

10 TIPS FOR CHOOSING THE RIGHT CAREER FOR YOU

How does a person know what career to work toward? There is no perfect answer, but the following 10 tips will get you off to a good start.

- 1 Get to know yourself** – Complete more than one self-assessment test.
- 2 Identify your strengths and weaknesses** – What do you do well and what do you not do well?
- 3 Develop an inventory of careers** – Write down some careers that might interest you.
- 4 Research different careers** – Talk to others and use the Internet.
- 5 Write the pros and cons** – List positives and negatives about the careers that interest you.
- 6 Network** – Discuss your ideas with others.
- 7 Talk with people who work in your area of interest** – Family and friends are great resources.
- 8 Find a mentor** – Find someone with whom you can discuss your career selection.
- 9 Experiment** – Take a related class or part-time job.
- 10 Don't give up** – "If there is a will, there is a way."

CAREER OPPORTUNITIES IN

FINANCE AND BUSINESS INDUSTRY SECTOR



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Plan For Success





Business relies on financial and personnel managers to keep companies running smoothly. The pathways in the Finance and Business Sector are key to successful business operations and offer a multitude of career opportunities. Students will discover that accounting skills are highly marketable and provide opportunities in many other career paths. Pathway instruction includes basic accounting principles and procedures, as well as computer applications, taxes, investments, and asset management. Someone with an understanding and an affinity for mathematics would thrive in the Finance and Business Sector.

The **California Career Resource Network**, www.californiacareers.info, is an online resource for exploring careers, personal interests, and reality games.

Go to the **California Career Zone**, www.CACareerzone.org. The *Interest Profiler*, under *Assess Yourself*, identifies personal interests leading to further investigation. We recommend that you spend a few minutes completing these assessments.

Career Pathways



Accounting Services Pathway

The job market for accountants and auditors is estimated to grow steadily in the future with job opportunities in high demand. Accounting is essential to business institutions and organizations. Students in the accounting pathway will learn how to prepare, analyze, and verify financial reports, as well as design, install, and maintain general accounting systems.

CAREERS/CAREER AREAS:

- Accounting
- Loan Officers
- Account Clerks
- Payroll Clerks
- Cost Estimators
- Budget Analysts
- Controllers
- Insurance Appraisers
- Assessors
- Bookkeepers
- Auditors
- Financial Analysts
- Personal Financial Advisors
- Tax Preparers
- Financial Examiners



Banking and Related Services Pathway

The Banking and Related Services Pathway can lead to an exciting career while also making you a savvy consumer. Money is something we all deal with on a daily basis and having an arsenal of knowledge on the subject may increase your capital. Students will learn basic concepts of banking and related financial services such as loans, credit, and payment services. Knowledge of banking regulations is also necessary for handling financial transactions.

CAREERS/CAREER AREAS:

- Bank Tellers
- Loan Counselors
- Claims Examiners
- Credit Analysts
- Loan Officers
- Credit Managers
- Internal Auditors
- Revenue Agents
- Business Teachers
- Actuaries
- Account Collectors
- Budget Analysts
- Escrow Officers
- Appraisers
- Purchasing Agents



Business Financial Management Pathway

Students in the Business and Financial Management Pathway learn how to provide investment analysis and guidance to help businesses and individuals with investment decisions. Insurance, stocks, and commodities are topics covered in this pathway. Students will learn how to explore, apply, and monitor investment opportunities for a stable financial future.

CAREERS/CAREER AREAS:

- Credit
- Financial and Management Analysts
- Insurance Appraisers
- Loan Officers
- Personal Financial Advisors
- Tax and Claims Examiners
- Underwriters
- Financial Planners
- Securities Officers
- Stock Brokers
- Economists
- Treasurers
- Budget Analysts
- Purchasing Agents
- Arbitrators/Mediators

