



Santa Ana Unified School District

BOARD BYLAW NO: 9100

SUBJECT: **Organization**

CATEGORY: Board Bylaws

EFFECTIVE: **12/12/2017**

RESPONSIBLE OFFICE(S): Office of the Superintendent

REVIEWED: 11/14/2017

SCOPE:

Annual Organizational Meeting

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within a 15-day period beginning from the date upon which a Board member elected at that election takes office. During non-election years, the meeting shall be held within the same 15-day period on the calendar. (Education Code 35143)

POLICY:

The day and time of the annual meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president, vice president and a clerk from its members.
2. Appoint the Superintendent as secretary to the Board.
3. Authorize signatures.
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters.
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates.
(cf. 9140 - Board Representatives)
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials. (cf. 9000 - Role of the Board) (cf. 9005 - Governance Standards) (cf. 9230 - Orientation) (cf. 9240 - Board Training) (cf. 9320 - Meetings and Notices) (cf. 9323 - Meeting Conduct)



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DESIRED OUTCOME:

Election of Officers

The Board shall each year elect its entire slate of officers.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

Legal Reference:

EDUCATION CODE

5017	Term of office
35143	Annual organizational meeting date, and notice
35145	Public meetings

GOVERNMENT CODE

54953	Meetings to be open and public; attendance
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ATTORNEY GENERAL OPINIONS

68 OPS. CAL. ATTY. GEN. 65 (1985)
59 OPS. CAL. ATTY. GEN. 619, 621-622 (1976)

Adopted: (10-00) 11/17

Santa Ana, CA