

Santa Ana Unified School District  
1601 E. Chestnut Avenue  
Santa Ana, California 92701

MINUTES

REGULAR MEETING  
SANTA ANA BOARD OF EDUCATION

September 14, 2004

CALL TO ORDER

The meeting was called to order at 5:10 p.m. by Board President Richardson. Other members in attendance were Mrs. Avila and Mr. Palacio. Dr. Yamagata-Noji arrived at 5:18 p.m. and Mr. Tinajero arrived at 5:30 p.m.

Cabinet members present were Dr. Stabler, Dr. Stainer, Dr. Bratcher, Mr. Sharp, Ms. Brown, and Mrs. Araujo-Cook.

MEETING RECESSED AND RECONVENED

At 5:10 p.m., the Regular meeting was recessed to Closed Session to consider real estate negotiations, legal matters, personnel matters, special education contracts, and student discipline issues.

The Regular meeting was reconvened at 6:45 p.m.

There were approximately 75 members of the community and District staff in the audience.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Mr. Palacio.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 4-0, the Board took action to authorize a settlement award, in the amount of \$29,196 to a classified employee as named in Closed Session.

By a vote of 5-0, the Board took action to authorize payment to Law Offices of Kathleen Loyer Client Trust Account for attorney's fees for a student as named in Closed Session.

SUPERINTENDENT'S REPORT

Attention was directed to the beautiful artwork posted in the Board room from Lathrop Intermediate School.

Dr. Mijares acknowledged Pio Pico Elementary School and its principal, Judy Magsaysay. Through a partnership with Project Tomorrow, a group dedicated to science education, the school has received a \$20,000 contribution. The funds will be used for parent involvement programs, instructional materials, and professional development. Congratulations to Pio Pico Elementary on this great news and to their commitment to science education.

The Superintendent announced that the dedication ceremony for the future Heroes Elementary School was very successful. More than 300 people were in attendance. Mr. Richardson and Mrs. Avila spoke in recognition of the local

heroes and public safety. The school received a grant from the California Integrated Waste Management Board to build a California High Performance School. Heroes Elementary will use less energy, water, and other resources than traditional school buildings. It will be easier to maintain and operate and will save substantial costs. Dr. Mijares thanked all the children for the beautiful artwork and music provided for the special event.

Schools throughout the District will observe Hispanic Heritage Month, beginning September 16, 2004. On Thursday, September 16, Wilson Elementary School will host their annual fiesta, with student performances, music, food and games from 3:00 p.m. to 6:00 p.m. Kennedy Elementary School will also host a fiesta on Thursday, September 16, from 3:00 p.m. to 5:00 p.m. Highlights include a tamale competition and college information booths. The community is invited to participate.

Dr. Mijares and the Santa Ana Board of Education attended the Fiestas Patrias Parade on Sunday, September 12, 2004, in Santa Ana. Two convertibles were loaned to the SAUSD by Don Crevier for the parade. The Valley and Santa Ana High School Marching Bands inspired the crowd as they participated in the parade. Board members greeted the crowd as they handed out school supplies to children.

In recognition of *Hispanic Heritage Month*, President Bush will be making a speech from the White House tomorrow, September 15<sup>th</sup>. He is scheduled to make specific mention of the historic Mendez vs. Westminster case. Members of the Mendez family will be present for the speech. As you know, our own Mendez Fundamental Intermediate School was named in honor of Gonzalo and Felicitas Mendez, two early pioneers in Latino children's rights.

The Superintendent announced that the Santa Ana Lions Club would offer free vision and hearing screening for children and adults on Saturday, October 16. The event will be held at Libreria Martinez in Santa Ana.

Dr. Mijares called upon Dr. Bratcher and Mr. Polanco to discuss the District's efforts concerning class size at the secondary level. Dr. Mijares reported that at the previous Board meeting the Board of Education approved the hiring of 16 additional teachers, four at Valley, four at Saddleback, three at Century, and five at Santa Ana High schools, for assignment to core subjects at the secondary level.

Dr. Bratcher said that throughout the summer, administration worked diligently on student projections, teacher restoration, and teaching positions. He said that 7<sup>th</sup> period has been restored at most intermediate schools. Currently the intermediate schools have a 35:1 ratio, which is high, but it is necessary to confirm projections from the other five intermediate schools, that have recently returned to session before any adjustment could be made. He indicated that Sierra, Spurgeon, Carr, and Lathrop to this point have made their projections and is waiting for traditional intermediate school numbers to come in.

Dr. Bratcher stated that at the high school level, the restoration of 16 teachers brought the classroom ratio from 35:1 to a 33:1.

Mr. Polanco explained the process used to determine vacancies and restorations. He said that Human Resources worked with the principals in terms of vacancies during the summer. He stated that long-term substitutes are temporary, and as positions are filled, long-term assignments would be removed.

Dr. Mijares reminded the Board that on Saturday, September 18, a construction tour would take place. The tour will consist of Manuel Esqueda Elementary School, Segerstrom High School, and Hector G. Godinez Fundamental High School sites. Dr. Mijares stated that this would be an opportunity to update the Board on the school facilities projects.

#### UPDATE ON SCHOOL BUILDING PROGRAM

Mr. Hills provided an update and review on the school building program. Also included were aerial views of the various schools in progress:

##### Manuel Esqueda Elementary School:

- Construction began October 2003
- Project 46% complete
- Anticipated completion date is January 2005
- Contract price is \$15,750,000

##### Segerstrom High School:

- Construction began July 2003
- Project 44% complete
- Anticipated completion date is September 2005
- Contract price is \$53,175,000

##### Hector G. Godinez Fundamental High School:

- Construction began October 2003
- Project 32% complete
- Anticipated completion date is January 2006
- Contract price is \$65,770,000

##### Lathrop Intermediate School:

###### Completed projects:

- Painting, flooring, lighting, fencing, and asphalt work are complete
- Conversion of woodshop to a computer lab, parking lot resurfacing, striping, and fencing are complete

##### Qualified Zone Academy Bonds (QZAB) Science and High Learning Centers:

- Awarded by the Board on May 25
- Construct began June 2004
- Anticipated completion is December 2004
- Contract price is \$3,890,000

##### Valley High School - Library Building:

- Installation of air conditioning and electrical upgrades was completed
- Cost - \$25,000
- Completed by the District's Building Services Department

##### Heroes Remediation/Demolition Project:

- The remediation/demolition project was awarded on July 13, 2004.
- Abatement and demolition are in progress and on schedule
- Anticipated completion is September 2004

Lincoln and Jefferson Elementary Modernizations (Group I):

- Awarded on May 25<sup>th</sup>
- Construction contract for this project is \$3,974,000
- Construction began on September 1, 2004
- Anticipated completion is March 2005
- The scheduled start for Jefferson is June 17, 2005 with anticipated completion in September 2, 2005.

Hoover and Lowell Elementary Modernizations (Group II):

- Awarded on August 24, 2004
- The scheduled start date is December 17, 2004
- Anticipated completion is September 2005
- Both sites will be under construction at the same time
- Construction contract for this project is \$4,974,000

Jackson Elementary and McFadden Intermediate School Modernizations (Group III):

- Awarded on August 24, 2004
- Scheduled start date for Jackson is October 2004
- Anticipated completion for Jackson is July 2005
- Scheduled start date for McFadden is December 2004
- Anticipated completion for McFadden is September 2005
- Construction contract for this project is \$6,590,000.00

Lathrop Intermediate and Roosevelt Elementary School Modernizations (Group IV):

- Project is being presented to the Board tonight for approval
- Anticipated start date is June 17, 2005
- Anticipated completion is May 1, 2006
- Construction contract is \$7,025,493

Sierra Intermediate and Fremont Elementary School Modernizations (Group V):

- Advertising in August and September, 2004
- Bids will be opened on September 23, 2004
- Anticipated start date is November 22, 2004
- Completion scheduled for August 26, 2005

Mountain View High School:

- Awarded on August 24, 2004
- Contracts have been signed and the contractor will be mobilizing within two weeks
- Anticipated completion is March 2006
- Construction contract is \$11,387,000

Costs for Active Construction Projects:

- New Construction: Manuel Esqueda, Segerstrom, Godinez and Mt. View High Schools
- Modernizations: Group I; Lincoln/ Jefferson, Group II; Hoover /Lowell, Group III; Jackson/ McFadden and Group IV; Lathrop/ Roosevelt
- QZAB and Higher Education Centers; Saddleback, Century, Chavez, Valley and Santa Ana High Schools
- Heroes Elementary remediation \$172,800,000.

Completed Projects:

- Exterior Painting of Buildings and Portables - Various Sites
- Placement of New Restroom Portables - Various Sites
- Lunch Shelters and New Roofing Projects - Various Sites
- Flooring and Abatement Work - Various Sites
- New Fire Alarm and Public Address Systems - Various Sites
- Heating, Ventilating and Air Conditioning Systems - Various Sites
- New Parking Lot and Average Daily Attendance (ADA) Requirements - Taft Elementary
- New Administration Building - Sierra Intermediate
- New Multi-Purpose Building - Romero Cruz Elementary
- Two New Classroom Additions - Garfield Elementary
- Demolition of Existing Structures for New School Buildings
- Modernizations - Monroe, Taft, Adams and Madison Elementary Schools
- Construction of Classroom Buildings at Jackson, Lincoln, Roosevelt and Washington Elementary Schools
- Lathrop Flooring, Plumbing, Lighting, Computer Lab and Parking
- Total costs for completed projects is \$43,100,000
- Total costs for current and completed projects is \$215,900,000

Mr. Richardson requested a hard copy of the presentation.

Mr. Richardson inquired about Mountain View in reference to a Memorandum of Understanding "MOU" with the community. Ms. Brown stated that there is a draft MOU available at the Superintendent's office and it would be presented to the community soon. She said that a resolution would be brought to the Board for action soon as well. Tomorrow evening she and Mr. Hills will be attending the Bella Vista Neighborhood Association meeting to answer questions from the community concerning the Mountain View project.

Ms. Brown then updated the Board with respect to the Farmers site property sale. She said that escrow is progressing and the loan should close on or about November 16, 2004. If for some reason escrow does not close, or if the buyers do not proceed, then the District would move to the second bidder.

Dr. Yamagata-Noji requested to receive copies of materials being disseminated at the Neighborhood Association meeting tomorrow evening.

Dr. Yamagata-Noji then inquired about bids openings for Sierra Intermediate and Fremont Elementary, which will begin in November. Mr. Hills stated that the facilities department has been working with school sites concerning mobilizing efforts to complete the projects. He said that conversations are still occurring and no final decisions have been made. He said that the possibility of utilizing Esqueda Elementary to relocate students from Fremont Elementary has also been discussed.

Dr. Yamagata-Noji then inquired about Lathrop Intermediate and Roosevelt Elementary. Mr. Hills said that it is not feasible to begin construction at this time and will begin work in the summer. Projects will not be completed during the summer, but crews will do as much as possible. In reference to Roosevelt Elementary, work will be completed in phases, and will not begin until June.

Mr. Palacio asked if contractors are willing to bid and lock-in costs for projects beginning ten months later. Mr. Hills responded affirmatively.

## CHANGE OF AGENDA ORDER

## CLASSIFIED EMPLOYEE OF THE MONTH FOR SEPTEMBER - Adriana Miranda

Dr. Mijares stated that a selection committee has reviewed nominees and selected the Classified Employee of the Month for September. The members have selected Adriana Miranda, School Police Office Specialist, School Police Services. Sergeant Kenneth Poole, School Police Services, made the presentation.

Sergeant Pool said that Adriana is one of the hardest working members of the School Police Services department. She interacts with the public and co-workers in a dignified, tactful, cheerful, and caring manner. She also deals with people who may be upset or abrasive and always maintains good judgment and a professional demeanor. She is always enthusiastic and helpful with everyone. Her integrity and work ethic is valued not only by the department in which she works but throughout the entire District. The District is very fortunate to have such a loyal employee.

With Adriana was her fiancé Ozzie; mother, Sylvia Miranda; brother, David Miranda; Chief Miyashiro; Lieutenant Hanson; and friends.

On behalf of the District and the Board of Education, a plaque engraved with her name, month for which she was honored, and a gift certificate for dinner at her favorite restaurant was presented.

## PRESENTATION: DISTRICT WEB SITE

Mr. Gary Wheaton, Director of the Educational Technology Department, presented an overview and demonstration of the District's Web Site. He said that a couple of years ago the server was upgraded and the program was re-written. He informed the Board that just recently a Board calendar was created, which will be very helpful to them. Additionally, there are many new features that are easily accessible from the Web site. He informed the Board of new capabilities specifically designed for school sites, which allows schools to maintain their own Web pages. He said that the Web site is a popular venue, in that it is "hit" or accessed anywhere from 400 - 600 times per day. Other highlights include:

- Graduation Requirements
- School Locator
- Local Sites of Interests
- Links to local Community Colleges
- School Welcome Page which contains schools' directories, maps, and much more
- Teacher Resources
- Staff Development
- And much more

Mr. Wheaton said that in the next month, teachers would also be able to build their own Web Page and reminded the Board that training continues on a daily basis at the Computer Center. He then provided the District's Web Site address [www.sausd.k12.ca.us](http://www.sausd.k12.ca.us).

The Board thanked Mr. Wheaton for an informative presentation.

## PUBLIC COMMENTS/PRESENTATIONS

President Richardson asked those members of the community who wished to address the Board to step forward as he called their names.

The following individuals addressed the Board in reference to the overcrowded classrooms, safety issues, and the restoration of teachers at secondary schools:

Tom Harrison, President SAEA  
Gail Burgan, SAUSD Staff  
Jamie Salatia, SAUSD Staff  
Carlene Blackler, SAUSD Staff  
Steve Plumley, SAUSD Staff  
Sherry Garcia, SAUSD Staff  
Caroline Davies, SAUSD Staff  
Gary Reynolds, SAUSD Staff  
Ernie Cannata, SAUSD Staff  
Erin Sloan, SAUSD Staff  
Emil Barham, 74 Claremont, Long Beach, CA,

Suzanne Ruiz, 3636 S. Main St. D, Santa Ana, urged the Board to reinstate the music program at Taft Intermediate School. She asked that the program be offered at least part time.

Deborah Vasquez, 406 W. Curie, Santa Ana, introduced herself and announced her candidacy for the Santa Ana School Board of Education.

Therese Mims, Coordinator Santa Ana Council PTA, extended an invitation to candidates Rob Richardson, Rosemarie Avila, John Palacio, David Miranda, and Deborah Vasquez, to attend the Candidate Forum scheduled for Thursday, September 30, 2004, from 7:00 - 9:00 p.m., at Century High School. She invited teachers, students, parents, and the community to attend.

Timothy Cooley, SAUSD Staff and CSUF professor, is concerned about the math department at Santa Ana High School. He said that some books are missing and require replacement as soon as possible. In addition, students have been incorrectly placed in math classes, students who have previously failed Algebra are being placed in Geometry and some students who have failed Geometry are being placed in Algebra II. Some students are taking two or three math classes, to catch up, which makes for a very difficult schedule. He also urged the Board to restore teachers.

Sue Seager, Retired SAUSD Staff, addressed the Board in support of the THINK Together After School Program. She expressed the need for the program.

REGULAR MEETING RECESSED

President Richardson called for a recess at 8:20 p.m. to allow members of the audience to leave the meeting if they so desired.

REGULAR MEETING RECONVENED

The Regular meeting reconvened at 8:45 p.m.

Board President stated that there were a number of issues discussed during public comments, such as student placement, class size, and safety matters. He asked the Superintendent to comment on those issues and to prepare a report for the Board in WIR.

The Superintendent stated that the SAUSD is facing a phenomenon concerning enrollment projections, which are coming in higher than expected. He said that loading classrooms high has been an ongoing effort by administration. Dr.

Bratcher has had continued communication with intermediate and high school principals particularly because of the declining experience over the last two years. He explained that one must remember that the base revenue is the money generated per student to keep the District budget intact. SAUSD's projections are coming in at approximately 99%. The Teacher's contract calls for a 32.75 loading. This year, the SAUSD increased class size to 35:1, purposely to see what would happen to student attendance. He said that school districts are funded in the arrears and that all money comes from last year's attendance, which was less, due to the last year's projections coming in low. He said that Administration knew that the District had to load a little higher so as not to find ourselves in a situation where there would be too few students in classrooms and given the amount of money that is generated per each student in each classroom.

Mr. Richardson asked for a full report in WIR. Dr. Mijares assured that administration and he would be visiting secondary principals tomorrow.

Mr. Palacio requested that the special education matter also be researched. He said that we must make certain that the students IEP's are not in violation.

#### DISCUSSION: AFTER SCHOOL PROGRAM IN GRADES K-8

Dr. Mijares and Dr. Bratcher presented a review of the District's After School Program. Information and updates regarding program components and grant requirements, accountability, labor contract issues, and possible subcontract agreements with outside organizations were provided. Currently, the District manages the After School Program under three grants, 21<sup>st</sup> Century Community Learning Center (CCLC), and two After School Educational and Safety Programs ASEP I and II. The programs operate in 28 elementary and 9 intermediate schools. The discussion also included the following:

##### Influence on Children During the Out-of-School Time

- Children spend 8% of their total time in school. Therefore, the opportunity to influence children during the out of school hours is great.
- After school programs represent one comprehensive means for schools and the community to be involved in providing a positive impact on children.

##### Vision for SAUSD After School

- Provide an enriching, safe, no-cost after school program that makes a positive impact on students' academic and personal growth.

##### District Mission Statement

- The Santa Ana Unified School District is dedicated to high achievement in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.

##### Ten "Overarching" Elements of District Vision

- Students, staff, parents, and community develop and maintain high expectations to ensure every student's intellectual, creative, physical, emotional, and social development.
- Student achievement is assured at all grade levels through the shared efforts of students, staff, parents, and community.
- Students' success is maximized by the allocation of appropriate technology, support personnel, and resources.
- While celebrating and promoting our shared American culture, positive and effective multicultural relationships are promoted and respected among individuals, groups, and cultures.



- All employees, students, and community members acknowledge and respect one another and give value to each other's contributions to the education of our youth.
- Class size is maintained at a level that most effectively utilizes resources to maximize student achievement.
- Sites and departments are entrusted to make decisions and utilize resources to enhance student achievement.
- The professional day is structured to allow time for consistent staff development, planning, and collaboration directed toward improved student achievement and professional growth.
- Parents, community, and businesses are committed to partnerships with schools, which support and promote excellence in education.
- All facilities are safe, well-maintained environments that are aesthetically pleasing and academically nurturing.

Necessary After School Program Supports (Effective After School Program)

- Sustainability
- Curriculum Development
- Staff Development
- Assessment
- Substantial Volunteer Base
- Community Collaboration
- Integrated Into District Vision
- Marketing
- Low Ratios
- Leadership Core

Also presented was a more local example of an academic after school program organization chart which was of THINK Together, based in Santa Ana and a partner in after school programming in Santa Ana Schools since 1998. A list of THINK Together corporate partners, community partners, and foundation partners was provided.

Also discussed was the SAUSD Program - Wide After School Staffing History

Under the direction of the Director of Pupil Support Services:

- 1999-2000: 4 programs: One FT Program Specialist
- 2000-2001: 26 programs: One FT Program Specialist
- 2001-2002: 26 programs: One PT Program Specialist
- 2002-2003: 26 programs: Two PT Program Specialists

Under the direction of the Assistant Superintendents of Educational Services:

- 2003-2004: 37 programs: One FT Program Specialist, one PT Program Specialist, and for half of the year: one PT Administrator
- 2004-2005 (current): 37 programs: One Part-Time Administrator, one retiring FT Program Specialist

Program Facts:

- Santa Ana is now in its sixth program year with four of its programs, its fifth year with 25 of its programs, and its second year with seven of its programs

- Nationally and locally, model after school programs do not rely solely on grant funding for their revenue (e.g., LA's BEST, Anaheim Achieves, San Diego's 6 to 6)
- After school programs should not be viewed as simple, add-on programs. They are comprehensive mini-schools after school that must provide a variety of engaging activities while proving academic improvement and personal growth. As referenced by the regular school day efforts and outcomes, this is not a simple or easy task
- Funding is contingent upon successful "selling" of the program to students. In other words, the activities have to be effective and engaging enough for them to want to come
- Until 2003-04, the program budget has never been sufficient for a full-time administrator who has the time and authority to enact vision, policy and change.
- SAUSD's unique demographics and challenging API/AYP scores, combined with the foundation that many programs have already built, provides a great opportunity to become a model program. However, we need an infrastructure to support such efforts.
- The only way SAUSD programs will become successful is by becoming an integral part of what the district and community are doing to improve student achievement.
- The programs cannot succeed if they are considered an add-on program, a temporary program or peripheral to the district vision.

#### Funding Facts:

- SAUSD programs are solely funded through two sources: The state After School Education and Safety Program (ASESP) and the federal 21st Century Community Learning Center Programs (21stCCLC).
- 21st Century funding will sunset June 2007. Therefore, the seven programs completely dependent on these funds will have to be self-sustaining by July of 2007 and most of the remaining programs will lose about 25% to 50% of their funding.
- The State will not be releasing new funding opportunities for the After School Education and Safety Program (ASES), although current programs may be recertified for three-year cycles.
- Four programs are up for recertification around February, 2005
- 22 programs will be up for recertification around February, 2006
- The majority of recertification requirements are based upon a strict rubric reflecting test scores and attendance during the regular school day, as well as program attendance and a 50% funding match from community partners.
- SAUSD needs to position itself for being self-sustaining as soon as possible in order to circumvent any changes in legislative priorities.

#### How Does SAUSD Achieve the Vision:

- Provide a core administrative and community leadership infrastructure that ensures city-wide commitment to the vision and is able to enhance program quality, increase program access, and provide financial sustainability.
- Devote a team of full-time administrative staff to the program's curriculum and enrichment development, fiscal oversight, marketing, community partnership building, volunteer base development, and continuous program improvement through timely and effective reporting and evaluation.

- Integrate after school program as part of whole-school, whole-district vision
- Ensure principal buy-in through commitment of District to resources that will support principals in the short term and the long-term
- Use this program to merge all after school activities into one comprehensive umbrella program in order to provide one concentrated effort toward helping students
- Ensure inclusion of after school administrative team in regular principal meetings, district-level team meetings, and any other district-wide administrative or related program communications and planning
- Provide effective, low-ratio homework assistance
- Provide qualified staff, staff development, substantial volunteer base
- Provide reading and math enrichment activities that allow students to apply the skills learned during the school day (e.g., software curriculum, problem solving games, web site design, board games, science, etc.)
- Provide qualified staff, curriculum guidance, staff development, substantial volunteer base
- Provide expanded opportunities for students' personal and social growth
- Provide qualified staff that is trained in recreation, arts and life-skills types of activities. Provide field trips and service-learning opportunities

Dr. Bratcher stated that the decisions made by the SAUSD would determine whether these programs would be effective and sustainable. He then reviewed three options:

Option I SAUSD Manages 100% of Programs Staffing Options:

- Site coordinators remain part-time, four-hour SAUSD staff
- Classified staff fill tutoring positions
- Certificated work at negotiated flat rate, or no certificated work in program
- Administrative overhead includes one part-time administrator and one or two full-time Program Specialists to oversee all programmatic and fiscal management

Effects:

- District hires all staff directly, processes all payroll and attendance, and monitors site budgets and all expenditures
- Most responsibility for program success is with principals
- Program coordinators (currently all classified) are managing a comprehensive academic program at the end of a full day of work

With part-time coordinators and limited administrative staff, programs continue to lack support in:

- 1) academic and enrichment curriculum and staff development,
- 2) developing public relations with community for programmatic enrichment and fiscal sustainability,
- 3) regular fiscal oversight,
- 4) regular program supervision, oversight and support,
- 5) maintenance of target ADA,
- 6) volunteer recruitment, and
- 7) evaluation and continuous program improvement.

Option II SAUSD/CBO Integrated Model Available Staffing:

- With supplemental in-kind funding, all site coordinators become full-time by being employed by CBO, with the approval of the principal
- Classified staff hired by SAUSD to fill tutoring positions
- Certificated work at negotiated flat rate, or no certificated work in program
- Administrative overhead includes one PT administrator to serve as SAUSD/CBO liaison, oversee recertification, evaluation, fiscal oversight, grant writing and grant compliance, and one FT Program Specialist to oversee implementation of effective after school curriculum and related training

Effects:

- Program's sustainability stabilized for short-term, sustainability strong for long-term
- District and principals responsible for placement and supervision of all SAUSD tutoring staff
- SAUSD responsible for processing payroll of tutoring staff and overall oversight of accounts
- SAUSD can focus on the regular school day needs and rely on experienced CBO for success of program
- Site Coordinators can focus full time on student recruitment and program operation and development
- CBO has a cohesive district-wide plan to sell to community and private funders
- Lessens day-to-day management responsibilities of site administration
- CBO would take the lead in assisting SAUSD with the following:
  - 1) enrichment curriculum and staff development,
  - 2) developing public relations with community for programmatic enrichment and fiscal sustainability,
  - 3) regular fiscal oversight
  - 4) regular program supervision
  - 5) maintenance of target ADA
  - 6) volunteer recruitment, and
  - 7) evaluation and continuous program improvement.
- SAUSD and CBO would share responsibility for program success

Option III Partial SAUSD/CBO Integrated Model Available Staffing:

- With supplemental in-kind funding, all site coordinators become full-time by being employed by CBO, with the approval of the principal
- Classified staff hired by SAUSD to fill tutoring positions
- Certificated work at negotiated flat rate, or no certificated work in program
- Administrative overhead includes one PT administrator to serve as SAUSD/CBO liaison, oversee recertification, evaluation, fiscal oversight, grant writing and grant compliance, and one FT Program Specialist to oversee implementation of effective after school curriculum and related training

Effects:

- District and principals responsible for placement and supervision of all SAUSD tutoring staff
- SAUSD responsible for processing payroll for all tutoring staff and SAUSD program coordinators

- SAUSD and CBO would share responsibility for monitoring revenue and expenditure accounts monthly for all sites using ADA, staff schedules and supply expenditures submitted by coordinators who would all be coordinated and trained by CBO
- SAUSD and CBO given shared administrative oversight over all programs; CBO would manage the following for all programs, ensuring programmatic consistency, cost effectiveness and the avoidance of a duplication of efforts between SAUSD and CBO:
  - 1) enrichment curriculum and staff development,
  - 2) developing public relations with community for programmatic enrichment and fiscal sustainability,
  - 3) regular fiscal oversight through comprehensive reporting structure,
  - 4) regular program supervision, oversight and support,
  - 5) maintenance of target ADA,
  - 6) volunteer recruitment, and
  - 7) evaluation and continuous program improvement
- SAUSD and CBO would share responsibility for program success

Characteristics of an Effective Community After School Partner:

- A history of successful academic after school programming
- A history of successful partnership with the district, both through in-kind contributions and contractual services.
- A wide-base of community support that includes the City, as well as colleges and the business community
- A comprehensive and effective infrastructure that includes experienced after school and regular school day staff
- An effective accountability system that includes monthly reporting and annual assessments
- The desire to serve SAUSD students
- A unique ability and desire to provide a much-needed financial contribution
- Substantial knowledge base about after school programming

Dr. Mijares stated that there is a structure in place that is very detailed, comprehensive, and works to bring in both the public and private match. He said that if the District tried to provide a program such as this, with the expenses needed, it could not be possible. He said that the grant itself calls for the partnership of outside CBOs. Dr. Bratcher reminded the Board that the District has been working with THINK Together for several of years.

Mr. Shaeffer, District Legal Counsel, stated that his firm was asked to research the certificated side of the program. He said that ideas have been exchanged. And that if the district feels it is necessary, currently preformed positions can be transferred to outside agencies or classified staff, depending on circumstances. He said that Option III is being proposed. He also stated that classified staff members could not be outsourced, due to the contract in place.

Dr. Bratcher stated that in respect to the classified staff. There are several classified staff members currently working with the after school program who do a great job. He said that THINK Together is able to recruit classified staff, but they would continue to be employed by the District. Mrs. Avila asked if the reason being is because the school District is the Lead Educational Agency. Mr. Schaffer stated that the work is being done by certificated staff/bargaining unit members, and legally some positions can be

transferred out. Mrs. Avila asked who is mandating that rule. Mr. Shaeffer stated that is a State law. It would be an unfair practice for all the work to be transferred outside or to non-bargaining unit members.

Mr. Palacio inquired about outsourcing certificated staff members. He asked about the type of positions and the amount of percentage. Mr. Schaffer stated that the District has historically transferred work to other individuals, organizations, and classified employees, which is called, "transfer of the work." The Public Employee Relations Board (PERB) has never indicated the percent, only that some can be transferred, not all. Mr. Palacio stated that there is a process in the funding formula to provide extra-curricular work. He stated that currently public negotiating for an item is taking place. He asked what if the union says "no", must the District adhere to the agreement that was just approved. And, what alternative does the district have. Mr. Shaeffer stated that one or more positions could be transferred to an outside agency, due to it being a shared responsibility. Mr. Shaeffer stated that there are three different entities, non-bargaining units, bargaining unit members, and classified employees.

Mr. Richardson provided an overview of the after school program. He said that an important issue is that the program will not encroach into the General Fund. He said that the District cannot lose site of the importance of the after school program at schools.

Mrs. Avila inquired about the City's involvement with THINK Together. Dr. Bratcher stated that originally, it was with the Empowerment Zone, and with those monies no longer available, he is unaware of their involvement. Mr. Richardson asked Administration to look into this request.

Mr. Tinajero stated that there are teachers who teach all day and some choose to work the extended hours. They are passionate to work with students after school, while parents are working.

Dr. Yamagata-Noji stated that this presentation was informative and provided a more structured plan. She said that the following still requires addressing:

- Find a way to manage and meet ADA requirements
- What is being done regarding budget (paying certificated hourly rate vs. factor rate)
- Make Standards clear, whether the programs will be partnered or with CBOs
- Plan to incorporate other partners and CBOs
- Will program be a site responsibility or in partnership by the CBOs
- Lacking a model program (develop model scenarios, with what we've learned and what works)
- What is plan to tie in curriculum into program
- What is the SAUSD's overall vision/goal
- Process to review and recommend CBO

Mr. Palacio inquired about the SAEA and CSEA Unions' response. He then requested financial numbers with the different options.

Mr. Palacio then referred to a memo received by a District staff member concerning Average Daily Attendance (ADA.) He said that the letter indicated that 28 of 30 schools did not meet ADA. He then asked how much money the District lost in ADA. Dr. Bratcher explained that if schools did not meet their ADA, they were partially funded. Dr. Bratcher stated that the District lost \$700,000.

APPROVAL OF MINUTES

It was moved by Mr. Tinajero, seconded by Dr. Yamagata-Noji, and carried 5-0, to approve the Minutes of the Regular Board meeting of August 24, 2004, 2004.

APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action: Authorization to Award a Contract for Construction of Roosevelt Elementary and Lathrop Intermediate Modernization Project; Approval of Renegotiated Agreement with Construction Management firm to Provide Construction Management Services for New Construction of Mountain View High School; and Approval of Consultant Agreement Between the Santa Ana Unified School District and Focused on Results for the 2004-05 School Year.

It was moved by Mr. Palacio, seconded by Mr. Tinajero, and carried 5-0, to approve the remainder of the Consent Calendar as presented.

The following gifts were accepted subject to the condition that the District does not guarantee maintenance of the items or expenditure of District funds for their continued use.

Gifts

Jackson Elementary  
\$250 for instructional supplies

Carr Intermediate  
\$500 for student incentives

School Police Services  
\$500 for student safety programs

Visual and Performing Arts  
Assorted instrumental books

Donors

Mrs. Susan Romero  
Santa Ana

California Youth Soccer\*  
Mr. Gilberto A. Saucedo  
Fountain Valley

Lions Club of Santa Ana  
Mr. Sven Hansen  
Santa Ana

Blue-Note Music\*  
Mr. Howard "Jud" Judkins  
Santa Ana

Approval of purchase orders issued August 11 through August 25, 2004, to purchase materials, supplies, etc., with funds previously approved.

Approval of warrant listings prepared August 18 through August 25, 2004, to pay budgeted District financial obligations.

Food Services Statement of Operations - June 30, 2004.

Approval of additional fees in the amount of \$36,330 for supplemental services to be provided by the respective architects for the Fremont Elementary Modernization, Saddleback High Modernization, and Godinez Fundamental High School projects.

Approval of One-Time-Only Financial Assistance Award for program improvement funds for Head Start for 2004-05.

Approval of consultant agreement between the Santa Ana Unified School District and Focus on Results for the Administrative Professional Development for the 2004-05 School Year.

Approval of Extended License Agreement between the Santa Ana Unified School District and the Delhi Community Center for rental of facility use for the 2004-05 school year.

Approval of continuation of the Santa Ana Workforce Investment Act (WIA)/Youth Council funding for an In-School Multi-Service Youth Program.

Ratification of Memorandum of Understanding (MOU) between the Santa Ana Unified School District and the Orange County department of Education/Community Services Grant Program for the 2003-04 school year.

Approval of the recommendation of the Expulsion Readmission Panel to readmit students with ID #'s 129827 and 127127 to District schools for the fall semester of the 2004-05 school year.

Approval of Expulsion of Students for Violation of California Education Code 48900, 48900.2, 48900.3, 48900.4, 48900.7, or 48915 According to Board Policy 5144.1 A, B, and C.

Approval of the recommendations of the Administrative Hearing Panel to expel the following student for the recommended term and with recommended remediation conditions:

136354 - Carr

For violation of Section (a and b), that the Board expel her from the schools of the District for the fall semester 2004-05 school year, and the spring semester, 2004-05 school year; however, that the expulsion order be suspended until June 15, 2005, and that she be permitted to return to a District school/program on a probationary status.

Approval of Extended Field Trips:

Adams Elementary School  
Alpine Meadows Science Camp  
Angelus Oaks, California  
March 14-18, 2005  
(Monday-Friday)

Davis Elementary School  
Alpine Meadows Science Camp  
Angelus Meadows, California  
October 4-8, 2004  
(Monday-Friday)

Heninger Elementary School  
Arbolado Outdoor Science School  
Angelus Oaks, California  
September 27 - October 1, 2004  
(Monday-Friday)

Santa Ana High School  
Stanford University Cross Country Invitational  
Palo Alto, California  
September 24-26, 2004  
(Friday-Sunday)

AUTHORIZATION TO AWARD A CONTRACT FOR CONSTRUCTION OF ROOSEVELT ELEMENTARY AND LATHROP INTERMEDIATE MODERNIZATION PROJECTS

Dr. Yamagata-Noji stated that when the project was originally presented, it came in \$1.3 million over budget, and only had one bidder. It was re-bid and came in at \$7,025,493 over budget. There was a savings, which was worth re-bidding.

It was moved by Dr. Noji, seconded by Mr. Palacio and carried 5-0, to award a contract to Al Shankle Construction in the amount of \$7,025,493 for construction of the Roosevelt Elementary and Lathrop Intermediate Modernization projects.



APPROVAL OF RENEGOTIATED AGREEMENT WITH CONSTRUCTION MANAGEMENT FIRM TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR NEW CONSTRUCTION OF MOUNTAIN VIEW HIGH SCHOOL

Dr. Yamagata-Noji requested clarification on the item. Ms. Brown stated that TELACU Construction Management was approved for modernization and new construction projects including Mountain View High School. TELACU's existing contract was based on a percentage of the bid plus general conditions, which equaled \$1,212,330 less \$384,426.06 paid to date for a net balance on the contract of \$827,903.94. Based on the District's experience with necessary construction management services and associated fees, staff, and legal, counsel we have renegotiated with TELACU to provide construction management services for a fixed fee of \$1,029,430.95 million less \$384,426.06 paid to day for a remaining balance of \$647,004.89. This renegotiated contract provides a savings to the District of \$182,889.05.

Dr. Yamagata-Noji asked if there was a change in the original contract. Ms. Brown responded negatively.

Dr. Yamagata-Noji requested a meeting with Ms. Brown to speak about concerns to the Mountain View High School project in respect to parking and the configuration of open spaces. She believes the school is destined for failure in the area of security.

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, Dr. Yamagata-Noji abstaining, to approve a renegotiated agreement with TELACU Construction Management to provide construction management services for the new construction of Mountain View High School for an amount not to exceed the remaining fee of \$645,004.89.

APPROVAL OF CONSULTANT AGREEMENT BETWEEN THE SANTA ANA UNIFIED SCHOOL DISTRICT AND FOCUS ON RESULTS FOR THE 2004-05 SCHOOL YEAR

Dr. Yamagata-Noji requested additional information on the item. She asked for a description of the *Focus on Results* program. She then asked about working relationships and training. Dr. Stainer stated that in 1999-2000, the District began working with *Focus on Results*, which was called *Reading by Nine*, and it was supported by the LA Times, Orange County Edition. One component was professional development for leadership training through Focus on Results. It began with several elementary sites. Principals believed the training was practical and supported all programs. Based on the accountability, the program was proven successful. Dr. Stainer stated that a group is made up of four consultants and a lead facilitator. She said that two principals were asked to be a part of the program, and were hired by *Focus on Results*, but work specifically with other districts on their vacation days. SAUSD staff is only involved in receiving training. Dr. Stainer stated that NCLB requires AB75 training. She stated that Title II funds are utilized, which are specifically provided for professional development training.

It was moved by Dr. Yamagata-Noji, seconded by Mr. Palacio, and carried 4-0, Mrs. Avila not present, to approve the consultant agreement between the Santa Ana Unified School District and Focus on Results for the Administrative Professional Development for the 2004-05 School year.

RATIFICATION OF APPROVAL OF LEASE OF CLASSROOM BUILDING FOR COMMUNITY DAY PROGRAM BETWEEN THE SAUSD AND MOTEL 6-OPERATING L.P. (BUILDING OWNER)

Dr. Stabler stated that there was a reduction in cost overall in the amount of \$3,800 per month due to the combination of programs operating at the same site.

Dr. Yamagata-Noji expressed her concern about the location of the schools. She then requested a chronology report of all facts pertaining to the schools and how the District arrived at that particular location.

It was moved by Mr. Richardson, seconded by Mr. Tinajero, carried 3-0, Dr. Yamagata-Noji and Mr. Palacio abstaining, to ratify the lease between the District and Motel 6 Operating L.P., in the amount of \$7,304.64 per month effective September 1, 2004.

APPROVAL OF ACCEPTANCE OF HIGHEST BID AND APPROVAL OF DELEGATION OF AUTHORITY TO EXECUTE LEASE AGREEMENT (SADDLEBACK HIGH SCHOOL)

It was moved by Mr. Tinajero, seconded by Mr. Palacio, carried 5-0, to approve and accept the highest bid for the property, made by AB Cellular LA, LLC, a Delaware Limited Liability Company, d/b/a AT&T WirelessProper

AND

Approve a delegation of authority to the Superintendent, or his designee to execute the final Lease Agreement with the highest bidder.

APPROVAL OF NEW/RENEWAL MEMBERSHIPS IN ORGANIZATIONS FOR 2004-05 FISCAL YEAR

It was moved by Mr. Richardson, seconded by Mr. Tinajero, and carried 4-1, Mrs. Avila dissenting, to approve the new/renewal memberships in organizations for the 2004-05 fiscal year.

APPROVAL OF DISTRICT'S FINAL UNAUDITED ACTUALS FOR 2003-04

It was moved by Mr. Richardson, seconded by Mr. Tinajero, carried 5-0, to approve the District's final unaudited actuals for 2003-04.

Dr. Mijares commended Kelvin Tsunezumi and his staff for great job well done.

AUTHORIZATION TO OBTAIN BIDS FOR DAIRY PRODUCTS, FLUID MILK, AND JUICE FOR FOOD 4 THOUGHT

It was moved by Mr. Palacio, seconded by Mr. Tinajero, carried 5-0, to authorize the Administration to obtain bids for dairy products, fluid milk, and juice for Food 4 Thought.

AUTHORIZE THE ADMINISTRATION TO MODIFY A CONTRACT FOR FURNISHING TRASH COLLECTION AND DISPOSAL SERVICES DISTRICTWIDE WITH CR&R INC., IN THE AMOUNT OF \$449,253.23 ANNUALLY, PURSUANT TO BID NO. 21-04 WITH THE OPTION TO RENEW FOR UP TO FIVE YEARS AND THE OPTION TO RENEW FOR AN ADDITIONAL FIVE YEARS THEREAFTER.

It was moved by Dr. Yamagata-Noji, seconded by Mr. Richardson, carried 4-0, Mr. Tinajero not present, to authorize the Administration to modify a contract for furnishing trash collection and disposal services Districtwide with CR&R Inc., in the amount of \$449,253.23 annually, pursuant to Bid No. 21-04, with the option to renew for up to five years and the option to renew for an additional five years thereafter.

AUTHORIZATION TO AWARD A CONTRACT FOR TOLL FREE CALLING (INBOUND) DISTRICTWIDE

It was moved by Mrs. Avila, seconded by Mr. Palacio, carried 4-0, Mr. Tinajero was not present, to authorize the Administration to award a contract for toll free calling (inbound) Districtwide in the amount of \$2,000 annually for a period of three years.

AUTHORIZE THE DISPOSAL OF SURPLUS MISCELLANEOUS FURNITURE AND EQUIPMENT, PURSUANT TO EDUCATION CODE SECTIONS 39520 AND 39521, BOARD POLICY AND ADMINISTRATIVE REGULATION 3270.

It was moved by Mr. Richardson, seconded by Mr. Palacio, carried 4-0, Mr. Tinajero not present, to authorize the disposal of surplus miscellaneous furniture and equipment, pursuant to Education Code Sections 39520 and 39521, Board Policy and Administrative Regulation 3270.

AUTHORIZE THE DISPOSAL OR DONATION OF SURPLUS DISTRICT VEHICLES, PURSUANT TO EDUCATION CODE SECTIONS 39520 AND 39521, BOARD POLICY AND ADMINISTRATIVE REGULATION 3270.

Mr. Palacio asked if the District is unable sell the vehicles, to donate them to service clubs.

It was moved by Mr. Tinajero, seconded by Mr. Palacio, carried 5-0, to authorize the disposal or donation of surplus District vehicles, pursuant to Education Code Sections 39520 and 39521, Board Policy and Administrative Regulation 3270.

#### APPROVAL OF PERSONNEL ACTION

It was moved by Mr. Palacio, seconded by Mrs. Avila, and carried 5-0, to approve the Personnel Calendar with the provision that all consultants in excess of \$50,000 be placed on the Agenda as separate action items.

A copy of the Personnel Calendar is attached to the Minutes of this meeting.

BOARD AND STAFF REPORTS/ACTIVITIES - REPORTS ON VISITS TO SCHOOLS, CONFERENCES ATTENDED, OR MEETINGS SCHEDULED

#### Mr. Tinajero:

- Congratulated all students, clubs, and organizations beginning the new year.
- Asked Administration to make certain student's personal information is not on the school's Web page.
- Said that a report shows that there are only three low performing schools in all of O.C. Saddleback High school was the only one from Santa Ana and recently was tested out of that category. Congratulated Saddleback High School as being named a Program Improvement School which made great gains.

#### Mrs. Avila:

- Thanked Ms. Araujo-Cook for a successful Heroes Elementary event.
- Attended the Fiestas Patrias parade along with other Board members it and said it was very enjoyable.
- Clarified her vote on the Membership fees. She believes the amount to CSBA for \$14,000 and other memberships is too high, because of the fact that employee salaries have been cut and there is not enough textbooks at some school sites.
- Clarified that she is not saying that teachers should not teach after school classes, but have more options if they worked for an outside agency so that they wouldn't have to do it everyday, maybe seasonal.

Dr. Yamagata- Noji:

- Assured teachers, students and parents about the class size issue and that this is a priority for Administration.
- Requested copies of all presentations in color.
- The Fiestas Patrias Parade was a very enjoyable event.
- Thanked Danny Witherspoon, Valley High School's Band director and Mr. Tony Espinosa, Valley High School, for honoring the two former Valley High School students Lance Corporal Rafael Reynosa and Corporal Manuel Cenicerros who gave their lives valiantly for their country.
- Announced that the high school varsity football games are scheduled for Thursday, Friday, and two on Saturday of the current week. She encouraged the community's involvement.

Mr. Richardson:

- Echoed all comments. Thanked Mrs. Araujo-Cook for her efforts at the Heroes event.
- Attended the Fiestas Patrias parade and thanked Mr. Don Crevier for loaning the SAUSD vehicles for the parade.
- Looks forward to the Dedication/Open House for Washington Elementary School on September 27, 2004.
- Announced an event hosted by Assemblymen Todd Spitzer and Lou Correa at the Westfield Shopping town Main Place on Sunday, September 19, from 11:00 a.m. to 4:00 p.m. Children will receive two free ID cards that include a picture, fingerprint, and physical description.
- Informed the community that Spurgeon Intermediate received a grant award. The grant project is called *Rebuilding Together Orange County*. The school planned a special all-day project to make improvements to the school on Saturday, September 18.

RECESS TO CLOSED SESSION

At 11:05 p.m., the Regular Meeting was recessed to Closed Session to consider real estate negotiations, legal matters, personnel matters and negotiations, special education contracts, and student discipline issues.

REGULAR MEETING RECONVENED

The Regular Meeting was reconvened at 11:30 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

The President reported the following actions taken in Closed Session.

By a vote of 5-0, the Board took action in Closed Session to appoint the appointment of Ms. Yvonne Escobar-Estling to the position of Principal at Sepulveda Elementary School.

By a vote of 5-0, the Board took action in Closed Session to appoint Brian Martinez to the position of Principal at Grant Elementary School.

By a vote of 5-0, the Board took action in Closed Session to appoint Juan Lopez to the position of Assistant Superintendent, Human Resources.

By a vote of 5-0, the Board took action in Closed Session to appoint Don Trigg to the position of Associate Superintendent, Business Services.

ADJOURNMENT

There being no further business to come before the Board, the Regular Meeting was adjourned at 11:35 p.m.

FUTURE MEETING

The next regularly scheduled meeting of the Board of Education will be held on Tuesday, September 28, 2004, at 6:00 p.m.

ATTEST:

\_\_\_\_\_  
Al Mijares, Ph.D.  
Secretary  
Santa Ana Board of Education