



# Santa Ana Unified School District

## BOARD POLICY BP 7110

SUBJECT: **Facilities Master Plan**  
CATEGORY: Facilities  
RESPONSIBLE OFFICE(S): Facilities & Governmental Relations

Effective: 3/14/2017  
Revised: 2/15/2017

### **SCOPE:**

Superintendent or designee shall develop and maintain a master plan for District facilities. This plan shall describe the District's anticipated school facilities needs and priorities. It shall also identify funding sources and timelines for building. The plan shall be reviewed at regular intervals specified within the plan.

### **POLICY:**

The plan shall be based on an assessment of the District's short-and long-term facility needs, giving consideration to:

1. Current and projected school enrollments for each grade level based on residential housing growth patterns in accordance with city/county general plans and other demographic factors.
2. The District's educational goals. (cf. 0200 Goals for the School District)
3. Current and projected educational program requirements.
4. Current and projected instructional technology needs.
5. Student safety and welfare.
6. An evaluation of existing buildings and needs for modernization and renovation. (cf. 7111 Evaluating Existing Buildings)
7. State planning standards and local zoning requirements.
8. The community's social, economic and political characteristics.
9. Estimated costs associated with meeting the District's facility needs.

The Superintendent or designee shall ensure that staff, parents/guardians, students, and business and community representatives are kept informed of the need for facilities construction or modernization via the District's website. Regarding the expenditure of District bond funds, the Superintendent or designee shall also establish a facilities committee that shall meet at regular intervals in order to give community members opportunities to provide input into the planning process. (cf. 1220 Citizen Advisory Committees)

In addition, the Superintendent or designee shall establish a principals' advisory committee to provide input on additional facilities-related issues throughout the District.



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To ensure that proposed facilities conform with all State planning standards and local zoning requirements, the Superintendent or designee shall consult architectural and engineering firms, utility companies, local governmental and planning agencies, the Orange County Department of Education, the California Department of Education, the Division of the State Architect and the Office of Public School Construction. Assistance from colleges and universities, planning laboratories and private consulting firms shall be authorized when necessary to augment District staff resources.

**DESIRED OUTCOME:**

To align the current stakeholder outreach methods and programmatic needs of the District.

**IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

**District Policies and Procedures:**

Board Policy 7110

**Legal Reference:**

**Education Code**

Parking

Adopted: (7-02 10-16) 2-17

Santa Ana, CA