

Pay Periods and Due Dates

Certificated

Pay Cycle	Month	Pay Period for Extra Duty & Substitutes	Timecards due to Payroll by noon on:	Pay Date
01A	JUL	07/01/23 to 07/09/23	07/11/23	07/31/23
02A	AUG	07/10/23 to 08/09/23	08/11/23	08/31/23
03A	SEP	08/10/23 to 09/09/23	09/12/23	09/29/23
04A	OCT	09/10/23 to 10/09/23	10/11/23	10/31/23
05A	NOV	10/10/23 to 11/09/23	11/13/2023 end of day	11/30/23
06A	DEC	11/10/23 to 12/09/23	12/11/2023 end of day	01/03/24
07A	JAN	12/10/23 to 01/09/24	01/11/24	01/31/24
08A	FEB	01/10/24 to 02/09/24	2/13/2024 end of day	02/29/24
09A	MAR	02/10/24 to 03/09/24	03/12/24	03/29/24
10A	APR	03/10/24 to 04/09/24	04/11/24	04/30/24
11A	MAY	04/10/24 to 05/09/24	05/13/24	05/31/24
12A	JUN	05/10/24 to 06/09/24	06/11/24	06/28/24
AP		06/10/24 to 06/30/24	7/1/2024 end of day	07/31/24

*Some due dates have been shortened due to weekends/holiday

Classified

Pay Cycle	Month	Pay Period for Hourly, Extra Duty Timecards & Substitutes	* Timecards due to Payroll by noon on:	Pay Date
01B	JUL	07/01/23 to 07/14/23	07/18/23	08/10/23
02B	AUG	07/15/23 to 08/14/23	08/16/23	09/08/23
03B	SEP	08/15/23 to 09/14/23	09/18/23	10/10/23
04B	OCT	09/15/23 to 10/14/23	10/17/23	11/09/23
05B	NOV	10/15/23 to 11/14/23	11/15/2023 end of day	12/08/23
06B	DEC	11/15/23 to 12/14/23	12/15/2023 end of day	01/10/24
07B	JAN	12/15/23 to 01/14/24	01/17/24	02/09/24
08B	FEB	01/15/24 to 02/14/24	02/16/24	03/08/24
09B	MAR	02/15/24 to 03/14/24	03/18/24	04/10/24
10B	APR	03/15/24 to 04/14/24	04/16/24	05/10/24
11B	MAY	04/15/24 to 05/14/24	05/16/24	06/10/24
12B	JUN	05/15/24 to 06/14/24	06/18/24	07/10/24
AP		06/15/24 to 06/30/24	7/1/2024 end of day	08/09/24

*Some due dates have been shortened due to weekends/holiday