

Understanding Your W2 Form

A Employee's social security number			
B Employer identification number (EIN)	1 Wages, tips, other compensation	2 Federal income tax withheld	
C Employer's name, address, and ZIP code	3 Social security wages	4 Social security tax withheld	
	5 Medicare wages and tips	6 Medicare tax withheld	
	7 Social security tips	9 Verification code	10 Dependent care benefits
D Control number	8 Nonqualified plans	12 See instructions for box 12	
E Employee's first name and initial Last name	11 <input type="checkbox"/> Statutory employee <input type="checkbox"/> Retiree <input type="checkbox"/> Excess gratuity and pay <input type="checkbox"/>	13 <input type="checkbox"/> Other	
			14 <input type="checkbox"/> Other
F Employee's address and ZIP code	15 State Employer's state ID number	16 State wages, tips, etc.	17 State income tax
		18 Local wages, tips, etc.	19 Local income tax
			20 Locality name

Form W-2 Wage and Tax Statement
 Department of the Treasury—Internal Revenue Service
 Copy B—To Be Filed With Employee's FEDERAL Tax Return.
 This information is being furnished to the Internal Revenue Service.

Income	Taxes	Personal Information	Employer Information
<p>1.) Federal – Total Taxable Wages, Gross Pay minus any Tax Deferred/Pre-Tax deductions.</p> <p>3.) Total Taxable Wages subject to Social Security Tax. Can be deferred by Section 125 Tax Deferred/Pre-Tax deductions</p> <p>5.) Total Taxable Wages subject to Medicare Tax. Can be deferred by Section 125 Tax Deferred/Pre-Tax deductions.</p> <p>7.) Total Tips Reported – N/A.</p> <p>16.) State - Total Taxable Wages, Gross Pay minus any Tax Deferred/Pre-Tax items. This may or may not be the same as box 1.</p> <p>18.) Local Tax such as; SDI contributions, Gross Pay minus any Tax Deferred/Pre-Tax, Section 125 Deductions. This may or may not be the same as box 1 or 16.</p>	<p>2.) Total Federal Income Tax withheld from wages for the calendar year.</p> <p>4.) Individual's portion of Social Security Tax withheld.</p> <p>6.) Individual's portion of the Medicare Tax withheld.</p> <p>11.) Monies from non-qualified Deferred Compensation plans. This is included in box 1.</p> <p>14.) Used to report other information and may contain info on travel reimbursement, union dues, uniforms payments, health insurance premiums deducted, etc.</p> <p>17.) Total State Income Tax withheld from wages for the calendar year.</p> <p>19.) Total Local Income Tax withheld.</p>	<p>A.) Individual's Social Security Number.</p> <p>E. & F.) Individual's name and mailing address.</p>	<p>B.) Federal - Employer's Identification Number (EIN).</p> <p>C.) Employer's Name and Business Address.</p> <p>15.) Employer's State abbreviation and ID Number.</p>
		<p><u>Miscellaneous</u></p> <p>8.) Tips allocated by an employer to an employee.</p> <p>9.) Nothing should be in this box - N/A.</p> <p>10.) Dependent Care Benefits such as daycare paid or incurred by an employer for an employee.</p> <p>12.) Compensation with special tax qualifications such as 403(b), 457 (b) contributions, Group Term Life, Roth, Non Taxable Sick Pay, etc. (Please see Form W2 Reference Guide for Box 12 codes).</p>	<p><u>Identification</u></p> <p>D.) Optional field to help Employers identify/archive W2 forms.</p> <p>13.) Checkboxes to identify if you are a Statutory employee Contributed to a qualifying retirement plan such as a 403(B), or 457(b). Form W2 is being filed by a Third Party Sick Pay payer who is not your employer.</p> <p>20.) Tax locality Name (if applicable).</p>