

YAHOO! E-Mail

There are many free email accounts available on the Internet. This training will focus on Yahoo!, however, most email account have similar applications.

1. Open a Web browser, such as Internet Explorer or Mozilla Firefox.

#2



2. Type the following address (<https://www.yahoo.com>) in the browser's address box, then press the Enter key.

3. Select **Yahoo! Mail**.

4. If you have a Yahoo! account, Login and go to # 8
Don't have a Yahoo! account, then **Sign Up**.

A screenshot of the 'Sign in to Yahoo!' page. It features a yellow box asking 'Are you protected?' with a link to 'Create your sign-in seal'. Below are input fields for 'Yahoo! ID:' (with an example 'free2rhyme@yahoo.com') and 'Password:'. There is a 'Keep me signed in' checkbox and a 'Sign In' button. At the bottom, there is a 'Sign Up' link for users who don't have an account.

#4

5. Complete the registration form.

--Select a Yahoo! ID, select **Check**.

--If your selected Yahoo ID and Email is not available review the Yahoo suggestions and choose another Yahoo ID and check again.

6. Write your Yahoo ID and Password below:

Yahoo! ID: _____

Password: _____

A screenshot of the 'Create My Account' registration form on the Yahoo! website. The form includes fields for 'Name' (First and Last), 'Gender', 'Birthday' (Month, Day, Year), 'Country' (set to United States), and 'Postal Code'. Below this is the 'Select an ID and password' section with fields for 'Yahoo! ID and Email', 'Password', and 'Re-type Password', each with a 'Check' button. There is also a section for 'In case you forget your ID or password...' with 'Alternate Email' and two 'Secret Question' fields. At the bottom, there is a CAPTCHA image and a 'Create My Account' button.

#5

7. Type the code shown at the bottom of the page and select **Create My Account**.

#7

8. Classic Email Webpage



Below is the Classic Yahoo! Email Webpage. The Yahoo! Email page may change and/or have a different look when updates are made by Yahoo. Don't worry! Once you understand how to use email changes are not a problem.

The screenshot shows the Classic Yahoo! Email Webpage interface. Red boxes and arrows highlight various features with descriptive labels:

- Check your mail or compose a new message:** Points to the "Mail" tab and the "Check Mail" / "New" buttons.
- Access various Yahoo! services:** Points to the "Contacts", "Calendar", and "Notepad" tabs.
- Search for specific mail messages:** Points to the "Mail Search" input field.
- Personalize your Mail options:** Points to the "Options" dropdown menu.
- Access Mail folders:** Points to the "Folders" list on the left, including "Inbox (13)", "Drafts (14)", "Sent", "Spam (26)", and "Trash".
- Chat with friends and send mobile text messages:** Points to the "Chat & Mobile Text" section, which shows online contacts (Karin, Randa, Sam Rose) and mobile contacts (Amelia Johnson, Emily Daniels, Jack Mill).
- Check today's news and weather:** Points to the "Today" section, which displays weather for New York, NY (H 80° L 60°) and a list of top stories, including "Japanese election upends long-ruling party (AP)".

Additional elements visible on the page include an advertisement for "THE NEW YAHOO! HOMEPAGE" and a "Connect and share like never before in Yahoo! Mail" banner.