

Saddleback High School

ASB Approvals

11/30/2021

Expenses (Green Sheet)

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	Amount	Available Funds	Approved	Pending	Not Approved	Comments
11/16/2021	Athletics	086-400	Reimbursement not to exceed the amount approved for water bottles for fall banquet	Rob Thompson	\$609.59	\$1,249.74	X			
11/16/2021	Cheerleaders Club	086-1520	26 sweatshirts to gift the team for Christmas	Bows by Sabrina / L.A Rebar Welding	\$468.00	\$1,858.00	X			26 SHS Cheer Sweatshirts for Christmas for \$18 each
11/16/2021	Cheerleaders Club	086-1520	Reimbursement not to exceed the amount approved for 300 white roses	Chyna Tran	\$257.94	\$1,858.00	X			Reimburse Ms. Tran for \$257.94 to buy 300 white roses for Holiday Grams
11/17/2021	Choir	086-1580	Reimbursement not to exceed the amount approved for flowers	Jennifer Connell	\$50.00	\$2,086.14	X			
10/26/2021	Dance Team	086-2160	Reimbursement not to exceed the amount approved for competition music	Jannike Avila	\$300.00	\$7,353.82	X			
11/19/2021	Esports	086-2585	Reimbursement not to exceed the amount approved for snack sales purchases	Danny Hernandez	\$1,000.00	\$2,733.97	X			
11/15/2021	Folklorico Club	086-0670	Reimbursement not to exceed the amount approved for the purchase of Folklorico skirts, accessories + shoes	Norma Martinez	\$650.00	\$747.47	X			
11/19/2021	Hip Hop Team	086-3590	Embroidery on uniforms	Envision Design Embroidery	\$350.00	\$2,105.69	X			
11/18/2021	Spanish Club	086-6480	Reimbursement not to exceed the amount approved for purchase of items to sell in snack bar after school	Norma Martinez	\$250.00	\$466.17	X			
11/19/2021	Student Council	086-6860	Holiday Banquet catering @restaurant on Dec. 10th	Claim Jumper @South Coast Plaza	\$1,200.00	\$7,250.47	X			

Fundraisers (Blue Sheet)

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Anticipated Profit	Approved	Pending	Not Approved	Comments
11/18/2021	Athletics	086-4080	Slushy Sales	\$1.00	\$2.00	1500	\$3,000.00	\$1,500.00	X			
11/17/2021	Basketball Girls'	086-0880	Ticket Sales	\$0.00	\$5 per student K-8; \$10 general admission	500	\$2,500-\$5,000	\$2,500-\$5,000	X			

11/17/2021	Basketball Girls'	086-0880	Snacks	Donated	\$1.00		1000	\$1,000.00	\$1,000.00	X	
11/16/2021	Cheerleaders Club	086-1520	Holiday Gift Wrap	Donated	\$0.00		30-50	\$100-\$150	\$100-\$150	X	Holiday Gift Wrapping for Donations
11/16/2021	Cheerleaders Club	086-1520	Christmas / Holiday Grams Roses with card	\$1.16	\$3.00		300	\$900.00	\$642.06	X	Buy 300 roses and sell holiday grams for \$3 each
11/17/2021	Choir	086-1580	Holiday Grams: Singing Gram with Flower	\$50.00	\$1 or \$2		50	\$100.00	\$50.00	X	
11/29/2021	Drama	086-2320	Drama Holiday Performance	\$0.00	\$5.00		60	\$300.00	\$300.00	X	
11/19/2021	Hip Hop Team	086-3590	Clothing Drive	\$0.00	\$0.30/lb			N/A Clothing donation	\$50- \$100-\$200	X	
11/12/2021	MESA	086-4560	Chick Fil A Fundraiser on Dec. 8th	Varies	\$5-\$15		20	20% all proceeds	\$150.00	X	
11/18/2021	Spanish Club	086-6480	Snack Bar after school	\$10-\$20 per package	\$1-\$2 each		50	\$250.00	\$150.00	X	
11/18/2021	Student Council	086-6860	SC Holiday Banquet	\$20.00	\$15.00		50	\$750.00	-\$250.00	X	Funds in account used to offset costs
11/16/2021	Student Council	086-6860	Valentine Balloon Grams	\$600.00	\$3-\$12		280	\$1,210.00	\$609.13	X	

Fundraising Recap (Yellow Sheet)

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Net Profit	Approved	Pending	Not Approved	Comments
11/15/2021	Key Club	086-4040	Fall Rally Tickets Special Education T-shirt Puzzle - Ms. Raj	\$876.00	\$60.00	12	\$720.00	-\$216.00	X			Funds in account were used to offset costs and pay for chaperone ticket for event
11/16/2021	Spyder Lab	086-6745		\$145.00	\$17-\$19	19	\$327.00	\$182.00	X			

Transfers (White Sheet)

Date of Request	Club Transferring From	Account #	Club Transferring To	Account #	Purpose	Amount	Amount Available	Approved	Pending	Not Approved	Comments
11/16/2021	Cross Country	086-2080	Athletics	086-0400	To help pay for snacks at the fall awards banquet.	\$125.00	\$4,871.34	X			
11/15/2021	Rize Up	086-5730	Spyder Lab	086-6735	This purchase was for last year's graduating class stoles for the Rize Up club.	\$48.00	\$1,300.00	X			

ASB Treasurer/Secretary Approval: *S. Mendez*

Date Approved: 11/30/21

ASB President Approval: *Roy Robelt*

Date Approved: 11/30/21

Activities Advisor: *[Signature]*

Date Approved: 11/30/21

Principal: *[Signature]*

Date Approved: 12/30/21