

# Online Course Syllabus

CENTURY HIGH SCHOOL/On-Line CREDIT RECOVERY COURSES

**Course Name: Alg.1,Alg.2, Geometry,  
English 9-12,US.History,and WORLD  
HISTORY**

**FALL/SPRING 2012-2013 Academic Year  
Syllabus**

---

## Part 1: Course Information

### Instructor Information

**Instructor:** Ali Ashkiani

**Office:** Computer Lab. 308

**Office Hours:** Mon-Friday : 7:30-3:30

**Office Telephone:** 568- 7000/ Extension:67108

**E-mail:** E-mail address : *ali.ashkiani@saUSD.us*

### Course Description

All courses offered are designed for credit recovery. The contents are Ca. Standards based and have been modified to meet the needs of SAUSD students.

#### Prerequisite

- Grade of D or F on the course in regular classroom setting.

**A to G approved for Math., and English, and Social Sciences**

- Meets General Education courses requirements.

### Textbook & Course Materials

#### Required Text

- This is an on-Line Program and the curriculum has been provided through PLATO Program. (See Learning Modules).
- <https://ple.platoweb.com>

#### Recommended Texts & Other Readings

- A small library has been provided for student references. Other readings will be made available in the CENTURY LIBRARY .

## Course Requirements

- Internet connection (DSL, LAN, or cable connection desirable)
- Access to PLATO from home.

## Course Structure

This course will be delivered entirely online through the course management system PLATO. You will use your Password account to login to the course from the Url Address: <https://PLE.PLATOWEB.COM>

In PLATO, you will access online lessons, course materials, and resources. At designated times throughout the semester, we will participate in a blend of self-paced and group-paced activities using data bases and alternative Internet-based technologies. Activities will consist of chat, threaded discussions, discussion forums, email, off-line worksheets, wikis, and web posting.

## PLATO Access

This course will be delivered partially online through a course management system named PLATO.COM. Off-line lessons and activities are also included in the program.

To access this course on PLAT you will need access to the Internet and a supported Web browser (Internet Explorer, Firefox, Safari). To ensure that you are using a supported browser and have required plug-ins please run the [Check Browser](#) from your PLATO course

## Technical Assistance

If you need technical assistance at any time during the course or to report a problem with Log-IN you can ask your teacher Mr. Ashkiani or the lab technicians if they are available:

- Visit the PLATO Messages Tab
- Review PLATO Discussion Tab
- Visit the PLATO Tutorial
- Submit a Message to Drop Box



**Important Note:** This syllabus, along with course assignments and due dates, are subject to change. It is the student's responsibility to check Messages for corrections or updates to the syllabus. Any changes will be clearly noted in course announcement or through PLATO email.

# ONLINE CREDIT RECOVERY

## 2012-2013 Syllabus

---

### Part 2: Course Objectives

Objective 1: The course has been designed to assist students with credit deficiency to earn the missed credits and go back on graduation track.

- Objective 2: This class will assist students to improve their GPA, thus place them on track to graduation
- Objective 3: The class will help students experience on-line learning in general for their future higher education plans.

You will meet the objectives listed above through a combination of the following activities in this course:

Through consistent effort to stay on task and at least work for 45 Minutes on the curriculum each session.

Working on the lessons from home.

Most objectives be met through examination, Mastery Tests, Activities, projects, and other requirements stated by your teacher.

- Attendance: You must attend class on time and on regular basis to meet and maintain your successful status.
- Complete all the tutorials , pre-tests, post-tests, unit activities and End of Semester Tests.
- Participate in course activities and print the worksheets to complete at home as homework.

NOTE: You must earn a grade of 80% to pass these courses.

Department/College

## Course Name

### Semester Syllabus

---

### Part 3: Topic Outline/Schedule

**Important Note:** Refer to the course calendar for specific meeting dates and times. Activity and assignment details will be explained in detail within each week's corresponding learning module. If you have any questions, please contact your instructor.

- **Week 01: Topic**
  - Tutorial
- **Week 02: Topic**
  - Unit 1 Pre-Test
- **Week 03: Topic**
  - Module 1
- **Week 04: Topic**
  - Lessons 2 &3
- **Week 05: Topic**
  - Post-Test

#### ALTERNATE FORMAT:

Week	Topic	Readings	Activities	Due Date
1				
2				
3				
4				

**Note about calendar/schedule.** While it is important to clearly follow the indicate schedule for your course, there are many places where you may speak to me to extend the time for completion of that module . You may see a topic outline/schedule (like the examples shown above) in your Messages Tab, to see a separate link to a schedule document in your Plato course. Regardless of which you choose, be consistent, and follow your calendar up-to-date to help yourself follow along, reduce confusion, and increase your time on task.

## CENTURY

# Course Name: Credit Recovery(PLATO) 2012-2013 Syllabus

---

## Part 4: Grading Policy

### Graded Course Activities

Visit the **Assignments** link in Plato for details about each assignment listed below. Click on **Assessments** to access quizzes and exams. (See Part 4 for more information about accessing tools and activities).

Points	Description
Completion of all Learning Modules: 10% of the Grade	Item 1 (A activities, tests, etc. will determine the students' final grade)
#Unit Mastery Tests:40%	All Mastery Tests must be taken and 80% is required, unless computer exempts you
End of Semester Test: 50%	Total Points Possible: 100%

### Late Work Policy

**Example:** Be sure to pay close attention to deadlines—there will be no make up assignments or quizzes, or late work accepted without a serious and compelling reason and instructor approval.

### Viewing Grades in SacCT

Points you receive for graded activities will be posted to the SacCT Grade Book. Click on the My Grades link on the left navigation to view your points.

Include a statement about the timeframe of when to look for grades.

**Example:** Your instructor will update the online grades each time a grading session has been complete—typically X days following the completion of an activity. You will see a visual indication of new grades posted on your SacCT home page under the link to this course.

## Letter Grade Assignment

Include an explanation between the relationship of points earned and final letter grade. **Example:** Final grades assigned for this course will be based on the percentage of total points earned and are assigned as follows:

Letter Grade	Percentage	Performance
A	90-100%	Excellent Work
B	80-89%	Very Good Work
C	70-79%	Average Work
D	60-69%	Poor Work
F	0-59%	Failing Work

**Important note:** For more information about grading at Century, visit with your counselor or me

## Course Name

## Semester Syllabus

---

### Part 5: Course Policies

#### Participation

Students are expected to participate in all online activities as listed on the course calendar. *All Mastery Tests must be completed and passed with at least 80% to be ready for END OF COURSE FINAL TEST.*

Student progress is tracked daily and discussed with you on Friday of each week . Student score for participation is already included in the completion of each module. You will get 10% of your grade for this task. I keep track of your log-in and the duration of working on Plato on regular basis. Students should be accessing the course approximately three minutes after the tardy bell, and actively engaged on task. I will be using tracking software, discussions, chat sessions, and group work, to monitor your participation in the course.

#### Build Rapport

If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let your instructor know as early as possible. As you will find, building rapport and effective relationships are key to becoming an effective professional. Make sure that you are proactive in informing your instructor when difficulties arise during the semester so that we can help you find a solution.

## Complete Assignments

**All assignments for this course will be submitted electronically through Platoweb unless otherwise instructed.** Assignments must be submitted by the given deadline or special permission must be requested from instructor *before the due date*. Extensions will not be given beyond the semester end date of 01/25/2013, except under extreme circumstances and the directive of the school's Director of Instruction.

All discussion assignments must be completed by the assignment due date and time. Late or missing discussion assignments will affect the student's grade.

## Understand When You May Drop This Course

It is the student's responsibility to understand when they need to consider switching to another course, discussing the matter with their counselors from a course. Refer to the Sac State Course Schedule for dates and deadlines for registration. After this period, a serious and compelling reason is required to drop from the course. Serious and compelling reasons includes: (1) documented and significant change in work hours, leaving student unable to attend class, or (2) documented and severe physical/mental illness/injury to the student or student's family.

## Commit to Integrity

As a student in this course (and at this school) you are expected to maintain high degrees of professionalism, commitment to active learning and participation in this class and also integrity in your behavior in and out of the classroom.

### **CENTURY Academic Honesty Policy & Procedures**

"The principles of truth and honesty are recognized as fundamental to a community of scholars and teachers. CENTURY, expects that both faculty and students will honor these principles, and in so doing, will protect the integrity of academic work and student grades."

### **Definitions**

At CENTURY, "**cheating** is the act of obtaining or attempting to obtain credit for academic work through the use of any dishonest, deceptive, or fraudulent means."

"**Plagiarism** is a form of cheating. At Century, "plagiarism is the use

of distinctive ideas or works belonging to another person without providing adequate acknowledgement of that person's contribution."

**Important Note:** Any form of academic dishonesty, including cheating and plagiarism, may be reported to the office of student services.

**Course policies are subject to change.** It is the student's responsibility to check with your teacher for corrections or updates to the syllabus. Any changes will be posted in Century Website.