



SANTIAGO

78 Elementary School

2212 N. Baker St., Santa Ana, CA 92706
(714) 564-8400

Hello Santiago Families,

Happy New Year! I hope everyone is enjoying their summer break! Our office staff is back and open to the public daily from 7:30-4:00. Please feel free to stop by or give us a call if you need anything at 714-564-8400.

Please help me welcome Mrs. Gabriela Palosaari, as our new TK-5 Assistant Principal. Mrs. Palosaari began her SAUSD career as a special education instructional assistant, then a teacher at Santiago before moving to the district office as both a special education curriculum specialist, and most recently special education coordinator. She is excited to join our Santiago family.

2023-2024 Bell Schedule

Our bell schedule will remain the same as the 2022-2023 school year. All students will start school at 8:00 am. Our gates will open at 7:15 for drop off and breakfast. Please note that all transitional kindergartners and kindergartners must be dropped off and picked up from the kindergarten gate daily and **may not use car line**, so that we can monitor them while they are on campus and provide an additional layer of safety.

Grade/s	Regular Dismissal	Modified Dismissal
TK/Kindergarten	1:50pm	1:05pm
1st-3rd Grade	1:59pm	12:55pm
4th-5th Grade	2:18pm	1:18pm
6th-8th Grade	2:12pm	1:12pm

Dress Code

At Santiago, we encourage students to wear uniforms. Santiago uniform colors are khacki/blue pants, shorts, skirts, or skorts. Shirts should be "polo style" and can be any color. If a student does not wear uniforms, they are expected to follow the SAUSD dress code. SAUSD dress code includes:

- Clothing must be free from tears, rips, holes, etc. This includes pants and shorts that were purchased with rips in them.
- Pants/shorts must fit at the waist. Oversized clothing is not allowed.
- Hats, bandanas, hoodies, and beanies are not allowed. The only exception is that a hoodie can be worn during inclement weather.
- Sports jerseys/shirts may not be worn except on specified spirit days.



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- Clothing must be free of gang slogans, graffiti, drug, or sexual connotations.
- Shirts must be appropriate length (if you raise your arms, stomach should not show). Spaghetti straps and low cut shirts are not allowed. Undergarments should not be visible.

Cell Phone/Chromebook Policy

- At Santiago, we understand the sense of security that having a cell phone at school can provide. Therefore, students may have a cell phone in their backpacks and turned off throughout the day.
- However, we also believe in the research that shows that cell phones (and other technology) can distract our students from the school environment and make them “less present” with others.
- If a student has a matter that requires contacting a parent during the day, they may do so under the supervision and the permission of a staff member using a landline.
- Cell phones may be used prior to the first and after the final bell in front of the school. We will continue to share this policy with our students, and we ask that our school community support this policy.
- If a student is caught using their cell phone, iPods, or any other device during school hours, the item will be taken and stored safely in the front office.
 - First offense - Warning, student may pick up in the front office
 - Second offense - Warning, student may pick up in the front office after school
 - Third offense - Parents will be required to pick up items in the front office. Students, parents and administrators will develop a plan to support students for future success.

6th Grade Summer Bridge, Wednesday and Thursday, August 2-3, 2023

We will be hosting a two day Summer Bridge Program for our incoming 6th graders. Our program will be August 2-3, 2023 from 7:30-12:30. Students will be checked in at the main gate and then report to the lunch tables. Breakfast and lunch will be provided for Summer Bridge students on these days.

Students should bring their chromebooks, hot spots (if you have one) and charging cords to turn in on Wednesday, August 2. All 6th graders will be issued a new chromebook.

Students will be able to purchase PE uniforms for \$20.00 on Thursday, August 3. All students who attend will receive a swag bag.

TK/Kindergarten Assessment - Thursday and Friday, August 3-4, 2023

We will be testing all incoming TK and Kindergarten students on August 3-4, 2023 (2022-2023 Santiago TK students do not need to be assessed). For any student who is unable to make it on these days, they will be assessed at the beginning of the school year.



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TK-5 Supply Lists

Suggested supply lists were sent home the last day of school with all elementary students and can be found on our school website <https://www.sausd.us/santiago>. These items are suggested and not required. All students will be provided access to all materials needed in the classroom.

First Day of School - Monday, August 14, 2023

TK-5 Parents will be allowed to walk their child on campus the first day of school. In helping our middle school students gain independence, we will ask that all 6th-8th graders enter campus on their own and that parents say "good-bye" at the gate or car line. TK/Kindergarten parents will be able to walk their children to line through Wednesday, August 16, 2023. This year our staff will be in meetings on Friday, August 11, 2023 therefore we are unable to have our "Meet and Greet" before school starts. Parents will be able to meet the teacher on the first day of school.

Arrival and Dismissal Procedures

Santiago is a very large school with many families who drive each day. Please help us keep our students safe and traffic moving by following the procedures outlined below. We appreciate your support!

Arrival

- Our gates open at 7:15 am each morning
- Transitional Kindergarten/Kindergarten students **must** be dropped off at the kindergarten yard. Parents who drop their children off by car, will need to park and walk their child up to the gate. We appreciate your understanding as we want to make sure to keep an extra eye on our youngest turtles.
- All students in 1st-8th grade will enter through the main gate (walking and car line)
- Breakfast will be served from 7:15-7:45 daily. TK/Kindergarten students will be walked from the kindergarten yard to pick up their breakfast. We are encouraging all of our students to eat breakfast before school begins. If your child is unable to eat breakfast before school, we will be offering a second chance breakfast at recess/nutrition.
- School begins at 8:00am. The main gate will close **at 8:00am** and students arriving after this time will need to go through the front office and get a tardy pass.

Dismissal

Kindergarten/Transitional Kindergarten

- ALL TK/Kindergarten students must be picked up from the kindergarten playground daily. Parents will be permitted to walk into the kindergarten playground to pick up their child.
- Students attending Engage 360/Tutor Time/ Love to Learn will be picked up from the kindergarten area and escorted to the correct location



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Grades 1-8 Students

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- **WALKERS**

Any student walking will be dismissed from the GATES on the right side of the auditorium. Parents of walkers should meet their child there. Parents have the option to pick up each child at their assigned dismissal time, or all children at one time, when their last child is dismissed from school. Parents who walk to pick up their child should walk in front of the school to get to the MPR and avoid the car line area. Pick up gates are listed below by grade level.

Kindergarten/TK - Exit from Kindergarten playground

1st Grade - Exit from the Flagpole Gate (Near the kinder yard)

2nd-8th Grade - Exit from the Gate on the right of the MPR

*All three of these gates are in close proximity for pick up.

- **Car Line**

Students will exit through the main gate and wait for parents and/or siblings in the front of the school.

Tips for a smooth car line experience:

- Please pull all the way forward when entering into the parking lot
- Each family will be provided with a sign to place in the front passenger side of the window. You will need to write the name of your child/children on this form in a dark marker. As you pull in, we will call out the names of each child.
- Parents should remain inside the car during pick up. Please do not park your car and go look for your child.
- **All students will need to enter your car from the passenger side** and must be able to buckle themselves in. (If your child is unable to buckle themselves in, you will need to park on the street and pick him/her up from the walking gate)
- For car line pick up, please come at the **latest child's dismissal time**. For example if you have a first grader at 1:59pm and a fourth grader exits at 2:18, please come at 2:18 so both students are ready for pick up. Due to the number of students being picked up in the car line, **please do not come early**, as you will not be able to sit in the car line if there are cars behind you waiting to pick up their children. You will be asked to exit the lot and go back around to allow traffic to flow. We appreciate your help with this.

- **Engage 360** -Students will meet at the lunch tables. Kindergarten and 1st grade will be picked up from their classroom.

- **Tutor Time**

Students will meet at the red barn near the office. Kindergarten and 1st graders will be picked up from their classroom.



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SAUSD/Santiago Elementary School Guidelines for Parties CLASSROOM ELEMENTARY GUIDELINES; Grades TK-8 PARTIES

SAUSD Board Policy/AR 5030

Classroom Parties

Parties are defined as fun, recreational classroom activities not associated with the instructional program. There shall be no more than three (3) parties during each school year. Typically, these parties shall be scheduled just prior to the winter recess, during February, and at the conclusion of the school year. Food at parties may include no more than one food or beverage that does not meet nutrition standards for foods and beverages as defined by state and federal regulations. Parties should occur after the lunch period. Parents and teachers are encouraged to utilize District Food Services for assistance in planning or catering parties to ensure food safety and adherence to nutrition guidelines. Nutritious beverages and foods are defined by state and federal regulations as the following:

- Beverages: Any one or more of the guidelines below apply to any individual beverage item: Fruit-based drinks, no less than 50% fruit juice and no added sweetener
- Vegetable-based drinks, no less than 50% vegetable juices and no added sweetener Drinking water, no added sweetener 2% fat milk, 1% fat milk, non-fat milk, soy milk, rice milk, etc. AR 5030(c)
- Food All of the guidelines below apply to any individual item of food: Not to contain more than 30% fat Not to contain more than 10% saturated fat Not to contain more than 35% sugar Not to contain more than 175 calories per item

At Santiago, all elementary classrooms will have three parties:

- *The day before Winter Recess*
- *Valentine's Day*
- *End of the Year Celebration*

TK-5 classroom teachers will ask for donations as they see appropriate for the three parties listed above. If your child has any allergies, please make sure to bring health paperwork to our nurse and let the teacher know. All donations brought for classroom parties must be prepackaged and store bought. There is no exception to this rule. Middle school classrooms typically do not have parties, however they will be considered based on teacher request.

CELEBRATIONS

Celebrations are defined as an individual recognition of a special event, such as a **birthday or a student accomplishment**. **Celebrations may not include food items**, must have advance approval by the classroom teacher or school principal, and should be scheduled during non instructional time whenever possible.

At Santiago, we follow BP/AR 5030, which states that celebrations (including birthdays) may not include food items. Please do not send any food or drink items to school with your child, as we are required to send it back home. If you would like to pass out small items (ex. pencils, school supplies), please check with your child's teacher. Balloons are not permitted.