

Saddleback High School

ASB Approvals

3/22/2022

Amendments

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	PO #:	Original Amount	Amendmended Amount	Reason	Approved	Pending	Not Approved	Comments
3/21/2022	Student Body	086-6840	Reimbursement not to exceed the amount approved for assembly supplies, office supplies, event supplies and other ASB items.	Lindsay Barfield	650	\$1,000.00	\$1,300.00	Students needed to order supplies for Prom games and blue tape ASAP.	X			

Funds Approval Form (Expenses)

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	Amount	Available Funds	Approved	Pending	Not Approved	Comments
3/14/2022	Baseball	086-0760	20 green hats - 10 s/m, 10 L/XL, 20 white - 10 s/m, 10 L/XL, 12 black - s/m	So Cal Team Sports	\$1,156.20	\$3,934.70	X			
3/11/2022	NHS	086-4750	Reimbursement not to exceed the amount approved for Subway sandwiches to be sold at Open House. Mr. Sandquist will purchase the sandwiches from Subway	Brian Sandquist	\$200.00	\$557.09	X			
3/15/2022	Project Planet A	086-5480	Reimbursement not to exceed the amount approved for Open House Sales (ice cream)	Billy Banh	\$35.00	\$0 + sales: teacher is willing to donate amount \$35 if not all is sold	X			
3/21/2022	Student Council	086-6860	Toy Story Tee Shirts	Midwest Impressions	\$678.40	\$8,741.62	X			

Fundraiser Approval Form (Income)

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Anticipated Profit	Approved	Pending	Not Approved	Comments
3/11/2022	NHS	086-4750	Open House Food Sale: Subway Sandwich Sale	\$3.00	\$6.00	60	\$360.00	\$180.00	X			
3/8/2022	Project Planet A	086-5480	Open House Food Sale: Ice cream (sandwiches, cones, etc)	\$35.00	\$2.00	80	\$160.00	\$125.00	X			Packaged ice cream
3/11/2022	Track & Field	086-7360	Clothing Drive	\$0.00	\$0.25 per lb collected	2000 lbs	\$500.00	\$500.00	X			

Fundraising Recap

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Net Profit	Approved	Pending	Not Approved	Comments
3/15/2022	Cheerleaders Club	086-1520	JAMZ Comp Shirt & Expenses	\$360.00	\$50.00	15	\$750.00	\$290.00	X			Expenses were not reimbursed; teacher donated cost of items incurred in Vegas.
3/14/2022	Class of 2022	086-1760	Mr. Saddleback Show	\$315	\$1.00	150	\$150.00	\$891.00	X			
3/14/2022	Class of 2022	086-1760	Mr. SHS Pie Toss	\$100.02	\$1.00	150	\$150.00	\$196.98	X			
3/15/2022	Class of 2024	086-1780	Sadies Dance Tickets	\$5,500.00	\$25 - \$30	250	\$6,250.00	-\$960.00	X			Not enough students attended event to cover costs of dance. Transfer in the amount of \$960.00 will be made from Student Body to cover remaining costs.
3/15/2022	Spyder Lab	086-6745	Hugo Vazquez ATP Bus Poster	\$21.00	\$48.00	1	\$48.00	\$27.00	X			
3/15/2022	Spyder Lab	086-6745	SAUSD CTE Construction Trade Pumpkin Laser Cut	\$0.00	\$0.50	50	\$25.00	\$25.00	X			

3/15/2022	Spyder Lab	086-6745	SAUSD CTE Pedal Ed Banner	\$13.14	\$36.00	1	\$36.00	\$22.86	X	
3/15/2022	Spyder Lab	086-6745	SAUSD CTE Pedal Ed Shirts	\$60.00	\$15.00	20	\$300.00	\$240.00	X	
3/15/2022	Spyder Lab	086-6745	SAUSD CTE Pedal Ed Helmet Wrap	\$14.00	\$25.00	2	\$50.00	\$36.00	X	
3/15/2022	Student Council	086-8860	Valentine Balloon Grams	\$752.26	\$3-\$12	280	\$1,210.00	\$413.74	X	Helium tank cost and delivery was higher than originally anticipated. Transfer of half the cost from Student Body will be created.

Date of Request	Club Transferring From	Account #	Club Transferring To	Account #	Purpose	Amount	Amount Available	Approved	Pending	Not Approved	Comments
3/15/2022	Student Body	086-6840	Student Council	086-8860	Helium tank rental for Valentine's balloon gram was higher than originally anticipated. Half tank was used for fundraiser and \$180.10 needs to be transferred to Student Council to help offset costs.	\$180.10	\$6,919.42	X			
3/15/2022	Student Body	086-6840	Class of 2024	086-1780	Not enough students attended Sadies to cover costs of dance. Transfer in the amount of \$960 will be made from the Student Body account to cover remaining negative balance in account.	\$960.00	\$5,839.16	X			
3/15/2022	Student Council	086-8860	Class of 2024	086-1780	Sadies dance tickets for 31 Student Council members.	\$775.00	\$6,471.52	X			

ASB Treasurer/Secretary Approval: *S. Mendez*
ASB President Approval: *[Signature]*
Activities Advisor: *[Signature]*
Principal: *[Signature]*

Date Approved: *3/22/22*
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