

Saddleback High School

ASB Approvals

1/4/2022

Amendments

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	PO #:	Original Amount	Amendmended Amount	Reason	Approved	Pending	Not Approved	Comments
12/16/2021	Cheerleaders Club	086-1520	Reimbursement not to exceed the amount approved for flower order for cheer holiday grams.	Chyna Tran	735	\$257.94	\$351.24	Original flower order did not deliver so advisor had to purchase at a different vendor last minute and price changed.	X			
11/17/2021	Student Council	086-6860	Student Council Polo porder for 2021-2022 school year	BrandU	727	\$1,384.20	\$1,389.93	Size upcharges for 3XL polos PO did not have enough funds to cover the cost of banquet expenses added on at the night of event 12/10/2021 at Claim Jumper. Teacher paid cost with credit card and needs to be reimbursed. Total cost not to exceed \$127.10	X			
9/15/2021	Student Council	086-6860	Reimbursement not to exceed the amount approved for snack bar and club supplies for events.	Lindsey Barfield	675	\$1,000.00	\$1,100.00		X			

Expenses (Funds Approval Form)

Date of Request	Club Name	Account #	Description of Purchase	Payable to:	Amount	Available Funds	Approved	Pending	Not Approved	Comments
12/14/2021	Cross Country	086-2080	Reimbursement not to exceed the amount approved for banquet food supplies	Erik Zuniga	\$200.00	\$4,871.38	X			Approval submitted after assistant coach hosted banquet; explained proper procedure and athletic director was informed.
12/15/2021	Hip Hop Team	086-3590	Reimbursement not to exceed the amount approved for food and expenses during Jamz Nationals for team.	Alexandra Bravo Gunnells	\$800.00	\$2,596.88	X			
12/10/2021	Baseball	086-0760	Pullover Baseball Jerseys (Quantity of 21)	Earl Singer DBA The Sporting Good	\$747.18	\$2,536.88	X			
12/13/2021	Cheerleaders Club	086-1520	Jamz Cheer Competition Registration	JAMZ	\$1,415.00	\$4,648.87	X			

Fundraisers (Blue Sheet)

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Anticipated Profit	Approved	Pending	Not Approved	Comments
12/15/2021	Hip Hop	086-3590	Jamz Las Vegas Donation	\$0.00	\$60.00	12	\$720.00	\$720.00	X			
12/13/2021	Cheerleaders Club	086-1520	Jamz Nationals Registration	\$115.00	\$115.00	13	\$1,495.00	\$0.00	X			

Fundraising Recap (Yellow Sheet)

Date of Request	Club Name	Account #	Description of Fundraiser	Cost of Items	Selling Price	# of Items Purchase	Anticipated Income	Net Profit	Approved	Pending	Not Approved	Comments
11/12/2021	Volleyball Girls'	086-7780	Breast Cancer Awareness Clothing Sale	\$8 per shirt / \$23 per hoodie	\$15 per shirt / \$35 per hoodie	175	\$3,000.00	\$1,468.80	X			

Sr. Class President: *[Signature]*
 ASB Treasurer/Secretary Approval: *[Signature]*

Date Approved: 1/4/22

ASB President Approval: *[Signature]*

Date Approved: 1/4/22

Activities Advisor: *[Signature]*

Date Approved: 1/4/22

Principal: *[Signature]*

Date Approved: 1/4/22