

Saddleback High School

ASB Approvals

3/14/2023

Amendments

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	PO #:	Original Amount	Amendmended Amount	Reason	Approved	Pending	Not Approved	Comments
3/9/2023	Class of 2023	086-1740	Grad Night tickets and Disney Dine Cards	Disneyland Destinations	1066	\$35,392.00	\$35,567.00	Ordered only 158 Dine Cards, but there will be 165 attendees including the chaperones	X			

Funds Approval Form (Expenses)

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	Amount	Available Funds	Approved	Pending	Not Approved	Comments
3/10/2023	Baseball	086-0760	Custom Saddleback jersey for the Seniors to keep as a gift	So Cal Team Sports	\$252.35	\$3,067.08	X			
3/10/2023	Baseball	086-0760	Dave & Busters rental for our end of season banquet. It will be for 50 guests - this includes parents & players	Dave & Busters	\$1,741.36	\$2,814.73	X			
3/10/2023	Boys Basketball	086-0800	Reimbursement not to exceed the amount approved for snacks and beverages for after school snack bar	Kevin Duong	\$1,000.00	\$6,549.25	X			
3/10/2023	Choir	086-1580	Reimbursement not to exceed the amount approved for Open House Food sales	Jennifer Connell	\$30.00	\$295.72	X			
3/3/2023	Class of 2023	086-1740	Reimbursement not to exceed the amount approved for 50 boxes of dippin dots	So Cal Dippin Dots	\$1,000.00	\$5,520.01	X			
3/3/2023	Class of 2023	086-1740	Mr. Saddleback decorations and dance	Amber Allen	\$300.00	\$4,520.01	X			
3/10/2023	Class of 2024	086-1780	Reimbursement not to exceed the amount approved for amazon - silver paper for prom invite	Amber Allen	\$80.00	\$4,958.48	X			
3/10/2023	Girls Basketball	086-0880	Girls season ending award banquet of Dave & Busters @Orange	Dave & Busters	\$1,617.39	\$4,656.39	X			
3/6/2023	Hip Hop	086-3590	Reimbursement not to exceed the amount approved for Costco pizza	Alexandra Bravo Gunnells	\$250.00	\$6,551.27	X			
3/8/2023	V. Football	086-7680	Practice jerseys, practice pants	BSN	\$3,464.14	\$21,299.00	X			
3/8/2023	V. Football	086-7680	Football, mouthguards	BSN	\$1,570.88	\$17,834.86	X	\$16,263.98		
3/7/2023	Yearbook	086-7980	Reimbursement not to exceed the amount approved for Open House, hot cheetos w/cheese and nachos	Ms. Bermudez	\$100.00	\$4,356.22	X			

Fundraiser Approval Form (Income)

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Anticipated Profit	Approved	Pending	Not Approved	Comments
3/10/2023	Baseball	086-0760	Baseball banquet	\$27.99	\$20.00	50	\$1,000.00	-\$741.36	X			Funds in account will be used to offset cost of banquet
3/10/2023	Boys Basketball	086-0800	After school snack bar	\$1,000.00	\$1-\$2	1000-1400	\$1200-\$1500	\$200-\$500	X			
3/10/2023	Choir	086-1580	Open House Food Sale Hot Chocolate \$1 Pan Dulce \$2	\$30.00	\$1-\$2	50	\$100.00	\$50.00	X			
3/3/2023	Class of 2023	086-1740	Mr. Saddleback Show	\$25.00	\$5-\$10	240	\$2,000.00	\$1,975.00	X			
3/10/2023	Drama	086-2320	Open House Food Sales Maruchan	\$0.00	\$2.00	48	\$96.00	\$96.00	X			
3/6/2023	Hip Hop	086-3590	Open House Food Sale Pizza	\$250.00	\$2.00	20	\$480.00	\$230.00	X			
3/7/2023	Yearbook	086-7980	Open House	\$100.00	\$3.00	100	\$300.00	\$200.00	X			

Fundraising Recap

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchased	Anticipated Income	Net Profit	Approved	Pending	Not Approved	Comments
3/7/2023	Spyder Lab	086-6745	OCDE Banner Stand	\$48.00	\$68.00	1	\$20.00	\$25.27	X			Tax was added to sale and club raised \$5.27 more than originally anticipated

Transfers

Date of Request	Club Transferring From	Account #	Club Transferring To	Account #	Purpose	Amount	Amount Available	Approved	Pending	Not Approved	Comments
3/10/2023	Student Body	086-6840	Class of 2025	086-1760	Transfer of funds for Sadles deficit to help pay for Chick-fill-a and give class a \$250.00 balance for future activities.	\$500.00	\$2,627.18	X			

ASB Treasurer/Secretary Approval: *Victoria L* Date Approved: *3/01/23*

ASB President Approval: *Sam* Date Approved: *3/04/23*

Activities Advisor: *[Signature]* Date Approved: *3/14/23*

Principal: *[Signature]* Date Approved: *3/17/23*