



Mendez Fundamental Intermediate School

A California Distinguished School

2016-2017 CONTRACT



As a **STUDENT** of Mendez Fundamental Intermediate School, I will:

Strive for Excellence in **Academic work** by

1. Completing all assignments neatly, accurately, and on time.
2. Completing all missed assignments due to absences within the time frame established by the teacher.
3. Participating in all class activities.
4. Writing in my agenda daily, keeping my Data Tracker up-to-date, and frequently checking my grades online.
5. Taking responsibility of my own success.
6. Asking for help when necessary.

Strive for Excellence in **Citizenship** by:

7. Complying with all requirements of the Mendez Code of Student Conduct.
8. Showing respect for all students, teachers, administrators, staff members and guests.
9. Exhibiting behavior that supports learning within the classroom and throughout the campus.
10. Attending all classes punctually.
11. Complying with the Mendez uniform/dress code policy.
12. Giving my parent/guardian all school correspondence and having my parent/guardian read and sign such correspondence to be returned to school the following day.

I UNDERSTAND THAT FAILURE TO COMPLY WITH THE STANDARDS AND REQUIREMENTS SET FORTH IN THIS AGREEMENT WILL BE GROUNDS FOR TRANSFER FROM MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL AT THE DISCRETION OF THE SCHOOL PRINCIPAL.

I have read the above agreement and will abide by it.

Student's Signature

Date

As a **PARENT** of a Mendez Fundamental Intermediate School student, I will support the goals and philosophy of the fundamental school program by:

1. Being responsible for my child's regular attendance and punctuality.
2. Assisting my child in achieving the required academic standards necessary for grade level proficiency.
3. Reviewing my child's schoolwork, agenda, data tracker, and **online grades** regularly and contacting my child's teachers or other staff members via phone, e-mail or agenda, when concerns arise.
4. Participating in conferences with school personnel when requested and supporting decisions that have been mutually agreed upon between the school and me.
5. Knowing and enforcing the Mendez Homework Policy and providing conditions at home that are conducive to studying.
6. Being responsible for reading the school's Code of Student Conduct with my child and ensuring my child abides by all of Mendez's policies and procedures concerning behavior and citizenship.
7. Knowing and enforcing Mendez's uniform and dress code policy.
8. Reading, understanding and signing all school correspondence and ensuring that correspondence is returned to school the following day.
9. Attending Back to School Night, Open House and a **minimum of 2 parent meetings per year.**
10. Volunteering at Mendez a **minimum of 2 hours per year per family.**

I understand that Mendez Fundamental Intermediate School provides an alternative program, that no transportation is provided, and that instruction is in English only. I further understand that a bilingual program may be available in my neighborhood school, but I elect for my child to attend Mendez Fundamental Intermediate School.

I understand that I must live or work within the boundaries of Santa Ana Unified School District in order for my child to attend Mendez Fundamental Intermediate School. I also understand that my child will be transferred if I no longer live or work within those boundaries.

I UNDERSTAND THAT FAILURE TO COMPLY WITH THE STANDARDS AND REQUIREMENTS SET FORTH IN THIS AGREEMENT MAY BE GROUNDS FOR TRANSFER FROM MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL AT THE DISCRETION OF THE SCHOOL PRINCIPAL.

I have read the above agreement and will abide by it.

Parent's Signature

Date



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As a **TEACHER/ STAFF MEMBER** of Mendez Fundamental Intermediate School, I will:

1. Support the Mendez Fundamental Intermediate School philosophy consistently and enforce the rules with all students. This includes, but is not limited to Mendez Dress Code, Assignment Cards, and Tardy Cards.
2. Clearly communicate school expectations, instructional goals, and grading systems to students and parents.
3. Maintain a classroom environment conducive to outstanding student achievement.
4. Provide a challenging and rigorous academic program to all students through the development of lessons, activities, and assessments, which focus on student engagement and mastery of the Common Core Standards.
5. Develop a progressive classroom discipline plan, which fosters student responsibility and adherence to the Student Code of Conduct.
6. Show respect for all students, parents, staff members and guests.
7. Serve as a positive role model.
8. Notify parents of student progress in a timely manner including, but not limited to maintaining up-to-date student grades online.
9. Recognize outstanding student achievement.
10. Actively participate in all staff, department, collaborative team meetings and staff development opportunities.
11. Support and promote school programs, extracurricular activities and clubs on campus.
12. Recognize the uniqueness of the middle school child and their varying levels of maturity.

As a representative for all of your child's teachers and Mendez staff, I have read the above agreement and will abide by it.

Period 1 Teacher's Signature

August 24, 2016
Date

As the **PRINCIPAL/SITE ADMINSTRATORS** of Mendez Fundamental Intermediate School, I will:

1. Communicate to all students, parents, and staff the philosophy of Mendez Fundamental Intermediate School.
2. Provide instructional leadership by supporting teachers in their classrooms, allocating for important instructional resources and making available appropriate training for staff and parents.
3. Reinforce and support the partnership between parents, students, and staff by creating a welcoming environment.
4. Ensure a safe, clean, and orderly school environment where academic achievement is the focus.
5. Consistently enforce the rules and regulations of Mendez Fundamental Intermediate School.
6. Inform parents of academic or behavioral concerns about their children in a timely manner.
7. Provide Parents with Volunteer opportunities.
8. Be responsible for the operation of the school.

As a representative for all Mendez administrators, I have read the above agreement and will abide by it.

Principal's Signature

August 24, 2016
Date