

# Century Auditorium

## Production Information

Event: \_\_\_\_\_  
Organization/club: \_\_\_\_\_  
Date(s) of Event: \_\_\_\_\_  
Rehearsal times: \_\_\_\_\_  
Doors Open: \_\_\_\_\_  
Show/Event Time: \_\_\_\_\_  
Contact Info: \_\_\_\_\_  
Email: \_\_\_\_\_

Stage: **NO** glitter or balloons

Main curtain (blue):    Opened    Closed    Open & Closes during show  
Down stage (1st) Mid Curtain:    O C    Projector screen:    Y N  
Up stage (2nd) Mid Curtain:    O C    Podium:    Y N  
Additional storage needed: Y N    For what: \_\_\_\_\_  
Green room /choir room:    Y N    Selling food:    Y N  
Tables: \_\_\_\_\_

Audio: *Tracks must be sent via email or on flash drive*

Using tracks:    Y N  
Pre show music:    Y N    Anything Specific: \_\_\_\_\_  
1/8”(‘Ipod Cord’)    Computer    Other: \_\_\_\_\_  
# of wireless hand held Mics: \_\_\_\_\_  
# of wired Mics: \_\_\_\_\_ used for: \_\_\_\_\_

Lighting:

House lights    Basic Stage    Lighting design    Follow Spot

Video/Projection:

Projector Source:    DVD    Computer file  
Sound:    Y N    Remote:    Y N

OTHER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*If you will need something let me know! Bigger requests take more time and preparation. Please take that in to consideration. If you will need something let me know!  
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