

# Saddleback High School

## ASB Approvals

**3/29/2022**

**Amendments**

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	PO #:	Original Amount	Amendmended Amount	Reason	Approved	Pending	Not Approved	Comments
3/24/2022	Cheerleaders Club	086-1520	Reimbursement not to exceed the amount approved for Banquet Dinner at BJ's Restaurant for 50guests on 3/23/2022 @ Huntington Beach	Chyna Tran	824	\$1,500.00	\$1,506.90	Adviser purchased small gifts for students and went over original amount approved.	X			

**Funds Approval Form (Expenses)**

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	Amount	Available Funds	Approved	Pending	Not Approved	Comments
3/23/2022	Athletics	086-0400	Slushy supplies for fundraising	Frosty Fruit	\$667.10	\$2,272.36	X			
3/24/2022	Boys Basketball	086-0800	Reimbursement not to exceed the amount approved for the purchase of six senior gifts. (Gift basket)	Chris Emaguna	\$500.00	\$6,423.07	X			
3/14/2022	Class of 2022	086-1760	Senior Sunset Movie Night 5/27/22 8 p.m-10:30 p.m (screen rental)	FunFlicks Movie Night	\$963.00	\$6,391.14	X			
3/14/2022	Class of 2022	086-1760	Rental costs for inflatables for Senior Sunset on 5/27/22	Magic Jump Rentals	\$1,615.40	\$5,428.14	X			
3/14/2022	Class of 2022	086-1760	151 Disney Dine Cards for students attending Grad Night on May 14, 2022 (\$25 per card)	Disneyland Destinations, LLC	\$3,775.00	\$3,812.74	X			
3/25/2022	Class of 2023	086-1740	Reimbursement not to exceed the amount approved for partial prom ticket payment. Student unable to attend	Araceli Avina Parent of April Avina ID #365807	\$25.00	\$9,573.39	X			
3/24/2022	Dance Team	086-2160	Reimbursement not to exceed the amount approved for costumes to be used at the Dance Concert and for future performances		\$400.00	\$3,858.47	X			
3/24/2022	Dance Team	086-2160	Reimbursement not to exceed the amount approved for flowers (arrangements) to be sold at the Dance Concert	Jannike Avila	\$400.00	\$3,458.47	X			
3/24/2022	Dance Team	086-2160	Reimbursement not to exceed the amount approved for costumes, props, and any other item needed for the assembly performance	Jannike Avila	\$700.00	\$3,058.47	X			
3/25/2022	Student Body	086-6840	ASB Stole Embroidery for Class of 2022 seniors	Envision Design Embroidery	\$196.65	\$5,606.09	X			
3/24/2022	Water Polo	086-7800	Reimbursement not to exceed the amount to buy CIF patches for boys/girls polo team & swim teams	Torrance Lee	\$1,000.00	\$5,634.73	X			
3/24/2022	Water Polo/Swim	086-7800	Swim team banquet at Orange Hill restaurant on 5/18/22	Orange Hill	\$2,500.00	\$8,134.73	X			

**Fundraiser Approval Form (Income)**

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Anticipated Profit	Approved	Pending	Not Approved	Comments
3/24/2022	Cheerleaders Club	086-1520	Open House Fundraiser (Maruchan/Arizona)	\$0.00	\$1-\$2	150	\$300.00	\$150.00	X			Fundraise by selling Maruchan/Cup of Noodles and Arizona tea at Open House
3/24/2022	Dance Team	086-2160	Roses for performers	\$400 (flowers, water tubes, wrap) - will be assembled	\$10.00	80	\$800.00	\$400.00	X			

3/24/2022	Dance Team	086-2160	Dance Concert Tickets	\$400 (refund for costumes)	\$7 pre-sale/\$10 at door	239 x 2 (max capacity) show is 2 nights	\$2,000-\$4,000	\$1,600-\$3,600	X
3/17/2022	Hip Hop	086-3590	Water Guns at teachers LTA	\$0.00	\$2.00	100-150	\$300.00	\$200-\$300	X
3/24/2022	Spyder Lab	086-6745	Middle College Banner Damon Voight	\$20.44	\$56.00	1	\$56.00	\$35.56	X
3/24/2022	Water Polo/Swim	086-7800	Banquet	\$2,500.00	\$20.00	50	\$1,000.00	-\$1,500.00	X

**Fundraising Recap**

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Net Profit	Approved	Pending	Not Approved	Comments
3/23/2022	Athletics	086-0400	Football Helmet Sales	\$300.00	\$175.00	6	\$1,050.00	-\$125.00	X			Helmets are used and the cost is of a new helmet
3/23/2022	Cheerleaders Club	086-1520	SHARP Knott's Berry Farm Competition	\$2,220.00	\$95.00	24	\$2,200.00	-\$130.00	X			Two students did not attend the competition and therefore did not pay the registration. Funds in account were used to offset costs
3/17/2022	Soccer Boys'	086-6280	Sock Sales	\$0.00	\$25.00	27	\$675.00	\$575.00	X			Items were ordered by Athletic director pre Covid. Coach was informed that items purchased through SAUSD funds cannot be sold through ASB office
3/17/2022	Spyder Lab	086-6745	Rob Thompson Athlete Canvas Prints	\$690.00	\$25.00	46	\$1,150.00	\$460.00	X			
3/16/2022	Volleyball Girls'	086-7780	Varsity Spirit Packs	\$2,450.00	\$200.00	10	\$2,000.00	-\$200.00	X			Debt was cleared for two students per principal decision after coach left program; funds raised through snack bars used to offset costs
3/18/2022	Water Polo	086-7800	Girls' Water Polo Banquet	\$2,478.24	\$25.00	25	\$625.00	-\$1,803.24	X			Funds raised from Girls' Water Polo tournament (\$6,330.88) were used to offset costs of banquet
3/18/2022	Water Polo	086-7800	Girls' Water Polo Tournament	\$8,375.12	\$425.00	21	\$8,925.00	\$6,330.88	X			
3/18/2022	Water Polo	086-7800	Boys' Water Polo Tournament	\$5,927.12	\$425.00	21	\$8,925.00	\$4,472.88	X			

ASB Treasurer/Secretary Approval: Shenylce Mendez

Date Approved: 3-29-22

ASB President Approval: Baugh

Date Approved: 3/29/22

Activities Advisor: [Signature]

Date Approved: 3/29/22

Principal: [Signature]

Date Approved: 3/29/22