



Santa Ana Unified School District

Technology Goals & Benchmarks - Grade 7 Checklist

This check list is a MS Word form.

Click in the gray areas to type text. Click in the boxes to make x's.

Last Name First Name _ID # _

Teacher: School:

Goals	Benchmarks	Date Mastered
Goal 3: Understands and can use the Internet.	<input type="checkbox"/> Create a website of at least four pages	
Goal 5: Demonstrate word processing skills.	<input type="checkbox"/> Create tables	
Goal 6: Design and create multimedia projects using a variety of sources.	<input type="checkbox"/> Create a master slide which includes graphics and background	
Goal 7: Demonstrate the use of a spreadsheet.	<input type="checkbox"/> Copy formulas with absolute addressing	
	<input type="checkbox"/> Modify the number of decimal places of numbers in cells	
	<input type="checkbox"/> Insert graphics into a spreadsheet	
Goal 8: Create and use a database	<input type="checkbox"/> Create a simple database consisting of at least ten records with four fields	
	<input type="checkbox"/> Sort a database by field	
	<input type="checkbox"/> Select and print specific records in a database	
Goal 9: Demonstrate Information Literacy Skills.	<input type="checkbox"/> Evaluate websites for accuracy, authority, currency, objectivity, and coverage	
Goal 10: Demonstrate the use of desktop publishing fundamentals	<input type="checkbox"/> Make an advertisement that includes text boxes and graphics	

Note: No benchmarks for Goals 1, 2, or 4 for this grade level.