

**Saddleback High School**  
**ASB Approvals**  
**5/3/2022**

**Funds Approval Form (Expenses)**

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	Amount	Available Funds	Approved	Pending	Not Approved	Comments
4/28/2022	Cheerleaders Club	086-1520	Spirit Apparel for 23 members, which includes two t-shirts and two bows each	Bows by Sabrina/LA Rebar	\$1,518.00	\$3,723.38	X			Ordering Spirit Apparel for 23 members, which includes two t-shirts and two bows each for a total of \$1,518 at \$66 each
4/28/2022	Cheerleaders Club	086-1520	Cheer Uniforms, Pom-poms, and Duffie Bags	Varsity Spirit Fashion	\$12,371.12	\$2,205.38	X			Ordering Cheer Uniforms, Pom-poms, and Duffie Bags for 23 members. Each member will make a \$400 payment to ASB by 5/18/22 and a second payment based on each individual order balance by 6/2/22
4/25/2022	Class of 2023	086-1740	Reimbursement not to exceed the amount approved for prom ticket; parent purchased senior package at beginning of the year and student repurchased prom	Alejandro Mena ID#410983	\$80.00	\$9,368.44	X			
4/25/2022	Class of 2023	086-1740	Reimbursement not to exceed the amount approved for Prom ticket; parent purchased senior package at beginning of the year and student repurchased prom	Mario Jimenez ID#362911	\$100.00	\$9,288.44	X			
4/28/2022	Class of 2023	086-1740	Reimbursement not to exceed the amount approved for partial payment for Prom ticket; student not allowed to attend per parent	Juan Carlos Chavez Parent of Raquel Alarcon	\$50.00	\$3,188.44	X			*We were able to sell ticket to other student*
5/2/2022	Class of 2023	086-1740	Prom Venue final payment; principal was to pay this amount but missed payment cut-off date. Funds will be transferred on July 1, 2022 to transportation account used for Grad Night 2023.	PD Special Events	\$1,800.00	\$3,138.44	X			
4/26/2022	Drama	086-2320	Reimbursement not to exceed the amount approved for props, costumes, license, and scenery for spring play "Alice"	Jennifer Connell	\$1,000.00	\$1,765.06	X			
4/26/2022	Soccer Boys'	086-6280	Reimbursement not to exceed the amount approved for purchase food for boys soccer banquet (chicken pizza, salad, drinks and serving items)	Mel Silva	\$800.00	\$6,085.19	X			
4/26/2022	Soccer Boys'	086-6280	Reimbursement not to exceed the amount approved for summer league uniform shorts	Mere Sports	\$750.00	\$5,285.19	X			
4/26/2022	Soccer Boys'	086-6280	Summer league uniform shirt	Hai Trung DBA LOSO	\$808.45	\$4,585.19	X			

**Fundraiser Approval Form (Income)**

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Anticipated Profit	Approved	Pending	Not Approved	Comments
4/28/2022	Cheerleaders Club	086-1520	Cheer Spirit Apparel 2023	\$1,518.00	\$66.00	23	\$1,518.00	\$0.00	X			Ordering Spirit Apparel for 23 members, which includes two t-shirts and two bows each for a total of \$1,518 at \$66 each
4/28/2022	Cheerleaders Club	086-1520	Cheer Uniforms, Poms and Duffiebags	\$12,371.12	\$600 - \$800	23	\$12,371.12	\$0.00	X			Funds in account will be used to offset costs. Teacher will try and spend less than the \$1000.00
4/26/2022	Drama	086-2320	Spring Play "Alice" Tickets	\$1000 (costumes/props)	\$5.00	100	\$1,500.00	-\$500.00	X			

4/26/2022	Drama	086-2320	Snack Bar @Spring Play	\$0.00	\$1.00	100	\$100.00	\$100.00	X
4/29/2022	M.E.S.A	086-4560	Chick-fil-A Fundraiser	set by restaurant	set by restaurant	20% of sales	\$100.00	\$20.00	X
4/26/2022	Soccer Boys'	086-6280	Summer Tournament Clothing (1 short & 1 shirt)	Mere: \$750 / LOSO: \$808 / Valley Tournament: \$1800 = \$3158.00	\$60.00	40	\$2,400.00	-\$758.00	X
4/26/2022	Soccer Boys'	086-6280	Banquet Tickets	\$800.00	\$15.00	60	\$900.00	\$100.00	X

Funds in account will be used to offset costs.

**Transfers**

Date of Request	Club Transferring From	Account #	Club Transferring To	Account #	Purpose	Amount	Amount Available	Approved	Pending	Not Approved	Comments
4/26/2022	Class of 2023	086-1740	Student Body	086-6840	Prom 2020 \$6,000.00 deposit was paid out of Student Body and used for Prom 2022 due to COVID restrictions. Enough tickets were sold to cover the repayment of the deposit back to Student Body	\$6,000.00	\$9,188.44	X			
4/27/2022	Soccer Boys'	086-6280	Spyder Lab	086-6735	Purchase of senior gift: t-shirt vinyl and heat transfer	\$174.00	\$3,726.74	X			
4/26/2022	Student Council	086-6860	Yearbook	086-7980	Student Lucille Suarez worked the after school snack bar for Student Council to help pay for her yearbook (\$80.00). Funds need to be transferred to cover the cost of her yearbook.	\$80.00	\$4,442.33	X			
4/26/2022	Student Council	086-6860	Class of 2022	086-1760	Student Martha Gonzalez worked the after school snack bar for Student Council to help pay for her Grad Night Ticket (\$210.00). Funds need to be transferred to cover the cost of her ticket minus \$80 that were donated for her ticket from a third party	\$130.00	\$4,572.33	X			

ASB Treasurer/Secretary Approval: Suendoza

Date Approved: 5/3/22

ASB President Approval: [Signature]

Date Approved: 5/3/22

Activities Advisor: [Signature]

Date Approved: 5/3/22

Principal: [Signature]

Date Approved: 5/3/22