be identified of \$32 million for 2012-13 by December 13, 2011. Available one-time resources remaining would be approximately \$23.5 million (Fund 17 one-time for 2012-13).

Next Steps would be the 2011-12 budget presented for adoption on June 14; 2011-12 numbers shown as part of the Third Interim will undoubtedly change due to May Revise and the development of the 2011-12 budget.

It was moved by Mr. Hernandez, and seconded by Dr. Yamagata-Noji, and carried 4-0, Mr. Hernández not present, to certify the District financial status as "qualified".

8.0 APPROVAL TO CALL FOR PUBLIC HEARING FOR ADOPTION OF 2011-12 BUDGET

It was moved by Mr. Richardson, and seconded by Mr. Palacio, and carried 4-0, Mr. Hernández not present, to approve the call for a public hearing on June 14, 2011, concerning the adoption of the 2011-12 budget.

9.0 BOARD POLICY (BP)3100.1 - ESTABLISHMENT AND RESERVATIONS OF FUND BALANCE AS DEFINED BY GOVERNMENTAL ACCOUNTING STANDARDS BOARD 54 (NEW: FOR ADOPTION)

It was moved by Mr. Palacio, and seconded by Mr. Reyna, and carried 5-0, to adopt Board Policy 3100.1 - Establishment and Reservations of Fund Balance as defined by Governmental Accounting Standards Board 54. The Board Policy is attached to the Minutes.

10.0 ADOPTION OF RESOLUTION NO. 10/11-2881 - ESTABLISHING FUND BALANCE POLICIES AS REQUIRED BY GOVERNMENTAL ACCOUNTING STANDARDS BOARD 54

It was moved by Mr. Palacio, and seconded by Mr. Richardson, and carried 4-0, Mr. Hernández not present, to adopt Resolution No. 10/11-2881 - Establishing Fund Balance Policies as required by Governmental Accounting Standards Board 54. The resolution is attached to the Minutes.

11.0 AUTHORIZATION TO AWARD CONTRACT FOR WAREHOUSE INVENTORY TRACKING AND SCANNING EQUIPMENT AND SOFTWARE FOR FAIRVIEW WAREHOUSE TO DATA SYSTEMS INTERNATIONAL

It was moved by Mr. Reyna, and seconded by Dr. Yamagata-Noji, and carried 4-0, Dr. Yamagata-Noji not present, to authorize awarding a contract for the purchase of inventory tracking and scanning equipment and software for the Fairview warehouse to Data Systems International, Inc. in the amount of not to exceed \$203,000 pursuant to RFP #35-11.

12.0 AUTHORIZATION TO AWARD CONTRACT FOR PURCHASE OF SCHOOL AND OFFICE FURNITURE TO CONCEPTS FURNISHINGS, INC.

It was moved by Mr. Hernandez, and seconded by Mr. Palacio, and carried 3-0, Dr. Yamagata-Noji and Mr. Reyna not present, to authorize the awarding of a contract for the purchase of school and office furniture to Concepts Furnishings, Inc.

13.0 AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR SOLAR POWER PURCHASE AGREEMENT FOR FINANCIAL/FUNDING SERVICES

It was moved by Mr. Reyna, and seconded by Mr. Richardson, and carried 4-1, Mr. Hernández dissenting, to authorize the issuance of a Request for Proposals for Solar Power Purchase agreements.

14.0 AUTHORIZATION TO AWARD CONTRACT FOR BID PACKAGE NO. 13 FOR LANDSCAPE AND IRRIGATION AT SANTA ANA HIGH SCHOOL UNDER OVERCROWDING RELIEF GRANT PROGRAM

It was moved by Mr. Richardson, and seconded by Mr. Palacio, and carried 3-0, Dr. Yamagata-Noji and Mr. Reyna, not present, to authorize the awarding of a contract to FYR Landscaping dba Pierre Sprinkler & Landscape for Bid Package No. 13 for Landscape and Irrigation at Santa Ana High School in the amount of \$484,275 under the Overcrowding Relief Grant program.

15.0 APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 41 FOR 2010-13 SCHOOL YEARS

It was moved by Mr. Palacio, and seconded by Mr. Richardson, and carried 4-0, Mr. Reyna not present, to approve the Collective Bargaining agreement with California School Employees Association, Chapter 41, for 2010-13 school years.

16.0 APPROVAL TO REOPEN SANTA ANA EDUCATORS' ASSOCIATION (SAEA) INITIAL BARGAINING PROPOSAL FOR 2011-12 SCHOOL YEAR TO SANTA ANA UNIFIED SCHOOL DISTRICT (SAUSD)

Presented previously in the meeting.

17.0 APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH ORANGE COUNTY DEPARTMENT OF EDUCATION FOR PARAPROFESSIONAL TEACHER TRAINING PROGRAM FOR 2011-12 SCHOOL YEAR

It was moved by Mr. Palacio, and seconded by Mr. Hernandez, and carried 5-0, to approve the Memorandum of Understanding (MOU) with Orange County Department of Education for Paraprofessional Teacher Training Program for the 2011-12 school year.

18.0 PERSONNEL ACTION

It was moved by Mr. Hernández, and seconded by Mr. Palacio, and carried 5-0, to approve the Personnel Calendar in its entirety. A copy of the Minutes is attached.

RECESS AND RECONVENED MEETING

At 10.35 p.m., Board President Hernández recessed to Closed Session and reconvened Open Session at 11:40 p.m.

CLOSED SESSION ACTION

By a vote of 5-0, the Board took action to appoint Roxanna Owings to the position of Director of Curriculum/Staff Development

Moved: Hernández ___ Richardson X Yamagata-Noji ___ Palacio ___ Reyna___

Seconded: Hernández X Richardson___ Yamagata-Noji ___ Palacio ___ Reyna___

Vote: Ayes 5 Noes _____ Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Mariana Garate to the position of Principal at Walker Elementary School

Moved: Hernández X Richardson___ Yamagata-Noji ___ Palacio ___ Reyna___

Seconded: Hernández ___ Richardson X Yamagata-Noji ___ Palacio ___ Reyna___

Vote: Ayes 5 Noes _____ Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Mariam L. Gonzalez-Perez to the position of Elementary Assistant Principal, school site TBD.

Moved: Hernández ___ Richardson___ Yamagata-Noji ___ Palacio X Reyna___
Seconded: Hernández X Richardson___ Yamagata-Noji ___ Palacio ___ Reyna___
Vote: Ayes 5 Noes_____ Abstain_____ Absent _____

By a vote of 5-0, the Board took action to appoint Kasey A. Klappenback to the position of Elementary Assistant Principal, school site TBD.

Moved: Hernández ___ Richardson___ Yamagata-Noji ___ Palacio X Reyna___
Seconded: Hernández ___ Richardson X Yamagata-Noji ___ Palacio ___ Reyna___
Vote: Ayes 5 Noes_____ Abstain_____ Absent _____

By a vote of 5-0, the Board took action to appoint Virginia Rivero-Carrillo to the position of Elementary Assistant Principal, school site TBD.

Moved: Hernández ___ Richardson___ Yamagata-Noji ___ Palacio X Reyna___
Seconded: Hernández ___ Richardson___ Yamagata-Noji X Palacio ___ Reyna___
Vote: Ayes 5 Noes_____ Abstain_____ Absent _____

By a vote of 5-0, the Board took action to appoint Mary E. Troup to the position of Elementary Assistant Principal, school site TBD.

Moved: Hernández X Richardson___ Yamagata-Noji ___ Palacio ___ Reyna___
Seconded: Hernández ___ Richardson X Yamagata-Noji ___ Palacio ___ Reyna___
Vote: Ayes 5 Noes_____ Abstain_____ Absent _____

By a vote of 5-0, the Board took action to approve the Workers' Compensation Compromise and Release for a former SAUSD Police Officer in the amount of \$50,000 to resolve all issues.

Moved: Hernández ___ Richardson X Yamagata-Noji ___ Palacio X Reyna___
Seconded: Hernández ___ Richardson___ Yamagata-Noji ___ Palacio X Reyna___
Vote: Ayes 5 Noes_____ Abstain_____ Absent _____

23.0 BOARD AND STAFF REPORTS/ACTIVITIES

Mr. Reyna:

- Mr. Reyna said that the NJROTC event at Santa Ana High School was outstanding! He expressed his appreciation to the NJROTC program.
- He asked parents to read to their children as it is very important in their development

Dr. Yamagata-Noji:

- She noted that the Asian Pacific Parent Conference was outstanding and thanked all involved for their hard work.
- She attended the Top 100 on May 19, 2011, at Guaranty Chevrolet Showroom. It was great! Dr. Yamagata-Noji asked that Board be sent a copy of the Top 100 brochures, which shows students' college/University acceptances.

Mr. Palacio:

- He enjoyed the NJROTC program at Santa Ana High School recently where Mr. Richardson and Dr. Yamagata-Noji were also present. He noted that NJROTC has been providing these programs for many years and is very proud of student successes and the great job their advisors are doing.

Mr. Richardson:

- He enjoyed the annual events of Teachers of the Year, Parent of the Year, and Top 100 students. All events were extremely well organized and made enjoyable for all who attended.
- He also attended the Roosevelt Elementary School Car Show and thanked teacher Mr. Erik Rossmann for his part in the event.

Mr. Hernández:

- He thanked the student recipients from the Every Student Succeeding program honored by the Association of California School Administrators (ACSA). He noted that the success stories were touching and he was very proud of the students.
- He congratulated recipients of the longevity awards this evening for their accomplishments and being employed by the SAUSD for 25, 30, and 35 years.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:53 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Tuesday, June 14, 2011, at 6:00 p.m.

The next Special Executive Session of the Board of Education will be held on Thursday, June 9, 2011, at 7:00 p.m. -This is a closed meeting.

ATTEST:

Jane A. Russo

Secretary

Santa Ana Board of Education

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - May 24, 2011

Date:	Schools/Location:	Funding and Cost:	Student:	Staff and Chaperone:
June 17-19, 2011 (Friday-Sunday)	Santa Ana High School Outdoor Science Observatory Campground Palomar State Park San Diego	\$375 per Student. (Paid by ASB Funds)	10	3
August 9-11, 2011 (Tuesday-Thursday)	Century High School 51 st Annual Orange County Leadership Conference University of CA, Santa Barbara	\$380 per Student. (Paid by ASB Funds)	30	3
August 12-13, 2011 (Friday-Saturday)	Segerstrom High School Football Campout Segerstrom High School	No Cost to Student. (Paid by Football Boosters)	100	9

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - May 24, 2011

Board of Education
Minutes
May 24, 2011

School:	Gift:	Amount:	Donor:	Used for:
Kennedy Elementary		\$ 797	Life Touch Ms. Tina Thornburg Eden Prairie, MN	Teacher and student incentives
Lincoln Elementary		\$ 1,078	Life Touch Ms. Cathy Becher Eden Prairie, MN	Field trips
Thorpe Fundamental Elementary		\$ 911	Life Touch Ms. Cathy Becher Irvine	Library books
Mendez Fundamental Intermediate		\$ 500	Riverbank Copperstone LLC Ms. Gia Tran Huntington Beach	Student activities
Century High		\$ 600	Newport Bay Conservancy Mr. John B. Keating Newport Beach	ASB Environmental Science Club
Century High		\$ 500	Schools First Federal Credit Union Ms. Carol Smith Santa Ana	Student awards programs
Century High		\$ 3,000	Mater Dei High School Mr. Phil Bellomo Santa Ana	Century ASB athletics
Century High		\$ 2,000	Ricoh Electronics Ms. Kim Kline Tustin	Student academic programs and activities
Office of the Deputy Superintendent		\$ 2,250	HMC Architects Mr. Steve Wilkerson Ontario	Sponsorship of SAUSD Retirement Recognition
May 24, 2011 donations		\$ 11,636		
2011 Total donations	\$ 164,325	\$175,961		

/eh

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

2010-11 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

May 24, 2011

Board of Education
Minutes
May 24, 2011

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	Grupo Crecer dba Grover Bravo	Increase PO #26554. Consultant Grover Bravo will provide family strengthening classes at Madison Elementary School. Parent classes will cover communication within the family, creating a positive dialogue, communication and motivation towards learning. These classes are eight weeks, and two hours per session.		Title I	\$3,000	116114
2	The Puppets & Players Little Theatre	The consultant will provide an assembly of The Puppets & Players Little Theatre for Roosevelt Elementary School. Goal 1 - Vision and Standards: Rationale: Objective 3, Roosevelt will utilize safe school strategies to increase student achievement, daily attendance and positive behavior.		EIA	\$675	116404
3	Chef Antonio Muniz (Ratification)	The consultant will provide coaching for Valley High School- High School, Inc. Culinary ProStart Cooking and Management students for 8 weeks. The Chef will provide intensive cooking techniques, food preparation and other necessary competition skills to prepare them for the Statewide competition to be held April 1 and 2 at Cal. State University Pomona.		SIG	\$1,000	116968
4	Hiba Shublak (Ratification)	The consultant will provide Valley High School, Inc.'s Health Care Academy with 11 Sessions of physical activity, dance and nutrition education. The Active Learning Program consists of Zumba and Hip Hop dance and will culminate in a performance for the students to showcase what they have learned during the classes.		SIG	\$500	116965

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2010-11 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Business Services

May 24, 2011

Minute Book Page 88

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	Water Walkers, Inc. DBA, A Higher Level	The consultant will provide services and products such as recipes, menus, and operational materials for the Food Services Program at the secondary schools.	No	Food Services	\$10,000	117049
2.	DT-Comp, Inc.	The consultant will provide services for the Microsoft Active Directory 2008 R2 Migration that will enable the District to deliver secure reports and record-level information required by the ARRA/EETT Grant.		ARRA/EETT Grant	\$58,000	117060
3.	Stoneware, Inc.	The consultant will provide services that will enable the District to connect to the data warehouse and provide the framework for reports required by the ARRA/EETT Grant.		ARRA/EETT Grant	\$35,000	117062

Board of Education
Minutes
May 24, 2011

2010/2011 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Office of the Deputy Superintendent
May 24, 2011

Board of Education
 Minutes
 May 24, 2011

NO	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	RCS Investigations & Consulting, LLC	Due to additional pre-employment background investigations, increase PO #268420. Consultant will continue to provide expertise related to: Authenticity of personal / professional backgrounds and resumes of potential new School Police Officer hires.		Non-Instructional Consultant Fund	\$4,500	117426
2.	Dr. Eric W. Gruver	Due to additional pre-employment psychological evaluations, increase PO #260193. Consultant will continue to provide expertise related to: conducting defensible pre-employment psychological evaluations, by means of testing, interviewing and relevant background information of potential new School Police personnel hires.		Non-Instructional Consultant Fund	\$3,000	117452

Minute Book Page 881

2010-11 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Human Resources

May 24, 2011

Minute Book Page 882

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	David Ghoogasian Ari Guiragos Minassian Armenian School Non-public School	The consultant will provide Professional Development on the Improving Reading Comprehension: Approaches and Strategies.		Title II	\$2,500	116843

Board of Education
Minutes
May 24, 2011

2010-11 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Support Services Department
May 24, 2011

Board of Education
Minutes
May 24, 2011

Minute Book Page 883

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	San Joaquin County Office of Education	Annual fee for the use of the Special Education Information System (SEIS) and DRDP feature.		Special Ed.	\$20,006	116596
2.	Child Shuttle	Increase PO #267258. Consultant will provide transportation services for special education student.		Special Ed.	\$150	117055
3.	Mike Perry	The consultant will provide trainings for teachers and staff -Effective Classroom Management for High Risk Students at Carr Intermediate, Lathrop Intermediate and Alternative High Schools and Life-Space-Crisis Intervention Certification for 30-50 district staff.		Title IV	\$25,000	117204

RESOLUTION NO. 10/11-2881

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

ESTABLISHING FUND BALANCE POLICIES AS REQUIRED BY GASB 54

At a regular meeting of the Santa Ana Unified School District Board of Trustee held on May 24,, 2011, on a motion made by John Palacio and seconded by Rob Richardson, the Board adopts the following resolution:

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions, that this is effective commencing fiscal year 2010-11, and;

WHEREAS, the Santa Ana Unified School District wishes to comply with GASB 54 as required beginning with the current July 1, 2010 - June 30, 2011 fiscal year;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Trustees hereby adopts Board Policy 3100.1 - Establishment and Reservations of Fund Balance as Defined by Governmental Accounting Standards Board 54, and;

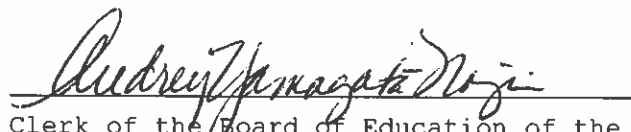
PASSED AND ADOPT by the Board of Trustee of the Santa Ana Unified School District this 25 day of May, 2011.

AYES: Rob Richardson, Audrey Yamagata-Noji, John Palacio, Roman A. Reyna

NOES: Jose A. Hernandez,

ABSTAIN: _____

I, Audrey Yamagata-Noji, Clerk of the Board of Education of the Santa Ana Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved and adopted by the Board of Education of the Santa Ana Unified School District at a regular meeting of said Board held on the 24 day of May, 2011


Clerk of the Board of Education of the
Santa Ana Unified School District,
State of California

Business and Noninstructional Operations

**Establishment and Reservations of Fund Balance as Defined by
Governmental Accounting Standards Board 54**

The District hereby establishes and will maintain reservations of Fund Balance, as defined herein, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This policy shall only apply to the District's governmental funds. Fund Balance shall be composed of nonspendable, restricted, committed, assigned, and unassigned amounts.

- **Nonspendable Fund Balance** consists of funds that cannot be spent due to their form (e.g. inventories and prepaids) or funds that legally or contractually must be maintained intact.
- **Restricted Fund Balance** consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation.
- **Committed Fund Balance** consists of funds that are set aside for a specific purpose by the district's highest level of decision making authority (governing board). Formal action must be taken prior to the end of the fiscal year. The same formal action must be taken to remove or change the limitations placed on the funds.
- **Assigned Fund Balance** consists of funds that are set aside with the intent to be used for a specific purpose by the district's highest level of decision making authority or a body or official that has been given the authority to assign funds. Assigned funds cannot cause a deficit in unassigned fund balance.
- **Unassigned Fund Balance** consists of excess funds that have not been classified in the previous four categories. All funds in this category are considered spendable resources. This category also provides the resources necessary to meet unexpected expenditures and revenue shortfalls.

Minimum Fund Balance Policy

The governing board maintains a minimum fund balance policy for the General Fund in order to protect the district against revenue shortfalls or unpredicted one-time expenditures. The policy requires a Reserve for Economic Uncertainties consisting of unassigned amounts equal to no less than two percent of General Fund expenditures and other financing uses.

Business and Noninstructional Operations**Stabilization Arrangement**

A portion of the fund balance of the General Fund is committed for stabilization arrangements, such as might be needed in emergency situations or when revenue shortages or budgetary imbalances occur. The resolution states that, at fiscal year-end, an amount approximately equal to, but not less than, seven percent of the annual operating expenditures of the General Fund is to be committed for use in covering catastrophic losses, including natural and man-made disasters, insurance loss reserves, and limited operating expenses in a period of severe economic uncertainty. On June 30 of each fiscal year, seven percent of the fund balance for the General Fund is reported as committed for economic stabilization. The resolution recognizes that under extreme conditions, the use of resources may result in the committed fund balance amount dropping below the established threshold. Such amounts are required to be reinstated by the end of the subsequent fiscal year.

Authority to Commit Funds

The governing board is the highest level of decision-making authority for the district. Commitments may be established, modified, or rescinded only through budget adoption or resolutions as approved by the governing board.

Authority to Assign Funds

The governing board or designee associate superintendent, business services/chief business officer may assign amounts for specific purposes.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the district considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the district considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Annual Review and Determination of Fund Balance Reserve Amounts

Compliance with the provisions of this policy shall be reviewed, presented, and discussed as part of the Unaudited Actuals Financial Reporting process and presentation to the Governing Board. The amounts of nonspendable, restricted, committed, assigned, and unassigned fund balances shall be reported in the Unaudited Actuals report.

SANTA ANA UNIFIED SCHOOL DISTRICT

AR 5118(a)

Students

Open Enrollment Act Transfers

Definitions

District of enrollment means the district, other than the district in which the student's parent/guardian resides, in which the parent/guardian intends to enroll his/her child. (Education Code 48352) District of residence means the district in which the parent/guardian of a student resides and in which the student would otherwise be required to enroll pursuant to Education Code 48200. (Education Code 48352) (cf. 5111.1 - District Residency) (Open Education Code 48352; 5 CCR 4701)

Enrollment school means a "low-achieving" school identified by the Superintendent of Public Instruction (SPI) pursuant to Education Code 48352 and 5 CCR 4701. (Transfer Applications into a District School)

Enrollment priority shall be available to students who reside within this district. No student who resides within a school's attendance area or who is currently enrolled in a school shall be displaced by a student who is transferring pursuant Education Code 48350-48361 or 5 CCR 4700-4703. (Education Code 48354, 48356)

Applications shall be submitted within the deadlines established by Board policy. However, the application deadline shall not apply to an application requesting a transfer if the parent/guardian with whom the student resides is enlisted in the military and was relocated by the military within 90 days prior to submitting the application. (Education Code 48354) (cf. 6173.2 - Education of Children of Military Families)

The parent/guardian's application may request enrollment of his/her child in a specific school or program. Requests for admission to a magnet school or program designed to serve gifted and talented students shall be subject to the usual admission requirements established by the district for district students. Except for such specialized admission requirements, the Superintendent or designee shall not consider the student's previous academic achievement, athletic performance, physical condition, English language proficiency, family income, or any of the prohibited bases for discrimination listed in Education Code 200. (Education Code 48354, 48356) (cf. 0410 - Nondiscrimination in District Programs and Activities) (cf. 6172 - Gifted and Talented Student Program)

Students applying for open enrollment transfers shall be assigned priority for approval as follows: (Education Code 48356):

1. First priority for the siblings of students who already attend the desired school.

2. Second priority for students transferring from a program improvement school ranked in decile 1 on the Academic Performance Index (API).

If the number of students who request a particular school exceeds the number of spaces available at that school, the Superintendent or designee shall conduct a lottery, in the group priority order identified in items #1 and #2 above, to select students at random until all of the available spaces are filled. (Education Code 48356)

Within 60 days of receiving the application, the Superintendent or designee shall provide written notification to the parent/guardian and the student's district of residence as to whether the application has been accepted or rejected. If the application has been rejected, the notice shall state the reasons for the rejection. If the application has been approved, the notification shall specify the particular school site and the school's address to which the student has been admitted. (Education Code 48357; 5 CCR 4702)

Terms of Approval

The Superintendent or designee shall ensure that the school to which the student is transferring has a higher API than the school in which the student was previously enrolled. (Education Code 48356)

The parent/guardian shall enroll his/her child on or before the first day of instruction or within 14 calendar days of receipt of the district's notice of approval of the application, whichever is later. If the parent/guardian fails to enroll his/her child within this timeframe, the district may decline to enroll the student. (5 CCR 4703)

Upon enrollment, the district shall grant the student any credits towards graduation that he/she received from his/her district of residence. The student shall be eligible for graduation from district schools upon completion of state and district of enrollment graduation requirements. (Education Code 48358) (cf. 6143 - Courses of Study) (cf. 6146.1 - High School Graduation Requirements) (cf. 6146.5 - Elementary/Middle School Graduation Requirements) (cf. 6162.52 - High School Exit Examination)

A student admitted to a district school through this process shall be deemed to have fulfilled district residency requirements pursuant to Education Code 48204 and shall not be required to reapply for enrollment in that school, regardless of whether his/her school of residence remains on the Open Enrollment List. (Education Code 48356; 5 CCR 4702)

Once admitted, a transfer student who wishes to matriculate into a district middle or high school or transfer to another district school shall reapply for admission to the new school pursuant to the requirements of Board policy and administrative regulation. Parents/guardians are responsible for transporting their children to school.

AR 5118 (c)

Transfers Out of District Schools on the Open Enrollment List

Upon identification by the California Department of Education (CDE) that a district school is on the Open Enrollment List, the Superintendent or designee shall notify the parents/guardians of each student enrolled in the school of the option to transfer. This notice shall be provided by the first day of instruction. However, if the CDE has not notified the district whether a school is on the list by the first day of instruction, the notification shall be provided no later than 14 calendar days after the Open Enrollment List is posted on the CDE's web site. (Education Code 48354; 5 CCR 4702) (cf. 0520.2 - Title I Program Improvement Schools) (cf. 5145.6 - Parental Notifications)

SANTA ANA UNIFIED SCHOOL DISTRICT**BP 5118(a)****Students****Open Enrollment Act Transfers**

The Governing Board desires to offer enrollment options in order to provide children with opportunities for academic achievement that meet their diverse needs. Such options shall also be provided to children who reside within another district's boundaries in accordance with law, Board policy, and administrative regulation.

Whenever a student is attending a district school on the Open Enrollment List as identified by the Superintendent of Public Instruction, he/she may transfer to another school within or outside of the district, as long as the school to which he/she is transferring has a higher Academic Performance Index. (Education Code 48354, 48356)

A parent/guardian whose child is attending a district school on the Open Enrollment List and who wishes to have his/her child attend another school within the district shall apply for enrollment using BP/AR 5116.1 - Intradistrict Open Enrollment. (cf. 5116.1 - Intradistrict Open Enrollment) (cf. 5117 - Interdistrict Attendance)

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, the Board hereby waives the January 1 deadline in Education Code 48354 for all applications for transfer from nonresident parents/guardians of children attending a school on the Open Enrollment List in another district. Transfer applications shall be submitted between April 1 through April 30 of the preceding school year for which the transfer is requested, except for applications for the District's fundamental schools. Transfer applications submitted pursuant to this policy will be accepted for the District's fundamental schools only upon completion of the District's internal transfer process, including exhaustion of the wait list, as set forth in Board Policy/Administrative Regulation 5116.2 (cf. 5111.1 - District Residency) (cf. 5111.12 - Residency Based on Parent/Guardian Employment)

The Board may deny a transfer out of or into the district upon a determination by the Board that the transfer would negatively impact a court-ordered or voluntary desegregation plan in accordance with Education Code 48355.

Standards for Rejection of Transfer Applications

Pursuant to Education Code 48356, the Board has adopted the following standards for acceptance and rejection of transfer applications submitted by a parent/guardian of a student attending a school in another district on the Open Enrollment List. The Superintendent or designee shall apply these standards in accordance with Board policy and administrative regulation and shall ensure that the standards are applied uniformly and consistently applied.

As applicable, the Superintendent or designee may deny a transfer application under any of the following circumstances:

BP 5118(b)

1. Upon a determination that approval of the transfer application would negatively impact the capacity of a program, class, grade level, or school building, including:
 - a. The class or grade level exceeding the district's limits pursuant to the state Class Size Reduction Program or the Morgan/Hart Class Size Reduction Program for Grades 9-12.
 - b. The site, classroom, or program exceeding the maximum student-teacher ratio specified in the district's collective bargaining agreement.
 - c. The site or classroom exceeding the physical capacity of the facility pursuant to the district's facilities master plan or other facility planning document.
 - d. The class or grade level exceeding capacity pursuant items #a-#c above in subsequent years as the student advances to other grade levels at the school. (cf. 6151 - Class Size) (cf. 7110 - Facilities Master Plan).
2. Upon a determination that approval of the transfer application would have an adverse financial impact on the district, including:
 - a. The hiring of additional certificated or classified staff
 - b. The operation of additional classrooms or instructional facilities
 - c. Expenses incurred by the district that would not be covered by the apportionment of funds received from the state resulting in a reduction of the resources available to resident students.

Appeal Process for Denials of Transfer Applications

A parent/guardian may appeal the district's denial of a transfer application to the Board by filing a written request of appeal with the Superintendent or designee within 10 days of the receipt of the written notification of denial. In addition, a parent/guardian who believes he/she has been subject to discrimination may file an appeal using the district's Uniform Complaint Procedures. (cf. 1312.3 - Uniform Complaint Procedures)

The Board shall schedule an appeal hearing as soon as practicable at a regular or special meeting of the Board. At the hearing, the parent/guardian shall have the right to present oral or written evidence, rebut district evidence, and question any district witnesses. Unless the parent/guardian requests that the hearing be held in open session, the hearing shall be held in closed session in order to protect the privacy of students in accordance with law. (cf. 9321- Closed Session Purposes and Agendas)

The Board shall make its decision no later than its next regularly scheduled meeting and shall send its decision to all concerned parties. The Board's decision shall be final.

Program Evaluation

The Superintendent or designee shall collect data regarding the number of students who transfer out of the district pursuant to the Open Enrollment Act. He/she also shall collect data regarding the number of students who apply to transfer into the district, the number of requests granted, denied, or withdrawn, and the district schools and programs receiving applications.

When the Superintendent or designee anticipates that a particular school will receive a large number of transfer applications, he/she shall study the enrollment pattern at that school in order to anticipate future resident enrollment at the school and at the district schools into which those students would normally matriculate.

The Superintendent or designee shall regularly report to the Board regarding the implementation of this program.

(Legal reference next page)

BP 5118(d)

Legal Reference:

EDUCATION CODE

200	Prohibition of discrimination
35160.5	District policies, rules, and regulations
46600-46611	Interdistrict attendance agreements
48200	Compulsory attendance
48204	Residency requirements for school attendance
48300-48316	Student attendance alternatives, school district of choice program
48350-48361	Open Enrollment Act
48915	Expulsion; particular circumstances
48915.1	Expelled individuals: enrollment in another district
52317	Regional Occupational Center/Program, enrollment of students, interdistrict attendance

FAMILY CODE

6500-6552	Caregivers
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UNITED STATES CODE, TITLE 20

6316	Transfers from program improvement schools
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CODE OF REGULATIONS, TITLE 5

4700-4703	Open Enrollment Act
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CODE OF FEDERAL REGULATIONS, TITLE 34

200.36	Dissemination of information
200.37	Notice of program improvement status, option to transfer
200.39	Program improvement, transfer option
200.42	Corrective action, transfer option
200.43	Restructuring, transfer option
200.44	Public school choice, program improvement schools

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)
84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>

**Personnel Calendar
Board Meeting - May 24, 2011**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Hoffman, Robert	Teacher	Villa	June 20, 2011		Retirement - 22 years
RESIGNATIONS					
Nilsen Badami, Joanna	Teacher	Mendez	June 20, 2011		Returning to school/Family responsibilities/Other - 2 years
Simonson, Justin	Teacher	Spurgeon	June 20, 2011		Personal - 1 year
NEW HIRES/RE-HIRES					
Devore, Timothy	Teacher	Saddleback	May 3, 2011		New Hire - 44920
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid					
Gredsund, Catherine	Teacher	Community Day High School	January 18, 2011	January 28, 2011	Personal
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid					
Gredsund, Catherine	Teacher	Community Day High School	April 21, 2011	May 23, 2011	Personal
Lund, Elizabeth	Teacher	Lincoln	April 27, 2011	June 8, 2011	Personal

Minutes
May 24, 2011

Personnel Calendar
Board Meeting - May 24, 2011

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay					
Perez, Lucy	Preschool Teacher	Child Development	May 10, 2011	June 20, 2011	Child Care
EXTENSION OF FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid					
Goldberg-Patton, Andrea	Teacher	Roosevelt	April 30, 2011	May 17, 2011	Personal
Kivisto, Debra	Teacher	Carr	May 7, 2011	May 13, 2011	Personal
Ramirez-Ladd, Caron	Teacher	Spurgeon	May 3, 2011	May 17, 2011	Personal
EXTRA DUTY 2010-2011					
Speech and Language Pathologist					
Johnson, Constance	Speech and Language Pathologist	Speech Department	April 1, 2011	June 30, 2011	Regular Hourly Rate
Norton, Julie	Speech and Language Pathologist	Speech Department	April 1, 2011	June 30, 2011	Regular Hourly Rate
Valdivia, Yolanda	Teacher	Carr	March 21, 2011	June 17, 2011	Extra Period
SPRING SPORTS					
Vu, Lan	Assistant Coach	Segerstrom	2010-2011		Football
ADMINISTRATIVE APPOINTMENTS					
Garate-Galar, Mariana	Principal	Walker	July 1, 2011		
Gonzalez-Perez, Miriam	Assistant Principal	To be determined	July 1, 2011		

[illegible]

**Personnel Calendar
Board Meeting - May 24, 2011**

CLASSIFIED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENT						
Aguilar, Aurora	Sch. Off. Asst. Sec.	Valley	June 30, 2011			36 years, 6 months
RESIGNATION						
Johnson, Chanera	SSP Sp. Ed.	Madison	May 6, 2011			Personal - 7 months
Luna, Edward	Library Media Tech.	King	May 6, 2011			Personal - 1 year, 7 months
Melgoza, Juana	Fd. Svc. Wkr.	Madison	April 18, 2011			Personal - 3 years
Stamps, Chris	Facilities Planner	Facilities	May 10, 2011			Personal - 7 months
Torres, Nancy	Job Training Asst.	Muir	May 31, 2011			Personal - 15 years, 7 months
TERMINATION						
Towle, Christine	Preschool Teacher	Educational Svcs.	May 4, 2011			1 year, 8 months
ABSENCE (3 to 20 duty days) - Without Pay						
Dena, Michael	Instr. Asst. Sev. Dis.	Adams	May 31, 2011	June 17, 2011		Personal
LEAVE OF ABSENCE (21 duty days or more) Without Pay						
Partida Rivera, Jessica	SLPA	Sp. Ed.	January 24, 2011	April 1, 2011		Personal

**Personnel Calendar
Board Meeting - May 24, 2011**

CLASSIFIED PERSONNEL CALENDAR

Board of Education							Minutes May 24, 2011
NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS	
LEAVE OF ABSENCE (EXTENSION) - (21 duty days or more) Without Pay							
Arteaga, Sylvia	Instr. Asst. Sp. Ed.	Carr	August 23, 2011	June 14, 2012		Personal	
FAMILY CARE & MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid							
Sanchez, Alma	Attendance Tech.	Spurgeon	May 24, 2011	June 10, 2011		Personal	
FAMILY CARE & MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid (Correction)							
Sandoval, Irma	SLPA	Madison	March 7, 2011	April 13, 2011		Personal	
FAMILY CARE & MEDICAL LEAVE (21 duty days or more) - Paid							
Saavedra, Eunice	Sr. Fd. Svc. Wkr.	Villa	April 27, 2011	May 26, 2011		Personal	
Santos, Rosa E.	Fd. Svc. Wkr.	Lathrop	April 1, 2011	May 1, 2011		Personal	
FAMILY CARE & MEDICAL LEAVE (EXTENSION) - (21 duty days or more) - Paid							
Gonzalez, Carolina	Comm. & Family Outreach Liaison	Saddleback	May 10, 2011	May 20, 2011		Personal	
Guillen, Etil	Admin. Secretary	Facilities	April 26, 2011	July 5, 2011		Personal	
PROBATIONARY APPOINTMENTS							
Avalos, Matilda	Site Clerk	Valley	April 25, 2011		24/1		
McFarland, Isabel	Site Clerk	Heroes	May 11, 2011		24/1		

CLASSIFIED PERSONNEL CALENDAR

May	24	Minutes	3
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**Personnel Calendar
Board Meeting - May 24, 2011**

CLASSIFIED PERSONNEL CALENDAR

Board of Education					Minute Book Page 901				
NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS	Minutes May 24, 2011		
TEMPORARY ASSIGNMENTS - Out of Class Compensation									
Lacy, Ronald	Maintenance Wkr. II	Bldg. Svcs.	May 2, 2011	June 30, 2011	30/5				
Portugal, Tommy	Carpenter/Painter Spvr.	Bldg. Svcs.	May 2, 2011	June 30, 2011	46/1				
Rojas, Adam	Lead Custodian	Bldg. Svcs.	April 26, 2011	May 30, 2011	28/5				
Sanchez, Cesar	Fd. Svc. Spvr. Int.	Food 4 Thought	April 11, 2011	May 10, 2011	27/1				
Sullivan, Gary	Maintenance Spvr.	Bldg. Svcs.	May 2, 2011	June 30, 2011	46/1				
ACTIVITY SUPERVISOR									
Lopez Avila, Elizabeth	Act. Spvr.	SAHS	May 6, 2011						
HOURLY APPOINTMENTS									
Correa, Maria	Instr. Asst. D.H.H.	Taft	May 16, 2011						
Darrah, Kristin	Instr. Provider	Valley	May 9, 2011						
Mejia, Krystle	Instr. Provider	Valley	May 11, 2011						
SUBSTITUTES									
Arias, Emely	Clerical		May 9, 2011						
Gomez, Edgardo	DSO		May 9, 2011						
Ordaz, Jessica	Clerical		May 10, 2011						
Orellana, Kenia	Instr. Asst.		May 9, 2011						
Pinto, Carla	Instr. Asst.		May 16, 2011						
Rios, Edward	DSO		May 9, 2011						
Rios Tellez, Justino	DSO		May 5, 2011						

**Personnel Calendar
Board Meeting - May 24, 2011**

CLASSIFIED PERSONNEL CALENDAR

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NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES (Continued)						
Torres, Anastacia	Clerical		May 10, 2011			
Zarate, Melissa	Instr. Asst.		May 10, 2011			
ATHLETIC SPECIALIST						
Castellon, Jesus	Asst. Football	Saddleback	May 20, 2011		\$23.73	
Cordray, Gary	Asst. Football	Godinez	May 20, 2011		\$23.73	
Heathington, Thomas	Asst. Football	Godinez	May 20, 2011		\$23.73	
Kroth, Steven	Asst. Football	Saddleback	May 11, 2011		\$23.73	
Romo, Clarissa	Asst. Softball	Saddleback	February 14, 2011		\$18.98	

**AGENDA ITEMS REQUESTS
CLASSIFIED
2010-11 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Activity Supervisor - Child Care	Garfield	Title I	\$600	April 26, 2011
CST Preparation (Ratification)	Lathrop	General Office Salaries	\$1,400	April 15, 2011
Extra Duty - Hughes and Physical Intervention (Ratification)	Special Education	Special Education	\$123	January 26, 2011
Food Service Extra Duty	Valley	SIG - Extra Duty Teacher	\$1,500	May 12, 2011
Math Field Day	Elementary Education	Educational Services	\$900	June 4, 2011
Math Field Day	Elementary Education	Educational Services	\$500	June 4, 2011
Music Program Planning (Ratification)	Willard	Donation Account	\$4,686	March 1, 2011
Registrar Support	Research and Evaluation	General Fund	\$3,500	April 27, 2011
STAR Testing	Research and Evaluation	General Fund	\$3,000	April 18, 2011

Board of
Minutes
May 24,