



# Technology Goals & Benchmarks - Grade 8 Checklist

*This check list is a MS Word form.*

*Click in the gray areas to type text. Click in the boxes to make x's.*

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ ID # \_\_\_\_\_

Teacher: \_\_\_\_\_ School: \_\_\_\_\_

Goals	Benchmarks	Date Mastered
<b>Goal 3:</b> Understands and can use the Internet.	<input type="checkbox"/> Download and save a video source from the Internet	
<b>Goal 5:</b> Demonstrate word processing skills.	<input type="checkbox"/> Create and use indents and tabs	
<b>Goal 6:</b> Design and create multimedia projects using a variety of sources.	<input type="checkbox"/> Include digitized movies which can be played from a particular screen	
	<input type="checkbox"/> Control the pacing of a presentation	
	<input type="checkbox"/> Print presentation as slides, handouts, or notes pages	
<b>Goal 7:</b> Demonstrate the use of a spreadsheet.	<input type="checkbox"/> Select the type of graph to give an accurate representation of the data	
	<input type="checkbox"/> Change the alignment both vertically and horizontally in a cell	
<b>Goal 8:</b> Create and use a database	<input type="checkbox"/> Analyze data in a data base using a chart such as a pivot table	
	<input type="checkbox"/> Determine the type of information needed for a new database	
	<input type="checkbox"/> Determine data items to be used in a new database	
<b>Goal 9:</b> Demonstrate Information Literacy Skills.	<input type="checkbox"/> Determine gaps in information collected and determine if additional sources are needed	
	<input type="checkbox"/> Cite resources using a correct APA or MLA style	
<b>Goal 10:</b> Demonstrate the use of desktop publishing fundamentals	<input type="checkbox"/> Create a multi-page newsletter with columns linked between the pages	

*Note: No benchmarks for Goals 1, 2, or 4 for this grade level.*