



# Pastels and More Art Supplies

<b>Commission Rate:</b>	10%
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Sales Rep	Q1	Q2	Q3	Q4	Total	Commission	Bonus	Double Bonus	Yearly Salary
Adams	\$18,000	\$27,000	\$32,000	\$40,000	#	#	=IF	=IF	#
Clark	\$16,000	\$32,000	\$21,000	\$37,000	#	#	=IF	=IF	#
Flynn	\$38,000	\$52,000	\$43,000	\$68,000	#	#	=IF	=IF	#
Jones	\$25,000	\$35,000	\$18,000	\$54,000	#	#	=IF	=IF	#
Pryor	\$33,000	\$37,000	\$29,000	\$60,000	#	#	=IF	=IF	#

1. Make any formatting changes to the sheet
2. Use a **SUM** Function to add Q1-Q4 for each Sales Rep in the **Total Column**
3. Calculate the **Commission** by multiplying the **Total** by the **Commission** rate
4. **Bonus:** The bonus will be using an **=IF statement**, This will award the sales rep a bonus of **\$1000 if they sell more than \$150,000** in sales, otherwise the bonus will be 0
5. **Double Bonus:** The bonus will be using an **=IF statement**, This will award the sales rep a bonus of **\$2000 if they sell more than \$200,000** in sales
6. Calculate the **Yearly Salary** by using a **SUM** function to add (**Commission+Bonus+Double Bonus**)+**60000** regular salary
7. Make all numbers set to currency